



**October 22, 2024**

6:00 P.M.  
H.S. Auditorium

**Mr. Todd Engel**  
President  
Region III

**Mr. Steve Rupert**  
Vice President  
Region II

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Mr. Jason Lewis**  
Region II

**Mr. Ben Brigandi**  
Region I

**Mrs. Summer Bukeavich**  
Region II

**Mr. John Hitesman**  
Region III

**Mr. Nathan Miller**  
Region I

**Mr. Jason Young**  
Region I

**Dr. Eric Briggs**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### **Regular Board Meeting**

#### ***Opening***

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

#### ***Action Items***

Treasurer's Report

Approval of Bills

- General Fund – \$3,262,800.43
- Food Service – \$28,059.44
- Capital Reserve - \$81,559.76
- GO NOTE 2022 - \$260,408.93
- GO BOND 2023 - \$3,193,234.62
- GO BOND 2024 - \$369,976.00

Approval of Minutes

Board Committee Reports

#### ***Superintendent's Report & Recommendations***

1. Change Orders
2. ELA Sports – Armstrong Township Park Complex
3. Hummer Turfgrass Agreement
4. Bayada Contracts
5. Approve Policies – First Reading
6. Employment
7. Wrestling Mat Replacement

#### ***General Information***

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**  
**October 22, 2024**

**1. Change Orders** – Attachment #1

It is recommended the school board approve the following change orders presented by McKissick Architects regarding the Central Elementary Project:

**HVAC Contract (H-007)**

- COR 012 – Provide Lintels for Phase 3 Wall Penetrations - \$1,431.00

**HVAC Contract (H-008)**

- COR 013R1 – Provide and Install Roof Duct Supports - \$5,815.50

**General Contract (G-005)**

- COR 006R – Complete Additional Floor Coverings - \$16,824.33

**2. ELA Sports – Armstrong Township Park Complex**

It is recommended the school board authorize ELA Sports to take actions necessary in seeking zoning approval from Armstrong Township, with cooperation from the Borough of South Williamsport as Landowner, to construct a track/soccer field complex at the current park site, owned by South Williamsport Borough, located in Armstrong Township.

**3. Hummer Turfgrass Agreement** – Attachment #2

It is recommended the school board approve the Hummer Turfgrass Agreement for maintenance on the practice football field, baseball and softball fields, and soccer field. Soccer field could be removed in the future as the District moves forward with the possibility of a new soccer/track complex. This agreement would replace the current vendor taking care of the fields.

**4. Bayada Contracts** – Attachment #3

It is recommended the school board approve the Bayada Contract for School Nursing Services and Bayada Contract for Field Trip Nursing Services with the South Williamsport Area School District. These contracts would allow the District to have a nurse at school and/or on a field trip when the regular school nurses are unavailable. These contracts are effective October 1, 2024 through September 30, 2025.

**5. Approve Policies – First Reading** – Attachment #4

It is recommended the school board approve the first reading of Policy No. 113.1 – Discipline of Students with Disabilities; Policy No. 113.2 – Behavior Support; Policy No. 202 – Nonresident Students; Policy No. 236.1 – Threat Assessment; Policy No. 254 – Educational Opportunities for Military Children; Policy No. 607 – Tuition Students; and Policy No. 805.2 – School Security Personnel.

**6. Employment**

**Resignations**

The superintendent accepted letters of resignation from the following employee:

- Cherie Bowen from her Paraprofessional position at the Jr/Sr High School effective October 25, 2024

### **Stipend Recommendations**

It is recommended the school board approve Amy Vance and Rachel Knipe as Freshmen Class Advisors for the 2024-2025 school year at \$220 per person.

At the September 9, 2024 meeting, Stephanie Fay and Hilarie German were approved as Leo Club Advisors at a stipend of \$465 per person. Stephanie Fay is no longer able to help with Leo Club. It is recommended the school board approve Hilarie German as the Leo Club Advisor for the 2024-2025 school year at a stipend of \$930.

### **Mentors**

It is recommended that the board appoint the following staff as teacher mentors for the 2024-2025 school year. Mentor programs are a state school code requirement for all new teachers.

- Samara McLaughlin and Melanie Rojas (\$250 each) for McKenna Woodley
- Mike Rodgers (\$500) for Angela Confair

### **Long-Term Special Education Substitute**

It is recommended the school board approve Courtney Arce as a long-term special education substitute teacher beginning October 23, 2024 through the end of the 2024-2025 school year at a rate of \$200 per day plus benefits.

### **Food Service Manager**

It is recommended the school board approve Jenna Barton as Food Service Manager at Rommelt Elementary for 8 hours per day at \$18.55 an hour effective immediately, pending clearances, in accordance with the South Williamsport Education Support Professionals Association Agreement.

### **Guest Teacher Program through BLaST IU**

It is recommended the school board add Charles Amer, Kelsey Hein, and Carissa Houser to the list of Guest Teachers as submitted by BLaST IU 17 for the 2024-2025 school year.

**Certified Substitutes:** Mary Geise and Bethany Marcello

### **Winter Coaches**

The Athletic Director is recommending school board approval of the following Coaches for the 2024-2025 winter season:

- **Boys Basketball:** Rick Moser: JV Coach - \$3,685; Scott Lowery: 8<sup>th</sup> Grade Coach - \$4,795; Braydon Miller – 7<sup>th</sup> Grade Coach - \$2,764; and Nick Koletar - Volunteer
- **Elementary Boys Basketball Volunteer Coaches/Elementary Coordinators** – Jesse Manikowski and Paul McGinn
- **Girls Basketball:** Gregg Anthony: JV Coach - \$3,685; Julie Anthony and Claudia Green – Volunteers
- **8<sup>th</sup> Grade Girls Basketball:** At the June 24, 2024 board meeting, Gregg Anthony was approved as 8<sup>th</sup> Grade Girls Basketball coach at a stipend of \$3,540. It was determined that Gregg Anthony and Aaron Green would like to co-coach 8<sup>th</sup> grade. It is recommended the school board approve Gregg Anthony and Aaron Green as co-coaches for 8<sup>th</sup> Grade Girls Basketball at a stipend of \$1,770/person.

- **Wrestling:** Tyler Watts: Assistant Varsity Coach - \$3,886; Chris Lusk: Head Jr. High Coach - \$2,660; Scott White: Assistant Jr. High Coach - \$2,210
- **Varsity/JH Wrestling Volunteers:** Eric Caschera, Robert Gardner, Ji Hamman, Nate Jones, Lane Lusk, and Dave Murray
- **Elementary Wrestling Volunteers:** Don Bower, Joe Engel, Luke Franzen, Shane Gephart, Sam Persun, Travis Rogers, Kris Runner, and Jessica Smith

### **Game Worker**

The Athletic Director is recommending school board approval for Curtis Anthony as a Game Worker for the 2024-2025 winter season.

7. **Wrestling Mat Replacement**- Attachment #5

It is recommended the school board approve the purchase of wrestling mat replacements from Resilite for the current wrestling room at a cost of \$14,306.04. There are health and safety concerns with the current mats.

**BOARD INFORMATION**  
**October 22, 2024**

**BOARD MEETING DATES**

Tuesday, October 22 – School Board Meeting – 6:00 p.m.

November 4 – Work Session – 6:00 p.m.

November 18 – School Board Meeting – 6:00 p.m.

Tuesday, December 3 – Reorganization Meeting – 6:00 p.m.

**\*\*REMINDER** – Location for remainder of board meetings has been changed to the High School Auditorium.

**OTHER INFORMATION**

Athletic Committee Meeting Minutes from the October 2, 2024 meeting.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF SEPTEMBER 30, 2024**

**GENERAL FUND - Checking Account**

Book Balance August 31, 2024 9,545,914.08

Receipts

Real Estate Taxes, Face	6111	2,190,858.50	
Real Estate Taxes, Discount	6211	(43,661.22)	
Earned Income Tax, less Commission	6151	263,023.57	
Real Estate Transfer Tax, less Commission	6153	11,172.98	
Delinquent Tax Collection, less Commission	6411	54,138.89	
Interest Income	6510	41,467.70	
Sports Passes	6711	1,005.00	
Football Sales	6711	4,986.00	
Volleyball Sales	6724	2,185.00	
Blast IU IDEA	6832	1,905.00	
Mainstream Billing	6944	2,832.32	
Attendance Fine	6990	147.93	
Special Education Subsidy	7271	160,072.00	
PCCD Grant	7362	14,297.87	
Retirement Subsidy	7820	533,179.24	
ARP ESSER 7% Learning Loss	8751	2,620.00	
ARP ESSER 7% Summer Programs	8752	524.00	
ARP ESSER 7% Afterschool	8753	524.00	
Reimbursement	Offset Expenses	73.17	
Wellness Incentives	Offset Expenses	300.00	
Quarterly HI Premium Share	Offset Expenses	12,858.58	3,254,510.53

Payments Issued in September 2024 (2,596,981.60)

Book Balance September 30, 2024 10,203,443.01

**GENERAL FUND - PLGIT Investment Account**

Book Balance August 31, 2024 69,983.15

Interest Income 289.17

Book Balance September 30, 2024 70,272.32

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF SEPTEMBER 30, 2024**

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance August 31, 2024		15,898.41
Receipts		-
Interest Income		62.55
Checks Issued in September 2024		<u>(3,200.00)</u>
Book Balance September 30, 2024		<u><u>12,760.96</u></u>

**CAFETERIA FUND**

Book Balance August 31, 2024		504,466.23
Receipts		
Cafeteria Deposits	9,284.19	
School Nutrition Program Funds	-	
Interest Income	<u>1,990.26</u>	11,274.45
Payments		
Checks Issued in September 2024		<u>(12,295.63)</u>
Book Balance September 30, 2024		<u><u>503,445.05</u></u>

**CAPITAL RESERVE FUND**

Book Balance August 31, 2024		1,444,952.32
Interest Income		4,690.50
Checks Issued in September 2024		<u>(81,559.76)</u>
Book Balance September 30, 2024		<u><u>1,368,083.06</u></u> *

\*\$45,623 reserved for future Central Elem Playground Upgrades

**STUDENT ACTIVITIES - CLUBS**

Book Balance August 31, 2024		60,819.82
Receipts		9,180.43
Interest Income		258.05
Checks Issued in September 2024		<u>(1,469.11)</u>
Book Balance September 30, 2024		<u><u>68,789.19</u></u>

**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance August 31, 2024		62,821.32
Receipts		9,075.00
Interest Income		261.68
Checks Issued in September 2024		<u>(8,476.14)</u>
Book Balance September 30, 2024		<u><u>63,681.86</u></u>

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF SEPTEMBER 30, 2024**

**DEBT SVC FUND - GO NOTE 2022**

Book Balance August 31, 2024	260,408.93
Interest Income	941.11
Checks Issued in September 2024	<u>(260,408.93)</u>
Book Balance September 30, 2024	<u><u>941.11</u></u>

**DEBT SVC FUND - GO BOND 2023**

Book Balance August 31, 2024	9,728,412.47
Interest Income	30,935.73
Checks Issued in September 2024	<u>(2,125,640.83)</u>
Book Balance September 30, 2024	<u><u>7,633,707.37</u></u>

**DEBT SVC FUND - GO BOND 2024**

Book Balance August 31, 2024	9,888,972.44
Interest Income	42,626.19
Checks Issued in September 2024	<u>-</u>
Book Balance September 30, 2024	<u><u>9,931,598.63</u></u>



**BOARD SUMMARY**  
**Fund: 10 - GENERAL FUND**  
**As of: 06/30/2025**

**Funding Source: All**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,754,610.00	4,754,610.00	0.00	732,652.77	4,021,957.23	15.41
200 EMPLOYEE BENEFITS	3,199,097.00	3,199,097.00	0.00	694,460.08	2,504,636.92	21.71
300 PURCH PROF & TECH SVCS	16,546.00	16,546.00	0.00	7,693.69	8,852.31	46.50
400 PURCHASED PROPERTY SVCS	31,835.00	31,835.00	0.00	6,657.57	25,177.43	20.91
500 OTHER PURCHASED SVCS	996,953.00	996,953.00	0.00	157,719.56	839,233.44	15.82
600 SUPPLIES	163,717.00	163,717.00	0.00	125,910.90	37,806.10	76.91
700 PROPERTY	5,235.00	5,235.00	0.00	3,525.00	1,710.00	67.34
800 OTHER OBJECTS	10,688.00	10,688.00	0.00	8,434.00	2,254.00	78.91
<b>Totals for 1100s</b>	<b>9,178,681.00</b>	<b>9,178,681.00</b>	<b>0.00</b>	<b>1,737,053.57</b>	<b>7,441,627.43</b>	<b>18.92</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,254,053.00	1,254,053.00	0.00	192,502.58	1,061,550.42	15.35
200 EMPLOYEE BENEFITS	797,830.00	797,830.00	0.00	155,692.67	642,137.33	19.51
300 PURCH PROF & TECH SVCS	870,564.00	870,564.00	0.00	133,310.26	737,253.74	15.31
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	8,117.00	8,117.00	0.00	1,879.00	6,238.00	23.15
600 SUPPLIES	19,877.00	19,877.00	0.00	11,218.79	8,658.21	56.44
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Totals for 1200s</b>	<b>2,955,711.00</b>	<b>2,955,711.00</b>	<b>0.00</b>	<b>494,603.30</b>	<b>2,461,107.70</b>	<b>16.73</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	194,667.00	194,667.00	0.00	29,948.84	164,718.16	15.38
200 EMPLOYEE BENEFITS	134,701.00	134,701.00	0.00	28,498.44	106,202.56	21.16
300 PURCH PROF & TECH SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
400 PURCHASED PROPERTY SVCS	0.00	0.00	0.00	300.00	(300.00)	0.00
500 OTHER PURCHASED SVCS	246,120.00	246,120.00	0.00	0.00	246,120.00	0.00
600 SUPPLIES	19,492.00	19,492.00	0.00	9,229.12	10,262.88	47.35
<b>Totals for 1300s</b>	<b>599,980.00</b>	<b>599,980.00</b>	<b>0.00</b>	<b>67,976.40</b>	<b>532,003.60</b>	<b>11.33</b>

# BOARD SUMMARY

As of: 06/30/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1400 OTHER INSTRUCTION</b>						
100 SALARIES	116,736.00	116,736.00	0.00	16,897.19	99,838.81	14.47
200 EMPLOYEE BENEFITS	53,710.00	53,710.00	0.00	7,324.11	46,385.89	13.64
300 PURCH PROF & TECH SVCS	173,793.00	173,793.00	0.00	40,708.63	133,084.37	23.42
500 OTHER PURCHASED SVCS	206,500.00	206,500.00	0.00	21,780.00	184,720.00	10.55
600 SUPPLIES	2,600.00	2,600.00	0.00	495.08	2,104.92	19.04
800 OTHER OBJECTS	1,356.00	1,356.00	0.00	1,834.85	(478.85)	135.31
<b>Totals for 1400s</b>	<b>554,695.00</b>	<b>554,695.00</b>	<b>0.00</b>	<b>89,039.86</b>	<b>465,655.14</b>	<b>16.05</b>
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	317,391.00	317,391.00	0.00	59,493.56	257,897.44	18.74
200 EMPLOYEE BENEFITS	211,492.00	211,492.00	0.00	57,976.65	153,515.35	27.41
300 PURCH PROF & TECH SVCS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
600 SUPPLIES	8,246.00	8,246.00	0.00	22,386.33	(14,140.33)	271.48
800 OTHER OBJECTS	325.00	325.00	0.00	230.00	95.00	70.77
<b>Totals for 2100s</b>	<b>553,454.00</b>	<b>553,454.00</b>	<b>0.00</b>	<b>140,086.54</b>	<b>413,367.46</b>	<b>25.31</b>
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	268,040.00	268,040.00	0.00	36,498.70	231,541.30	13.62
200 EMPLOYEE BENEFITS	253,902.00	253,902.00	0.00	86,991.47	166,910.53	34.26
300 PURCH PROF & TECH SVCS	265,958.00	265,958.00	0.00	137,237.50	128,720.50	51.60
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SVCS	29,879.00	29,879.00	0.00	3,308.91	26,570.09	11.07
600 SUPPLIES	47,261.00	47,261.00	0.00	24,684.56	22,576.44	52.23
700 PROPERTY	127,607.00	127,607.00	0.00	120,999.75	6,607.25	94.82
<b>Totals for 2200s</b>	<b>997,647.00</b>	<b>997,647.00</b>	<b>0.00</b>	<b>409,720.89</b>	<b>587,926.11</b>	<b>41.07</b>
<b>2300 ADMINISTRATION</b>						
100 SALARIES	702,761.00	702,761.00	0.00	176,668.15	526,092.85	25.14
200 EMPLOYEE BENEFITS	661,386.00	661,386.00	0.00	210,265.22	451,120.78	31.79

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

# BOARD SUMMARY

As of: 06/30/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCH PROF & TECH SVCS	113,700.00	113,700.00	0.00	43,281.86	70,418.14	38.07
500 OTHER PURCHASED SVCS	21,760.00	21,760.00	0.00	7,089.96	14,670.04	32.58
600 SUPPLIES	26,409.00	26,409.00	0.00	6,108.76	20,300.24	23.13
800 OTHER OBJECTS	16,945.00	16,945.00	0.00	18,090.73	(1,145.73)	106.76
<b>Totals for 2300s</b>	<b>1,542,961.00</b>	<b>1,542,961.00</b>	<b>0.00</b>	<b>461,504.68</b>	<b>1,081,456.32</b>	<b>29.91</b>
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	129,435.00	129,435.00	0.00	20,487.69	108,947.31	15.83
200 EMPLOYEE BENEFITS	114,735.00	114,735.00	0.00	29,777.67	84,957.33	25.95
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	2,050.00	3,050.00	40.20
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	7,151.00	7,151.00	0.00	3,265.84	3,885.16	45.67
<b>Totals for 2400s</b>	<b>256,999.00</b>	<b>256,999.00</b>	<b>0.00</b>	<b>55,581.20</b>	<b>201,417.80</b>	<b>21.63</b>
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	180,557.00	180,557.00	0.00	21,254.35	159,302.65	11.77
200 EMPLOYEE BENEFITS	138,554.00	138,554.00	0.00	45,738.52	92,815.48	33.01
300 PURCH PROF & TECH SVCS	23,451.00	23,451.00	0.00	15,887.19	7,563.81	67.75
400 PURCHASED PROPERTY SVCS	2,440.00	2,440.00	0.00	966.89	1,473.11	39.63
500 OTHER PURCHASED SVCS	13,500.00	13,500.00	0.00	2,267.68	11,232.32	16.80
600 SUPPLIES	3,266.00	3,266.00	0.00	279.63	2,986.37	8.56
<b>Totals for 2500s</b>	<b>361,768.00</b>	<b>361,768.00</b>	<b>0.00</b>	<b>86,394.26</b>	<b>275,373.74</b>	<b>23.88</b>
<b>2600 PLANT SERVICES</b>						
100 SALARIES	733,406.00	733,406.00	0.00	187,304.25	546,101.75	25.54
200 EMPLOYEE BENEFITS	614,576.00	614,576.00	0.00	190,733.47	423,842.53	31.03
400 PURCHASED PROPERTY SVCS	291,175.00	291,175.00	0.00	85,867.50	205,307.50	29.49
500 OTHER PURCHASED SVCS	125,876.00	125,876.00	0.00	106,772.93	19,103.07	84.82
600 SUPPLIES	476,839.00	476,839.00	0.00	139,267.76	337,571.24	29.21
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

# BOARD SUMMARY

As of: 06/30/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	200.00	0.00	100.00
<b>Totals for 2600s</b>	2,243,572.00	2,243,572.00	0.00	710,145.91	1,533,426.09	31.65
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	25,650.00	25,650.00	0.00	1,815.00	23,835.00	7.08
200 EMPLOYEE BENEFITS	10,658.00	10,658.00	0.00	138.85	10,519.15	1.30
300 PURCH PROF & TECH SVCS	10,563.00	10,563.00	0.00	10,563.00	0.00	100.00
500 OTHER PURCHASED SVCS	376,550.00	376,550.00	0.00	52,725.53	323,824.47	14.00
600 SUPPLIES	75,000.00	75,000.00	0.00	7,498.23	67,501.77	10.00
<b>Totals for 2700s</b>	498,421.00	498,421.00	0.00	72,740.61	425,680.39	14.59
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	22,059.26	(22,059.26)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	22,059.26	(22,059.26)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	312,151.00	312,151.00	0.00	21,259.39	290,891.61	6.81
200 EMPLOYEE BENEFITS	134,029.00	134,029.00	0.00	7,494.34	126,534.66	5.59
300 PURCH PROF & TECH SVCS	78,682.00	78,682.00	0.00	25,572.00	53,110.00	32.50
400 PURCHASED PROPERTY SVCS	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
500 OTHER PURCHASED SVCS	59,923.00	59,923.00	0.00	14,038.71	45,884.29	23.43
600 SUPPLIES	54,644.00	54,644.00	0.00	23,333.28	31,310.72	42.70
800 OTHER OBJECTS	33,740.00	33,740.00	0.00	10,715.04	23,024.96	31.76
<b>Totals for 3200s</b>	686,169.00	686,169.00	0.00	102,412.76	583,756.24	14.93
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	416.00	416.00	0.00	0.00	416.00	0.00
500 OTHER PURCHASED SVCS	15,300.00	15,300.00	0.00	471.95	14,828.05	3.08
<b>Totals for 3300s</b>	16,716.00	16,716.00	0.00	471.95	16,244.05	2.82
<b>5100 DEBT SERVICE</b>						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	971.46	1,028.54	48.57

# BOARD SUMMARY

As of: 06/30/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
900 OTHER USES OF FUNDS	1,368,694.00	1,368,694.00	0.00	443,143.34	925,550.66	32.38
<b>Totals for 5100s</b>	1,370,694.00	1,370,694.00	0.00	444,114.80	926,579.20	32.40
<b>5200 FUND TRANSFERS</b>						
900 OTHER USES OF FUNDS	343,214.00	343,214.00	0.00	0.00	343,214.00	0.00
<b>Totals for 5200s</b>	343,214.00	343,214.00	0.00	0.00	343,214.00	0.00
<b>5900 BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
<b>Totals for 5900s</b>	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
<b>Expenditure Totals</b>	<b>22,260,682.00</b>	<b>22,260,682.00</b>	<b>0.00</b>	<b>4,893,905.99</b>	<b>17,366,776.01</b>	<b>21.98</b>
<b>Fund 10 Totals</b>						
<b>Total Expenditure</b>	<b>20,446,774.00</b>	<b>20,446,774.00</b>	<b>0.00</b>	<b>4,449,791.19</b>	<b>15,996,982.81</b>	<b>21.76</b>
<b>Total Other Expenditure</b>	<b>1,813,908.00</b>	<b>1,813,908.00</b>	<b>0.00</b>	<b>444,114.80</b>	<b>1,369,793.20</b>	<b>24.48</b>
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# BOARD SUMMARY

As of: 06/30/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>Grand Totals All Funds</b>						
Total Expenditure	20,446,774.00	20,446,774.00	0.00	4,449,791.19	15,996,982.81	21.76
Total Other Expenditure	1,813,908.00	1,813,908.00	0.00	444,114.80	1,369,793.20	24.48
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
 From 07/01/2024 To 06/30/2025  
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(6,251,600.00)	(5,385,071.95)	(5,385,071.95)	0.00	(866,528.05)	86.14
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(8,000.00)	(8,806.31)	(8,806.31)	0.00	806.31	110.08
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(37,095.00)	(9,532.40)	(9,532.40)	0.00	(27,562.60)	25.70
6151	GENERAL FUND - EARNED INCOME TAX	(2,600,000.00)	(651,065.78)	(651,065.78)	0.00	(1,948,934.22)	25.04
6153	GENERAL FUND - REAL ESTATE TRANSFER	(160,000.00)	(23,961.00)	(23,961.00)	0.00	(136,039.00)	14.98
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	103,362.00	104,821.18	104,821.18	0.00	(1,459.18)	101.41
6311	GENERAL FUND - PENALTIES REAL ESTATE	(29,311.00)	0.00	0.00	0.00	(29,311.00)	0.00
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(375,000.00)	(101,294.52)	(101,294.52)	0.00	(273,705.48)	27.01
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(300,000.00)	(100,602.38)	(100,602.38)	0.00	(199,397.62)	33.53
6711	GENERAL FUND - FOOTBALL SALES	(21,500.00)	(14,772.00)	(14,772.00)	0.00	(6,728.00)	68.71
6712	GENERAL FUND - BOYS BB SALES	(8,500.00)	0.00	0.00	0.00	(8,500.00)	0.00
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	0.00	0.00	0.00	(5,000.00)	0.00
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	0.00	0.00	0.00	(2,000.00)	0.00
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(2,000.00)	(3,365.00)	(3,365.00)	0.00	1,365.00	168.25
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(218,960.00)	(43,792.18)	(43,792.18)	0.00	(175,167.82)	20.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(7,130.00)	(7,130.00)	0.00	(2,870.00)	71.30
6941	GENERAL FUND - TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6961	GENERAL FUND - TRANSPORTATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(5,403.51)	(5,403.51)	0.00	4,403.51	540.35
6991	GENERAL FUND - REFUNDS OF PY EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
7111	GENERAL FUND - BEF FORMULA	(7,258,197.00)	(1,090,156.00)	(1,090,156.00)	0.00	(6,168,041.00)	15.02

# Condensed Board Summary Report

Fund: 10  
 From 07/01/2024 To 06/30/2025  
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00
7271	GENERAL FUND - SPECIAL EDUCATION SUBSIDY	(1,014,203.00)	(320,144.00)	(320,144.00)	0.00	(694,059.00)	31.57
7311	GENERAL FUND - S D Transportation	(207,382.00)	(25,664.00)	(25,664.00)	0.00	(181,718.00)	12.38
7312	GENERAL FUND - N P Transportation	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	0.00	0.00	0.00	(20,000.00)	0.00
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(851,399.00)	(851,399.09)	(851,399.09)	0.00	0.09	100.00
7360	GENERAL FUND - SAFE SCHOOLS GRANTS	(57,699.00)	0.00	0.00	0.00	(57,699.00)	0.00
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7362	GENERAL FUND - SCHOOL MENTAL HEALTH & SAFETY AND SECURITY GRANTS	0.00	7,358.13	7,358.13	0.00	(7,358.13)	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	0.00	0.00	0.00	(228,011.00)	0.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7810	GENERAL FUND - SS & MEDICARE INCOME	(407,302.00)	37,002.20	37,002.20	0.00	(444,304.20)	(9.08)
7820	GENERAL FUND - RETIREMENT INCOME	(1,828,241.00)	170,767.54	170,767.54	0.00	(1,999,008.54)	(9.34)
8390	GENERAL FUND - RESTRICTED FED GRANTS	0.00	97,000.00	97,000.00	0.00	(97,000.00)	0.00
8514	GENERAL FUND - TITLE I	(268,252.00)	(1,807.98)	(1,807.98)	0.00	(266,444.02)	0.67
8515	GENERAL FUND - TITLE II	(34,325.00)	0.00	0.00	0.00	(34,325.00)	0.00
8517	GENERAL FUND - TITLE IV	(23,460.00)	9,958.90	9,958.90	0.00	(33,418.90)	(42.45)
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	(214.83)	(214.83)	0.00	214.83	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(7,201.12)	(7,201.12)	0.00	7,201.12	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(293.97)	(293.97)	0.00	293.97	0.00
8810	GENERAL FUND - MEDICAL ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00
9120	GENERAL FUND - PROCEEDS REFUNDING LTD	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund 10 Totals</b>							



### Condensed Board Summary Report

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(22,141,075.00)	(8,224,770.07)	(8,224,770.07)	(8,224,770.07)	0.00	(13,916,304.93)	37.15
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(22,141,075.00)	(8,224,770.07)	(8,224,770.07)	(8,224,770.07)	0.00	(13,916,304.93)	0.00

### Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(22,141,075.00)	(8,224,770.07)	(8,224,770.07)	0.00	(13,916,304.93)	37.15
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(22,141,075.00)	(8,224,770.07)	(8,224,770.07)	0.00	(13,916,304.93)	

# South Williamsport Area School District - Central Elementary School Renovations and Additions

## 10/16/2024

Line Item	Vendor	Act 34 Budget	District Budget A	Original Contract B (Invoice Page)	Approved Changes C (Invoice Page)	Current Contract D = B + C	Projected Changes E	Projected Contract F = D + E	Variance to Projected G = A - F	Paid to Date H (Invoice Page)	Remaining to Spend I = F - H
<b>Construction Costs</b>											
Early Demolition Contract	RL Steinbacher	-	16,825	16,825	4,650	21,475	-	21,475	(4,650)	21,475	-
Purchase 421 W Mountain Ave		-	208,073	208,073	-	208,073	-	208,073	-	208,073	-
Early HVAC Equipment Purchase	Silvertip	-	985,000	985,000	(8,010)	976,990	-	976,990	8,010	976,990	-
Early Electrical Equipment Purchase	TurnKey Electric	-	302,870	302,870	(108,123)	194,747	-	194,747	108,123	188,421	6,327
General Construction	J.C. Orr and Sons	7,621,625	9,428,000	9,428,000	756,913	10,184,913	(279,500)	9,905,413	(477,413)	6,037,599	3,867,815
Plumbing Construction	Quality Air Mech.	1,312,545	682,100	682,100	54,207	736,307	-	736,307	(54,207)	511,950	224,357
Mechanical Construction	Silvertip	4,101,554	3,676,700	3,676,700	(183,035)	3,493,665	-	3,493,665	183,035	2,929,765	563,900
Electrical Construction	TurnKey Electric	2,596,331	1,264,914	1,264,914	51,854	1,316,768	-	1,316,768	(51,854)	986,341	330,426
<b>Construction Cost Subtotals</b>		<b>15,632,055</b>	<b>16,564,482</b>	<b>16,564,482</b>	<b>568,456</b>	<b>17,132,938</b>	<b>(279,500)</b>	<b>16,853,438</b>	<b>(288,956)</b>	<b>11,860,613</b>	<b>4,992,825</b>
<b>Soft Costs</b>											
Architect	McKissick Arch.	1,156,238	1,058,121	1,058,121	88,889	1,147,010	-	1,147,010	(88,889)	1,034,071	112,939
Preconstruction Management	SitelogIQ	-	20,000	20,000	-	20,000	-	20,000	-	20,000	-
Project Management	SitelogIQ	468,962	319,520	319,520	-	319,520	-	319,520	-	255,778	63,743
Testing Agency	Hillis-Carnes	65,000	90,000	90,000	-	90,000	-	90,000	-	43,401	46,599
Moveable FF&E	Various	600,732	600,732	534,636	-	534,636	66,096	600,732	-	513,772	86,960
Sanitary Disposal/ Tap-In Fees/Arch. Fee	Various	103,110	100,000	-	-	-	100,000	100,000	-	-	100,000
Architectural Printing (incl. w/ Architect)	McKissick Arch.	30,000	-	-	-	-	-	-	-	-	-
Geotechnical Borings	LDG	23,000	23,000	23,000	-	23,000	-	23,000	-	23,000	-
Site Survey	LDG	35,000	35,000	34,100	-	34,100	-	34,100	900	34,100	-
Building Permits/Inspections	Various	101,608	101,608	12,730	-	12,730	88,878	101,608	-	12,730	88,878
Water Tap Fee	Various	175,000	175,000	-	-	-	175,000	175,000	-	-	175,000
Land Development Fees/Permit Costs	Various	15,000	15,000	-	-	-	15,000	15,000	-	-	15,000
Builders Risk and Insurance and Storage	Various	-	50,000	9,217	(657,345)	9,217	40,783	50,000	-	39,043	10,957
Construction Contingency	Various	468,962	468,962	-	-	(657,345)	749,362	92,017	376,945	-	92,017
<b>Soft Cost Subtotals</b>		<b>3,242,612</b>	<b>3,056,943</b>	<b>2,101,324</b>	<b>(568,456)</b>	<b>1,532,868</b>	<b>1,235,120</b>	<b>2,767,988</b>	<b>288,955</b>	<b>1,975,895</b>	<b>792,093</b>
<b>Project Totals</b>		<b>18,874,667</b>	<b>19,621,426</b>	<b>18,665,806</b>	<b>-</b>	<b>18,665,806</b>	<b>955,620</b>	<b>19,621,426</b>	<b>(0)</b>	<b>13,836,508</b>	<b>5,784,918</b>

Funding Summary	Grant Amount Available for Central Project	Proceeds from Debt Issuance	Interest Earned through 9/2024	Other Purposes Paid to Date thru 10/16/2024	Central Elem Paid to Date thru 10/16/2024	Current Balance Available	Earmarked for Other Projects	Balance Available for Central
ESSER II	360,117	-	-	-	360,117	-	-	-
ARP ESSER	1,819,590	-	-	-	1,819,590	-	-	-
2022 Note Fund	-	9,995,000	671,149	2,070,874	8,594,334	941	-	941
2023 Bond Fund	-	9,714,094	370,735	456,248	3,062,467	6,566,114	-	6,566,114
<b>Total Funding</b>	<b>2,179,707</b>	<b>19,709,094</b>	<b>1,041,884</b>	<b>2,527,122</b>	<b>13,836,508</b>	<b>6,567,055</b>	<b>-</b>	<b>6,567,055</b>

# South Williamsport Area School District Rodney K Morgans Stadium Renovations 10/16/2024

Line Item	Vendor	Original Contract A	Approved Changes B	Current Contract C = A + B	Projected Changes D	Projected Contract E = C + D	Paid to Date F (Invoice Page)	Remaining to Spend G = E - F
<b>Construction Costs</b>								
Lighting Contract	Musco	277,511	(7,151)	270,360	-	270,360	270,360	-
Turf Contract	Hummer Turfgrass	375,855	43,888	419,742	-	419,742	419,742	-
Bleacher Contract	Stadium Solutions	538,305	-	538,305	-	538,305	-	538,305
Scoreboard Contract	Stricker	71,950	-	71,950	-	71,950	65,450	6,500
Sound Contract	Susquehanna Valley Sound	83,552	(1,500)	82,052	-	82,052	82,052	-
Conduit for Wiring Timeclocks	Schaedler Yesco	-	1,631	1,631	-	1,631	1,631	-
<b>Construction Cost Subtotals</b>		<b>1,347,173</b>	<b>36,867</b>	<b>1,384,040</b>	<b>-</b>	<b>1,384,040</b>	<b>839,235</b>	<b>544,805</b>
<b>Soft Costs</b>								
Professional Services	ELA Group	36,443	-	36,443	-	36,443	14,471	21,971
Feasibility Study for Bldgs	Schrader Group	17,576	-	17,576	-	17,576	14,061	3,515
Water Tap Fee	WMWA	31,280	-	31,280	-	31,280	31,280	-
Construction Contingency	Various	73,040	(36,867)	36,173	-	36,173	-	36,173
<b>Soft Cost Subtotals</b>		<b>158,338</b>	<b>(36,867)</b>	<b>121,471</b>	<b>-</b>	<b>121,471</b>	<b>59,812</b>	<b>61,659</b>
<b>Project Totals</b>		<b>1,505,511</b>	<b>-</b>	<b>1,505,511</b>	<b>-</b>	<b>1,505,511</b>	<b>899,047</b>	<b>606,464</b>

Funding Summary	Amount Available for Project	Paid to Date thru 10/16/2024	Balance Remaining
Cap Reserve	1,454,511	852,654	601,857
Donation	51,000	46,393	4,607
<b>Total Funding</b>	<b>1,505,511</b>	<b>899,047</b>	<b>606,464</b>

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024115	09/06/2024	APR SUPPLY CO	GENERAL SUPPLIES		1,216.85
0000024116	09/06/2024	KEN BERGREN INC.	GENERAL SUPPLIES		32.99
0000024117	09/06/2024	BLAST INTERMEDIATE UNIT 17	Autistic Support	PROFESS ED SERVICES IU	362,073.44
0000024118	09/06/2024	BRAINPOP LLC	BrainPop Science		1,612.50
0000024119	09/06/2024	BSN SPORTS LLC	GENERAL SUPPLIES		8,428.00
0000024120	09/06/2024	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000024121	09/06/2024	CARGILL MEAT SOLUTIONS	GENERAL SUPPLIES		25.00
0000024122	09/06/2024	DPA SERVICE CENTER LLC	Repairs & Maintenance		95.87
0000024123	09/06/2024	DISCOVERY EDUCATION INC	BOOKS		1,149.50
0000024124	09/06/2024	EAST LYCOMING SCHOOL DISTRICT	LEA Service		1,888.42 #
0000024125	09/06/2024	EDMENTUM	Mountie Academy		720.00
0000024126	09/06/2024	GBM	Repairs & Maintenance		65.00
0000024127	09/06/2024	GRAND RENTAL STATION	Repairs & Maintenance		208.00
0000024128	09/06/2024	HERITAGE PRINTING & DESIGN	GENERAL SUPPLIES		55.50
0000024129	09/06/2024	HUDL	PURCHASE TECH SERVICE	Purchase Service Tech	15,500.00
0000024130	09/06/2024	JOHNSON CONTROLS FIRE PROTECTION LP	GENERAL SUPPLIES		1,475.39
0000024131	09/06/2024	JOSTENS INC	GENERAL SUPPLIES		23.45
0000024132	09/06/2024	KAHOOT! AS	Kahoot! License		5,915.00
0000024133	09/06/2024	JESSICA KALEIDAS	GENERAL SUPPLIES		69.99
0000024134	09/06/2024	KEYSTONE NATURAL TURF	Repairs & Maintenance		2,700.00
0000024135	09/06/2024	KURTZ BROTHERS	GENERAL SUPPLIES		257.00
0000024136	09/06/2024	LANCASTER LEBANON IU 13	Microsoft Unified Support		2,100.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

### FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund      Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024137	09/06/2024	LJC JANITORIAL DISTRIBUTORS	GENERAL SUPPLIES		713.00
0000024138	09/06/2024	LCWSA	Sewer Service		1,940.00
0000024139	09/06/2024	LOWE'S COMPANIES INC	GENERAL SUPPLIES		476.75
0000024140	09/06/2024	MEIER SUPPLY CO INC	GENERAL SUPPLIES		919.97
0000024141	09/06/2024	NITTANY OIL	Diesel	Gasoline	2,065.44
0000024142	09/06/2024	NOLAND COMPANY	GENERAL SUPPLIES		32.66
0000024143	09/06/2024	NORTH CENTRAL GARAGE DOOR INC	Repairs & Maintenance		125.00
0000024144	09/06/2024	PENNYCOFF	Repairs & Maintenance		175.00
0000024145	09/06/2024	PIONEER ATHLETICS	GENERAL SUPPLIES		139.55
0000024146	09/06/2024	PAYROLL FUND	GROSS 9-6-24	ER RETIRE 9-6-24	440,184.98
0000024147	09/06/2024	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES		39.11
0000024148	09/06/2024	SHI INTERNATIONAL CORP	HP Toner - HS Cafe		107.96
0000024149	09/06/2024	ROBERT M. SIDES INC.	GENERAL SUPPLIES		84.50
0000024150	09/06/2024	SPORTSMAN'S RECONDITIONING INC	GENERAL SUPPLIES		7,717.35
0000024151	09/06/2024	SUSQUEHANNA TRANSIT CO	Bussing		1,130.45
0000024152	09/06/2024	TERACAI	Erate Cat 2 - Firewall		18,096.80
0000024153	09/06/2024	WELD-TEC SERVICE & SALES	GENERAL SUPPLIES		29.50
0000024154	09/06/2024	WILLIAMSPORT MIRROR & GLASS CO	Repairs & Maintenance		189.90
0000024155	09/06/2024	WILLIAMSPORT AREA SCHOOL DISTRICT	Career & Tech Program	Gifted Program	249,473.89 #
0000024156	09/06/2024	FEDEX FREIGHT	GENERAL SUPPLIES		65.66
0000024157	09/06/2024	AMBER BARCKLEY	GENERAL SUPPLIES		99.42

\* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024158	09/12/2024	WOODLANDS BANK	Debt Service		0.00
0000024159	09/12/2024	WOODLANDS BANK	Debt Service		145,174.16
0000024160	09/12/2024	BARR'S HARDWARE	CREDIT	GENERAL SUPPLIES	980.05
0000024161	09/12/2024	BLOOMSBURG AREA ATHLETICS	Dues and Fees		400.00
0000024162	09/12/2024	CARLOW UNIVERSITY	Tuition - K Snyder Tilliotson		0.00
0000024163	09/12/2024	CINTAS	GENERAL SUPPLIES		375.83
0000024164	09/12/2024	CXTEC	ERate Cat 2 - UPS's		4,297.80
0000024165	09/12/2024	MATT DEBLANDER	Dues and Fees		109.87
0000024166	09/12/2024	DELL MARKETING LP	Dell Optiplex Computer w/ All in One Stand		4,735.68
0000024167	09/12/2024	BLICK ART MATERIALS	GENERAL SUPPLIES		4,223.86
0000024168	09/12/2024	J C EHRLICH	Repairs & Maintenance		175.00
0000024169	09/12/2024	FLINN SCIENTIFIC INC	GENERAL SUPPLIES		481.75
0000024170	09/12/2024	GRAND RENTAL STATION	Repairs & Maintenance		234.00
0000024171	09/12/2024	JESSICA KALEDAS	GENERAL SUPPLIES		38.03
0000024172	09/12/2024	LOYALSOCK TWP SCHOOL DISTRICT	Purchase Service		4,091.33 #
0000024173	09/12/2024	MEIER SUPPLY CO INC	GENERAL SUPPLIES		5.84
0000024174	09/12/2024	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		4,072.00
0000024175	09/12/2024	J. W. PEPPER & SON INC	GENERAL SUPPLIES		33.40
0000024176	09/12/2024	REDKA BEHAVIOR SERVICES LLC	Professional Services		18,000.00
0000024177	09/12/2024	ROGERS UNIFORMS	GENERAL SUPPLIES		1,768.00
0000024178	09/12/2024	SCHOLASTIC INC MAGAZINES	GENERAL SUPPLIES		788.38
0000024179	09/12/2024	SOCIAL STUDIES SCHOOL SERVICE	GENERAL SUPPLIES		325.52

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# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024180	09/12/2024	SUN GAZETTE CO	Advertising		2,309.16
0000024181	09/12/2024	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS	Bussing	19,797.90
0000024182	09/12/2024	UGI ENERGY SERVICES	Natural Gas		1,708.05
0000024183	09/12/2024	UGI UTILITIES INC.	Gas		4,056.54
0000024184	09/12/2024	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000024185	09/12/2024	WILLIAMSPORT AREA SCHOOL DISTRICT	Dues and Fees		150.00
0000024186	09/13/2024	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		2,501.00
0000024187	09/20/2024	AMTRUST NORTH AMERICA	WORKERS COMP		4,473.00
0000024188	09/20/2024	APR SUPPLY CO	GENERAL SUPPLIES		89.24
0000024189	09/20/2024	BRAIM REFRIGERATION AC HEAT PUMPS	Repairs & Maintenance		560.00
0000024190	09/20/2024	21st CENTURY CYBER CHARTER SCHOOL	CHARTER SCHOOL		2,960.63
0000024191	09/20/2024	CENTRAL PA ACADEMIC DECATHLON	Dues and Fees		200.00
0000024192	09/20/2024	COLLINS SPORTS MEDICINE	GENERAL SUPPLIES		0.00
0000024193	09/20/2024	COLUMN SOFTWARE PBC	Advertising		0.00
0000024194	09/20/2024	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		0.00
0000024195	09/20/2024	DAUPHIN DATACOM	ERate - Cat 2 - Juniper Switches	ERate - Cat 2 - Rukus Access Points	0.00
0000024196	09/20/2024	DPA SERVICE CENTER LLC	Repairs & Maintenance		0.00
0000024197	09/20/2024	W A DEHART INC	GENERAL SUPPLIES		0.00
0000024198	09/20/2024	KYLE ESSICK	GENERAL SUPPLIES		0.00
0000024199	09/20/2024	GUARDIAN CSC	Repairs & Maintenance		0.00
0000024200	09/20/2024	DYLAN FREEMAN	GENERAL SUPPLIES		0.00

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### FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024201	09/20/2024	GRAND RENTAL STATION	Repairs & Maintenance		0.00
0000024202	09/20/2024	HUMMER TURFGRASS SYSTEMS INC	Repairs & Maintenance		0.00
0000024203	09/20/2024	HURWITZ BATTERIES	GENERAL SUPPLIES		0.00
0000024204	09/20/2024	KURTZ BROTHERS	GENERAL SUPPLIES		0.00
0000024205	09/20/2024	MEIER SUPPLY CO INC	GENERAL SUPPLIES		0.00
0000024206	09/20/2024	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		0.00
0000024207	09/20/2024	NOLAND COMPANY	GENERAL SUPPLIES		0.00
0000024208	09/20/2024	PAAD	Dues and Fees		0.00
0000024209	09/20/2024	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		0.00
0000024210	09/20/2024	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		0.00
0000024211	09/20/2024	POWERSCHOOL GROUP LLC	Powerschool Enrollment Express		0.00
0000024212	09/20/2024	PPL ELECTRIC UTILITIES	Electricity		0.00
0000024213	09/20/2024	PAYROLL FUND	GROSS 9-20-24	ER RETIRE 9-20-24	0.00
0000024214	09/20/2024	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		0.00
0000024215	09/20/2024	LAURA SCHRECKENGAST	Music Lessons		0.00
0000024216	09/20/2024	ROBERT M. SIDES INC.	Band Repair		0.00
0000024217	09/20/2024	THE SIGN SHOP	GENERAL SUPPLIES	GENERAL SUPPLIES	0.00
0000024218	09/20/2024	HUGH SPRAGUE	GENERAL SUPPLIES		0.00
0000024219	09/20/2024	TESTOUT	GENERAL SUPPLIES		0.00
0000024220	09/20/2024	UPMC	School Physician		0.00 #
0000024221	09/20/2024	VERIZON WIRELESS	Wireless		0.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024222	09/20/2024	C.H. WALTZ SONS	GENERAL SUPPLIES		0.00
0000024223	09/20/2024	W. F. WELLIEVER & SONS	GENERAL SUPPLIES		75.08
0000024224	09/20/2024	COLLINS SPORTS MEDICINE	GENERAL SUPPLIES		3,321.49
0000024225	09/20/2024	COLUMN SOFTWARE PBC	Advertising		27.72
0000024226	09/20/2024	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		110,958.92
0000024227	09/20/2024	DAUPHIN DATACOM	ERate - Cat 2 - Juniper Switches	ERate - Cat 2 - Rukus Access Points	26,896.89
0000024228	09/20/2024	DPA SERVICE CENTER LLC	Repairs & Maintenance		44.60
0000024229	09/20/2024	W A DEHART INC	GENERAL SUPPLIES		2,610.00
0000024230	09/20/2024	KYLE ESSICK	GENERAL SUPPLIES		466.00
0000024231	09/20/2024	GUARDIAN CSC	Repairs & Maintenance		650.00
0000024232	09/20/2024	DYLAN FREEMAN	GENERAL SUPPLIES		48.82
0000024233	09/20/2024	GRAND RENTAL STATION	Repairs & Maintenance		104.00
0000024234	09/20/2024	HUMMER TURFGRASS SYSTEMS INC	Repairs & Maintenance		1,245.00
0000024235	09/20/2024	HURWITZ BATTERIES	GENERAL SUPPLIES		129.00
0000024236	09/20/2024	KURTZ BROTHERS	GENERAL SUPPLIES		194.39
0000024237	09/20/2024	MEIER SUPPLY CO INC	GENERAL SUPPLIES		14.86
0000024238	09/20/2024	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		853.75
0000024239	09/20/2024	NOLAND COMPANY	GENERAL SUPPLIES		815.21
0000024240	09/20/2024	PAAD	Dues and Fees		200.00
0000024241	09/20/2024	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		8,725.50
0000024242	09/20/2024	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		395.46

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024243	09/20/2024	POWERSCHOOL GROUP LLC	Powerschool Enrollment Express		4,010.30
0000024244	09/20/2024	PPL ELECTRIC UTILITIES	Electricity		27,305.23
0000024245	09/20/2024	PAYROLL FUND	GROSS 9-20-24	ER RETIRE 9-20-24	465,203.90
0000024246	09/20/2024	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		11,688.50
0000024247	09/20/2024	LAURA SCHRECKENGAST	Music Lessons		600.00
0000024248	09/20/2024	ROBERT M. SIDES INC.	Band Repair	GENERAL SUPPLIES	92.00
0000024249	09/20/2024	THE SIGN SHOP	GENERAL SUPPLIES		320.00
0000024250	09/20/2024	HUGH SPRAGUE	GENERAL SUPPLIES		76.31
0000024251	09/20/2024	TESTOUT	GENERAL SUPPLIES		1,300.00
0000024252	09/20/2024	UPMC	School Physician		4,580.00 #
0000024253	09/20/2024	VERIZON WIRELESS	Wireless		214.51
0000024254	09/20/2024	C.H. WALTZ SONS	GENERAL SUPPLIES		27.59
0000024255	09/27/2024	AMERICHEM INTERNATIONAL INC	Repairs & Maintenance		211.28
0000024256	09/27/2024	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		3,224.00
0000024257	09/27/2024	ELAN FINANCIAL SERVICES	Professional Development	GENERAL SUPPLIES	7,841.41
0000024258	09/27/2024	CGA-HUSKY FUND	Dues and Fees		175.00
0000024259	09/27/2024	CM REGENT LLC	Life Insurance Premiums		768.84
0000024260	09/27/2024	CONTRACT PAPER GROUP INC	GENERAL SUPPLIES		11,030.40
0000024261	09/27/2024	COMPU-GEN TECHNOLOGIES INC	Enc Transfer from FY24 Security Cameras		16,359.80 #
0000024262	09/27/2024	CXTEC	UPS Network Cards		2,286.97
0000024263	09/27/2024	HERMANC MACHINE CO	Repairs & Maintenance		300.00
0000024264	09/27/2024	HOOVER'S BERNINA SEW LLC	GENERAL SUPPLIES		955.80

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# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024265	09/27/2024	JUSTICEWORKS YOUTHCARE INC	Purchase Service Tech		14,432.63
0000024266	09/27/2024	KURTZ BROTHERS	GENERAL SUPPLIES		71.99
0000024267	09/27/2024	LYCOMING CO RMS	Disposal Service		76.30
0000024268	09/27/2024	MATHEMATICAL ASSOC OF AMERICA	GENERAL SUPPLIES		60.00
0000024269	09/27/2024	MADISON NATIONAL LIFE INSURANCE CO INC	Long Term Disability Insurance		1,134.86
0000024270	09/27/2024	MCGRAW HILL LLC	GENERAL SUPPLIES		157.38
0000024271	09/27/2024	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		248.00
0000024272	09/27/2024	ROGERS UNIFORMS	Uniforms		202.90
0000024273	09/27/2024	LISA SAMAR	GENERAL SUPPLIES		12.89
0000024274	09/27/2024	SHI INTERNATIONAL CORP	Printer for AD - Please take from AD Budget		686.24
0000024275	09/27/2024	ROBERT M. SIDES INC.	Band Repair	GENERAL SUPPLIES	313.81
0000024276	09/27/2024	UPMC	School Physician		2,050.00
0000024277	09/27/2024	WARDS SCIENCE	GENERAL SUPPLIES		177.27
0000024278	09/27/2024	WMWA	Water		2,719.38
0000024279	09/27/2024	WAVERLY WRESTLING CLUB	Wrestling Tourment		400.00
0000024280	10/03/2024	BLAST INTERMEDIATE UNIT 17	South Academy	Content Keeper	33,519.46 #
0000024281	10/03/2024	ERIC BRIGGS	Mileage	Cell Phone Reimbursement	361.51
0000024282	10/03/2024	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000024283	10/03/2024	EDMENTUM	Mountie Academy		14,120.00
0000024284	10/03/2024	GBM	Repairs & Maintenance		893.63
0000024285	10/03/2024	ERIC GERBER	Dues and Fees		62.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024286	10/03/2024	GRAND RENTAL STATION	Repairs & Maintenance		208.00
0000024287	10/03/2024	DYAN FRAME	Cell Phone Reimbursement		153.81
0000024288	10/03/2024	JUNIOR LIBRARY GUILD	BOOKS		321.02
0000024289	10/03/2024	Labels By Pulizzi	GENERAL SUPPLIES		147.20
0000024290	10/03/2024	LEWISBURG BOOSTERS	Cross Country Invitational		40.00
0000024291	10/03/2024	LOWE'S COMPANIES INC	GENERAL SUPPLIES		326.25
0000024292	10/03/2024	JAMIE MOWREY	Cell Phone Reimbursement		57.69
0000024293	10/03/2024	NITTANY OIL	Diesel	Gasoline	6,711.03
0000024294	10/03/2024	NORTH CENTRAL SIGHT SERVICES	Disposal Service		96.00
0000024295	10/03/2024	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		2,962.99
0000024296	10/03/2024	MARIA PIERCE	Cell Phone Reimbursement		153.81
0000024297	10/03/2024	PMEA DISTRICT 8	Chorus Auditions		30.00
0000024298	10/03/2024	PAYROLL FUND	GROSS 10-4-24	ER RETIRE 10-4-24	478,907.68
0000024299	10/03/2024	LAURA SCHRECKENGAST	Music Lessons		1,187.50
0000024300	10/03/2024	JESSE SMITH	Cell Phone Reimbursement		153.81
0000024301	10/03/2024	VERIZON	Telephone Service		177.26
0000024302	10/03/2024	DWIGHT WOODLEY	Cell Phone Reimbursement		153.81
0000024303	10/03/2024	WTI	Repairs & Maintenance		17,755.39
0000024304	10/03/2024	SUSAN ZAYDELL	Cell Phone Reimbursement		153.81
0000024305	10/03/2024	LIGONIER VALLEY SCHOOL DISTRICT	Alternative Ed		7,170.60 #
0000024306	10/04/2024	BRETT HERBST	Game Monies		1,000.00
0000024307	10/10/2024	A&A SALES ASSOCIATES LLC DBA	GENERAL SUPPLIES		408.00

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024308	10/10/2024	BARR'S HARDWARE	CREDIT		213.51
0000024309	10/10/2024	BAKER TILLY US LLP	Audit Expenses		15,611.79
0000024310	10/10/2024	KENDRA BILLMAN	Tuition - K Billman Moore		1,275.00
0000024311	10/10/2024	COLUMN SOFTWARE PBC	Advertising		40.37
0000024312	10/10/2024	J C EHRLICH	Repairs & Maintenance		191.63
0000024313	10/10/2024	FRY'S FIRE	Repairs & Maintenance		790.70
0000024314	10/10/2024	GRAND RENTAL STATION	Repairs & Maintenance		234.00
0000024315	10/10/2024	HURWITZ BATTERIES	GENERAL SUPPLIES		21.78
0000024316	10/10/2024	LEIGH JONES	GENERAL SUPPLIES		39.22
0000024317	10/10/2024	KURTZ BROTHERS	GENERAL SUPPLIES		93.86
0000024318	10/10/2024	Labels By Pulizzi	GENERAL SUPPLIES		50.58
0000024319	10/10/2024	LCWSA	Sewer Service		1,940.00
0000024320	10/10/2024	DOTTIE MERTZ, TAX COLLECTOR	GENERAL SUPPLIES		112.34
0000024321	10/10/2024	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		188.00
0000024322	10/10/2024	LISA SAMAR	GENERAL SUPPLIES		11.21
0000024323	10/10/2024	SANICO INC	GENERAL SUPPLIES		10,924.26
0000024324	10/10/2024	ROBERT M. SIDES INC.	Band Repair		334.00
0000024325	10/10/2024	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		38,822.66
0000024326	10/10/2024	UGI ENERGY SERVICES	Natural Gas		2,081.08
0000024327	10/10/2024	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000024328	10/10/2024	MODERNFOLD OF READING INC	Repairs & Maintenance		1,400.00
0000024329	10/11/2024	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		3,375.00

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - General Fund    **Payment Dates:** 09/05/2024 - 10/16/2024

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort:** Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024330	10/15/2024	CARLOW UNIVERSITY	Tuition - K Snyder Tilliotson		3,600.00
0000024331	10/15/2024	KURTZ BROTHERS	GENERAL SUPPLIES		87.52
* 000E252460	09/06/2024	WOODLANDS BANK	Direct Deposit Fee		10.00
* 000E252461	09/09/2024	PSERS	Employer POS		10.76
* 000E252464	09/12/2024	Wilmington Trust	Payment on 2023 Bond		223,668.75
* 000E252465	09/12/2024	Wilmington Trust	Payment on 2024 Bond		74,300.43
* 000E252466	09/25/2024	WEX HEALTH INC	HSA Fee for Aug 2024		228.25
* 000E252467	09/24/2024	PSERS	Employer POS		226.93
* 000E252468	09/24/2024	PSERS	Employer POS		126.29
* 000E252469	09/12/2024	WOODLANDS BANK	Wire Transfer Fee - 23 Bond		25.00
* 000E252470	09/12/2024	WOODLANDS BANK	Wire Transfer Fee - 24 Bond		25.00
* 000E252471	10/02/2024	WOODLANDS BANK	Wire Transfer Fee		25.00
* 000E252472	10/02/2024	LYCOMING COUNTY INSURANCE CONSORTIUM	Sept 24 Health Insurance Premiums		208,751.89
* 000E252473	09/25/2024	WEX HEALTH INC	HSA Fee for Sept 24		233.75

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**FUND ACCOUNTING PAYMENT SUMMARY**

Bank Account: GF - General Fund Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - GENERAL FUND	3,245,000.07
22 - CAPITAL RESERVE FUND	17,755.39
50 - FOOD SERVICE FUND	44.97
Grand Total All Funds	3,262,800.43
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	(826,569.95)
Grand Total Other Disbursement Non-negotiables	507,632.05
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	3,581,738.33
Grand Total Virtual Payments	0.00
Grand Total All Payments	3,262,800.43



## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006368	09/23/2024	PAYROLL FUND	GROSS 9-20-24	ER RETIRE 9-20-24	12,207.41
0000006369	09/27/2024	ELAN FINANCIAL SERVICES	GENERAL SUPPLIES		88.22
0000006370	10/03/2024	PAYROLL FUND	GROSS 10-4-24	ER RETIRE	15,663.61
0000006371	10/03/2024	LAURA OROZCO	Refund Acct 26174		100.20
<b>50 - FOOD SERVICE FUND</b>					<b>28,059.44</b>
Grand Total All Funds					28,059.44
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					28,059.44
Grand Total Virtual Payments					0.00
Grand Total All Payments					28,059.44

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card    ^ - Virtual Payment

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001237	09/09/2024	SCHAEDLER YESCO DISTRIBUTION	Scoreboards		561.16
0000001238	09/20/2024	ELA GROUP INC	Phase 1 Stadium/Phase 2 Track/Field		1,159.69
0000001239	09/20/2024	SCHAEDLER YESCO DISTRIBUTION	Scoreboards		1,902.91
0000001240	09/20/2024	SUSQUEHANNA VALLEY SOUND	Football Field Sound System		19,388.00
0000001241	09/27/2024	DEERE & COMPANY	Lawn Tractor		3,799.00
0000001242	09/27/2024	HONDRU FORD	2024 Ford Super Duty F350		54,749.00
<b>22 - CAPITAL RESERVE FUND</b>					<b>81,559.76</b>
Grand Total All Funds					81,559.76
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					81,559.76
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					81,559.76

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GO22 - GO NOTE 2022    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001130	09/23/2024	INTERIOR WORKPLACE SOLUTIONS	Central Elem Furniture		21,276.00
0000001131	09/23/2024	ILLUMINATED INTEGRATION LLC	Auditorium Project		2,381.25
0000001132	09/23/2024	FULMER'S STORAGE TRAILERS INC	Central Elem Project Material Storage		973.00 #
0000001133	09/23/2024	SITELOGIQ CONSTRUCTION MANAGEMENT	Central Elem Project		19,970.00
0000001134	09/23/2024	HILLIS-CARNES ENGINEERING ASSOC INC	Central Elem Project		3,068.50
0000001135	09/23/2024	FULMER'S STORAGE TRAILERS INC	Central Elem Project Material Storage		973.00
0000001136	09/23/2024	CUMBERLAND ANALYTICAL ASSOC	Lead Paint Samples - Central		590.00
0000001137	09/23/2024	TURNKEY ELECTRIC INC	Central Elem Project		76,943.25
0000001138	09/23/2024	QUALITY AIR MECHANICAL INC	Central Elem Project		69,490.98
0000001139	09/24/2024	SILVERTIP INC	Central Elem Project		64,742.95
<b>41 - DEBT SERVICE FUND</b>					<b>260,408.93</b>
Grand Total All Funds					<b>260,408.93</b>
Grand Total Credit Cards					<b>0.00</b>
Grand Total Direct Deposits					<b>0.00</b>
Grand Total Manual Checks					<b>260,408.93</b>
Grand Total Other Disbursement Non-negotiables					<b>0.00</b>
Grand Total Procurement Card Other Disbursement Non-negotiables					<b>0.00</b>
Grand Total Regular Checks					<b>0.00</b>
Grand Total Virtual Payments					<b>0.00</b>
Grand Total All Payments					<b>260,408.93</b>

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GO23 - GO BOND 2023    Payment Dates: 09/05/2024 - 10/16/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001002	09/24/2024	SILVERTIP INC	Central Elem Project		348,489.63
0000001003	09/24/2024	J C ORR & SON INC	Central Elem Project		1,359,137.95
0000001004	09/24/2024	SMITH SYSTEMS	Central Elem Furniture		418,013.25
0000001005	10/11/2024	J C ORR & SON INC	Central Elem Project		420,085.95
0000001006	10/11/2024	SILVERTIP INC	Central Elem Project		240,949.25
0000001007	10/11/2024	QUALITY AIR MECHANICAL INC	Central Elem Project		191,314.08
0000001008	10/11/2024	TURNKEY ELECTRIC INC	Central Elem Project		43,353.98
0000001009	10/11/2024	THE HON COMPANY	Central Elem Furniture		26,515.55
0000001010	10/11/2024	HILLIS-CARNES ENGINEERING ASSOC INC	Central Elem Project		1,181.50
0000001011	10/11/2024	FULMER'S STORAGE TRAILERS INC	Central Elem Project Material Storage		973.00
0000001012	10/11/2024	MCKISSICK ARCHITECTS	High School Project	Central Elem Project	141,892.98
0000001013	10/11/2024	SMITH SYSTEMS MANUFACTURING CO	Central Elem Furniture		1,327.50

# FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GO23 - GO BOND 2023    **Payment Dates:** 09/05/2024 - 10/16/2024

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort:** Payment Number

41 - DEBT SERVICE FUND	3,193,234.62
Grand Total All Funds	3,193,234.62
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	3,193,234.62
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	3,193,234.62

**FUND ACCOUNTING PAYMENT SUMMARY**

Bank Account: GO24 - GO BOND 2024    Payment Dates: 09/05/2024 - 10/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001001	10/11/2024	SITELOGIQ ENERGY SERVICES INC	High School Project		362,936.00
0000001002	10/11/2024	REYNOLDS CONSULTING ENGINEERS INC	High School Project		7,040.00
<b>41 - DEBT SERVICE FUND</b>					<b>369,976.00</b>
<b>Grand Total All Funds</b>					<b>369,976.00</b>
<b>Grand Total Credit Cards</b>					<b>0.00</b>
<b>Grand Total Direct Deposits</b>					<b>0.00</b>
<b>Grand Total Manual Checks</b>					<b>369,976.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Regular Checks</b>					<b>0.00</b>
<b>Grand Total Virtual Payments</b>					<b>0.00</b>
<b>Grand Total All Payments</b>					<b>369,976.00</b>

September 9, 2024

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Brigandi, Bukeavich, Engel, Hitesman, Rupert, and Young.

Others Present: Jesse Smith, High School Principal, Kim Bollinger, Assistant High School Principal, Dyan Frame, Central Elementary Principal, Kristin Bastian – Director of Special Education/School Psychologist, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnnyder – Director of Buildings and Ground, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and Fred Holland – Solicitor.

Visitors: Jess Watson, Melissa Daily, Charles Haefner, Hilarie German, Elyse Schopfer, and Matt Courter – Williamsport SunGazette.

#### **APPROVE TREASURER'S REPORT**

A motion to approve the treasurer's report from August 2024 was moved by Bachman, seconded by Young. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

#### **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$859,981.93, Food Service Fund in the amount of \$1,145.35, Capital Reserve Fund in the amount of \$40,257.54, GO Note 2022 in the amount of \$1,027,765.74, and GO Bond 2023 in the amount of \$235,960.00 as funds become available was moved by Rupert, seconded by Hitesman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of August 19, 2024 as written was moved by Brigandi, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

#### **SUPERINTENDENT REPORT & RECOMMENDATIONS**

##### **HIGH SCHOOL PROJECT UPDATE**

Mr. Damion Spahr from SitologIQ spoke about the High School Project. The final GESA agreement price has settled in at \$9,551,214 which is under the board approved not-to-exceed value. However, the kitchen equipment upgrades as designed will exceed the value. SitologIQ is working with District administration about the scope of the kitchen to decide how to proceed. Work at the High School will begin in October in restrooms and the current library area.

##### **BUILDING PROJECT UPDATE**

Dr. Briggs gave an update on projects throughout the District. At Central Elementary, part of the driveway has been paved, window installation is on schedule, building envelope is being worked on during second shift, and the addition is being worked on during first shift. Football field is holding up well; concession stands are still being explored for updating. High school update was provided by SitologIQ earlier in the meeting. Soccer complex – ELA will come to a future meeting to do a presentation, Dr. Briggs is meeting with the South Williamsport Borough on how to work together if the District chooses to want to build on Borough property.

### **TIMBERING UPDATE**

Dr. Briggs and Mr. Reifsnyder walked the property last week. It appears that they were able to identify more trees than originally thought. Bidders will be doing a walk through and will be submitting bids soon.

### **CELL PHONE POLICY DISCUSSION**

There will be a stakeholder meeting on Wednesday, September 25, 2024 to review the current cell phone policy.

### **REVISED 2024-25 JR SR HIGH SCHOOL TSI NON-TITLE SCHOOL PLAN**

A motion to approve the revised 2024-25 Jr Sr High School TSI Non-Title School plan was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **APPROVE POLICIES – SECOND READING**

A motion to approve the second reading of Policy No. 104 – Discrimination/Harassment Affecting Staff, Policy No. 218 – Student Discipline, Policy No. 218.1 – Weapons, Policy No. 218.2 – Terroristic Threats, Policy No. 801 – Public Records, Policy No. 803 – School Calendar, Policy No. 805 – Emergency Preparedness and Response, Policy No. 805.1 – Relations with Law Enforcement Agencies, Policy No. 806 – Child Abuse, Policy No. 807 – Opening Exercise/Moment of Silence/Flag Displays, Policy No. 904 – Public Attendance at School Events, and Policy No. 909 – Municipal Government Relations was moved by Hitesman, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **PA STUDENT TEACHER SUPPORT PROGRAM**

A motion to approve the PA Student Teacher Support Program with PHEAA for the 2024-25 school year was moved by Hitesman, seconded by Brigandi. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **OVERNIGHT/OUT OF STATE FIELD TRIP**

A motion to approve Eric Gerber's overnight/out of state field trip request to take the Varsity Wrestling Team to Elmira NY on January 10-11, 2025 to participate in a wrestling tournament was moved by Rupert, seconded by Young. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – INFORMATIONAL**

Dr. Briggs accepted letters of resignation from the following employees:

- James Karnes from his 5-hour custodian position at Rommelt Elementary effective September 3, 2024
- Julie Kline from her general food service worker position effective September 6, 2024
- Alicia Porter from her paraprofessional position when a replacement is found.

### **EMPLOYMENT – STIPENDS**

A motion to approve the following stipends was moved by Bachman, seconded by Rupert.

- Senior Class Advisors: Eric Gerber/Brooke Rowles - \$335/person
- Junior Class Advisors: Agnes Coder/Mike Steppe - \$307.50/person
- Sophomore Class Advisors: Amy Pregent/John Peters - \$230/person
- Yearbook Advisor: Kelly Shearer - \$1,700
- Yearbook Business Advisor: Kelly Shearer - \$465
- Builder's Club Advisor: Karen Fink - \$465
- Jr High Yearbook Advisors: Karen Fink/Mike Rodgers - \$465/person
- Key Club Advisors: Hailey Carson/Rachel Knipe - \$465/person
- SADD Club Advisor: Mike Allison - \$930
- FCCLA Advisor: Amy Vance - \$930
- FBLA Advisors: Sophia Biddle/John Peters - \$930/person
- Mini-Thon Advisors: Mike Allison/Mike Rodgers - \$465/person
- Academic Decathlon Advisors: Kyle Essick - \$1,050



- Senior High National Honor Society Advisor: Manny Tsikitas - \$930
- Junior High National Honor Society Advisor: 7<sup>th</sup> Grade Team - \$465
- Leo Club Advisors: Stephanie Fay/Hilarie German- \$465/person
- Coordinator – Audio Visual: Keith Cremer - \$500
- Academic Department Chairs: Jamie Bloom (Math), Matt Eisley (Science), Jessica Kaledas (Non-Core), Josie Kennedy (Social Studies), and Kelly Shearer (English) - \$750/person
- Transition Coordinator – Rachel Knipe - \$750

Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – HIGH SCHOOL MATH TEACHER**

A motion to approve Angela Confair as a high school math teacher with a start date of November 11, 2024 at a salary of \$73,639 based on step M+30-11 in accordance with the South Williamsport Area Education Association Agreement was moved by Bachman, seconded by Brigandi. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – FALL PLAY**

A motion to approve Jared Whitford as Director at a stipend of \$1,500, Sierra Aichner as Assistant Director at a stipend of \$500, Steve Bergerstock as Set Builder at a stipend of \$500, and Jordan Miller as Technical Director at a stipend of \$500 was moved by Brigandi, seconded by Bukeavich. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – GUEST TEACHERS, GENERAL SUPPORT ASSISTANT, SUBSTITUTES**

A motion to approve the following employment was moved by Bachman, seconded by Young.

- **Guest Teacher Program through Blast IU** – Sheila DuMont and Colleen Shaffer
- **General Support Assistant** – Kimberly Pelt as assigned to Lunch Monitor at Central Elementary effective at September 10, 2024, for 3 hours per day at a rate of \$15.00 per hour in accordance with the South Williamsport Education Support Professionals Association.
- **Certified Substitutes** – Brenda Trimble
- **Classified Substitutes** – Karen Baier (Cafeteria), Timothy Herritt (Custodial), and James Karnes (Custodial).
- **Guest Teachers** – Lilly Eiswerth

Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-abstain, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **TRANSPORTATION DRIVERS FOR 2024-2025**

A motion to approve the following transportation drivers for the 2024-2025 school year was moved by Rupert, seconded by Bukeavich.

- Assigned Drivers: Lee Bernstein, Wesley Robey, Joel Henderson, Julie Ranck, Sharon Andrade, Nancy Bieber, Stephanie Messner, Paul Biblehimer, and Charlie Brooks.
- Substitute Drivers: Jim Bower, Amy Brooks, Paul Chapman, Curt Clossen, Keith Doverspike, Leonard Folk, Christina Hamilton, Rich Hawk, Deb Herman, Deb Heydrich, Rachel Heydrich, Shane Heydrich, Cam Kephart, Darryl McHenry, Becky Nettleton, Brandon Nettleton, Kris Runner, Rex Schrum, Dustin Sholley, Bob Smith, Leonard Stroud, Jeremy Wilton, Doug Wirth, and Jeff Yeager.

Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

### **TRANSPORTATION SCHEDULE FOR 2024-2025**

A motion to approve the 2024-2025 Transportation Schedules was moved by Rupert, seconded by Brigandi. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Rupert-yes, and Young-yes; motion carried.

**OLD BUSINESS**

The school board spoke about the following topics under old business:

- River Rock Presentation for Rommelt Elementary
- Open Board Member position

A motion to adjourn the meeting was made by Young, seconded by Rupert. All members present voting yes, the meeting was adjourned at 6:47 PM.

Attest

Jamie Mowrey  
Board Secretary

October 7, 2024

The work session of the South Williamsport Area School Board was called to order at 6:01 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Brigandi, Bukeavich, Engel, Hitesman, Miller, Rupert, and Young.

Others Present: Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnnyder – Director of Buildings and Grounds, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and Fred Holland – Solicitor.

Visitors: Rebecca Sones, John Schadler – New Story, Christina Spielbauer – New Story, Brandon Hoff – River Rock Academy, Amanda Ertel, Jason Lewis, George Gerber, Melissa Daily, Tina Pulver, Jessica Kaledas, Robyn Rummings, Joseph Carey – Carey Forest Planning, and Ernie Graham – ELA Sports.

### **SCHOOL BOARD VACANCY – REGION II**

After hearing from candidates for Region II, members cast a silent ballot. These ballots were tallied by Mr. Holland, Solicitor. Based on the results of the silent ballot, Mr. Hitesman nominated Mr. Lewis, seconded by Mr. Young. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **ACTION ITEMS**

#### **CHANGE ORDERS**

A motion to approve the following change orders as moved by Miller, seconded by Bachman.

General Contract (G-006)

- COR 008 – Generator Fencing - \$3,451.91

General Contract (G-007)

- COR 010 – Window sills at translucent panels - \$17,986.08

HVAC Contract (H-009)

- COR 015 – Condensate Pumps and Shut Down Controls - \$4,841.71

Electrical Contract (E-006)

- COR 9 – Raceway and Light Circuit Relocation - \$3,737.85
- COR 11 – PVC Conduit, New Breakers, Security Panel Relocation - \$4,380.13

Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **OVERNIGHT/OUT OF STATE FIELD TRIP**

A motion to approve Jessica Kaledas' overnight/out of state field trip request to take senior high band students to Nashville, TN on March 25 – 29, 2026 was moved by Miller, seconded by Bukeavich. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **RIVER ROCK ACADEMY ACT 48 ALTERNATIVE EDUCATION AGREEMENT**

A motion to approve the River Rock Academy Act 48 Alternative Education Agreement with River Rock Academy LLC for the use of alternative education for disruptive youth for 2024-2025 school year at a per diem cost of \$234.00 was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **EMPLOYMENT – INFORMATIONAL**

Dr. Briggs accepted the resignation from Marquelle LaBarre from her Food Service Manager position at Rommelt Elementary effective September 17, 2024.

**EMPLOYMENT – WITHDRAWAL OF RESIGNATION/REINSTATEMENT OF POSITION**

A motion to approve the withdrawal of Alicia Porter’s resignation and restate her to her existing position under the South Williamsport Education Support Professionals Association effective immediately was moved by Bachman, seconded by Young. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

**EMPLOYMENT – HEAD BASEBALL COACH**

Chase Waller as Head Baseball Coach for the 2024-2025 season at a stipend of \$3,342 was moved by Rupert, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

**CAREY FOREST PLANNING**

Mr. Carey from Carey Forest Planning provided the results of the Bid Opening for the tract of land behind the South Williamsport Area School District High School.

A motion to award the winning bid to Kish Lumber Co. LLC in the amount of \$53,317.00 was moved by Miller, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

**BOARD MEETING DATE CHANGE**

Mr. Engel began a discussion about possibly changing the October 22, 2024 meeting to October 23, 2024. After comments from various board members, no action was taken. There will be no change in the October 22, 2024 board meeting date.

**DISCUSSION ITEMS**

**ELA SPORTS COMPLEX PROJECT PROCESS & TIMELINE/FOOTBALL CONCESSIONS**

Mr. Ernie Graham from ELA Sports spoke to the school board about upgraded concession area and bathrooms at football field. In this version, the architect created a large building on the East end of the field that consists of a concession area, toilet rooms, tickets and storage at an estimated cost of \$587,125. In addition, a West end ticket booth and cheer store would be constructed at an estimated cost of \$80,520 for a total package of \$667,645.

Mr. Ernie Graham reviewed information on the soccer/track complex that was presented at the March 11, 2024 board meeting. He reviewed the estimated costs at the High School Site and the Borough Park Site as presented at that prior meeting. He then spoke about the flood layers at the Borough Park Site and how to get the project through the permitting and zoning process with the Borough. He discussed that it will take approximately 8 months to receive all of the permissions needed prior to construction, and it is estimated it will take approximately 4 months to construct.

**HUMMER TURFGRASS PROPOSAL FOR PRACTICE FOOTBALL, BASEBALL AND SOFTBALL FIELDS**

Dr. Briggs provided a proposal from Hummer Turfgrass to maintain the practice football, baseball and softball fields. The annual cost of that agreement would be \$16,615. Hummer also provided a proposal to maintain the soccer field only at an annual cost of \$3,383.

**NEW STORY PRESENTATION**

With the upcoming relocation of students out of the Rommelt Elementary Building, Dr. Briggs has been exploring programs that may need space to lease to run their programs.

John Schadler from New Story presented information to the school board. New Story runs a Private Academic License (PAL) program. New Story provides services for students on the Autistic Spectrum and Emotional Support students who cannot be handled by the home district. The goal of New Story’s program is to help with the student’s behaviors to ultimately return them to the home District.

**RIVER ROCK PRESENTATION**

With the upcoming relocation of students out of the Rommelt Elementary Building, Dr. Briggs has been exploring programs that may need space to lease to run their programs.

Brandon Hoff from River Rock presented information to the school board. While he spoke about both programs; Alternative Education for Disruptive Youth (AEDY) and Private Academic License (PAL), River Rock would prefer using available space for the PAL program. Their PAL program can host students that have an emotional disturbance, learning disabled, intellectually disabled (case by case), or other health impairments.

**LOCATION OF REMAINING BOARD MEETINGS**

Due to renovations beginning in the High School Library, the remaining board meeting dates (October 22, November 4, November 18, and December 3) will take place in the High School Auditorium. When dates are selected at the reorganization meeting on December 3, the location will be re-evaluated based on the progress of construction.

A motion to adjourn the meeting was made by Miller, seconded by Young. All members present voting yes, the meeting was adjourned at 7:58 PM.

Attest

Jamie Mowrey  
Board Secretary


**AIA® Document G701® – 2017**
**Change Order**
**PROJECT: (Name and address)**  
 Central Elementary School

**CONTRACT INFORMATION:**  
 Contract For: HVAC Construction  
 Date: 09/18/2023

**CHANGE ORDER INFORMATION:**  
 Change Order Number: H-007  
 Date: 05/23/2024

**OWNER: (Name and address)**  
 South Williamsport Area School District  
 515 West Central Avenue  
 South Williamsport, PA 17702

**ARCHITECT: (Name and address)**  
 McKissick Associates PC  
 317 N. Front Street  
 Harrisburg, PA 17101

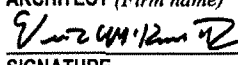
**CONTRACTOR: (Name and address)**  
 Silvertip, Inc.  
 7th & St. Mary Street  
 P.O. Box 50  
 Lewisburg, PA 17837
**THE CONTRACT IS CHANGED AS FOLLOWS:**
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

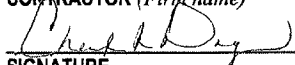
Per COR #012 (see attached), the cost to provide lintels for Phase 3 wall penetrations in response to RFI 10R.


The original Contract Sum was	\$ 3,676,700.00
The net change by previously authorized Change Orders	\$ -195,123.21
The Contract Sum prior to this Change Order was	\$ 3,481,576.79
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,431.00
The new Contract Sum including this Change Order will be	\$ 3,483,007.79

 The Contract Time will be unchanged by Zero (0) days.  
 The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**
 McKissick Associates PC  
**ARCHITECT (Firm name)**  
  
**SIGNATURE**  
 Vern L. McKissick III, AIA, President  
**PRINTED NAME AND TITLE**  
 05/23/2024  
**DATE**

 Silvertip, Inc.  
**CONTRACTOR (Firm name)**  
  
**SIGNATURE**  
 Cheryl A. Dugan, President  
**PRINTED NAME AND TITLE**  
 5/24/2024  
**DATE**

 South Williamsport Area School District  
**OWNER (Firm name)**  
  
**SIGNATURE**  
 Eric B. Beyer, Superintendent  
**PRINTED NAME AND TITLE**  
 5/24/2024  
**DATE**



Silvertip Inc.

7th ST. MARY STREET  
P.O. BOX 50  
LEWISBURG, PA 17837  
570-523-1206  
FAX 570-523-1484  
www.silvertip-inc.com

May 17, 2024

McKissick Associates PC.  
317 North Front Street  
Harrisburg, PA 17101

COR 012

Attn: Ms. Trina Gribble

Re: South Williamsport Area School District  
Central Elementary School  
HVAC Construction

Our Job Number 8040

We are hereby confirming our request for a change order to cover the costs per our Work Order 47381 on the above referenced project.

Change Order Request Summary

Total Material		\$239.50
Total Labor		\$1,177.33
Total Subcontractors		\$0.00
Bond	1.0%	\$14.17
Total Change Order Request <b>ADD</b>		\$1,431.00

Therefore, the total change order request is:

**ADD ONE THOUSAND FOUR HUNDRED THIRTY ONE AND 00/100 DOLLARS** **\$1,431.00**

Sincerely,  
SILVERTIP INC.

Mathew L. Schumacher  
Project Manager

MLS/mis

CC CAD

NOTE: This change order request may be withdrawn by us if not accepted within 30 days.

Acceptance of Change Order —The above prices are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made per the project specifications.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_



Silvertip Inc.

7th ST. MARY STREET  
P.O. BOX 50  
LEWISBURG, PA 17837  
570-523-1206  
FAX 570-523-1484  
www.silvertip-inc.com

Material				
Quantity	Unit	Material Description	Unit Cost	Total Cost
40	l/ft	3"x3"x1/4" Angle Iron	\$3.88	\$155.20
10	l/ft	2"x1/4" Flat Stock	\$1.50	\$15.00
Small Tools 3% of Raw Labor				\$31.54
Sub Total				\$201.74
Tax 6%				\$12.10
OH&P 12%				\$25.66
<b>Total Material</b>				<b>\$239.50</b>

Labor				
Hours	Class	Hour Rate		Total Cost
12	Mechanic	\$71.08		\$852.96
0	Mechanic	\$64.86		\$0.00
Sub Total			\$0.00	\$852.96
Social Security 7.65%				\$65.25
Unemployment Tax 9.28%				\$79.15
Workmen's Comp. Ins. 2.35%				\$20.04
Public Liability 3.96%				\$33.78
Total Mandated Burden				\$198.23
Sub Total				\$1,051.19
OH&P 12%				\$126.14
<b>Total Labor</b>				<b>\$1,177.33</b>

Subcontractors		
Company	Scope	Total Cost
Sub Total		\$0.00
OH&P 5%		\$0.00
<b>Total Subcontractors</b>		<b>\$0.00</b>

Schedule Impact  
ADD: **To be Determined** additional calendar days added to our contract.



**SILVERTIP INC.**  
 P.O. BOX 50  
 LEWISBURG, PA 17837



**JOB WORK ORDER**  
**740-47381**

CUSTOMER'S ORDER NO.		PHONE	MECHANIC	HELPER	DATE OF ORDER	STARTING DATE
BILL TO		ADDRESS			ORDER TAKEN BY	
CITY		JOB NAME AND LOCATION			<input type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	
		JOB PHONE				

DESCRIPTION OF WORK:

ERIC TAYLOR - 8 HRS  
 BUD BETZ - 4 HRS

40' 3 X 3 ANGLE IRON  
 10' 2 X 1/4 FLAT STOCK STEEL

		TOTAL MATERIALS		
		TOTAL LABOR		
		TAX		
DATE COMPLETED	WORK ORDERED BY	TOTAL AMOUNT	\$	

Signature \_\_\_\_\_

No one home     Total amount due for above work; or     Total billing to be mailed after completion of work

I hereby acknowledge the satisfactory completion of the above described work.

# **AIA® Document G701® – 2017**

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Central Elementary School	<b>CONTRACT INFORMATION:</b> Contract For: HVAC Construction Date: 09/18/2023	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: H-008 Date: 07/18/2024
<b>OWNER:</b> <i>(Name and address)</i> South Williamsport Area School District 515 West Central Avenue South Williamsport, PA 17702	<b>ARCHITECT:</b> <i>(Name and address)</i> McKissick Associates PC 317 N. Front Street Harrisburg, PA 17101	<b>CONTRACTOR:</b> <i>(Name and address)</i> Silvertip, Inc. 7th & St. Mary Street P.O. Box 50 Lewisburg, PA 17837

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

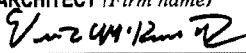
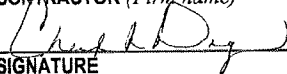
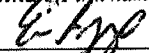
Per the attached COR 013R1, the cost to provide and install roof duct supports.

The original Contract Sum was	\$ 3,676,700.00
The net change by previously authorized Change Orders	\$ -193,692.21
The Contract Sum prior to this Change Order was	\$ 3,483,007.79
The Contract Sum will be increased by this Change Order in the amount of	\$ 5,815.50
The new Contract Sum including this Change Order will be	\$ 3,488,823.29

The Contract Time will be unchanged by Zero (0) days.  
 The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

McKissick Associates PC <b>ARCHITECT</b> <i>(Firm name)</i>  _____ <b>SIGNATURE</b> Vern L. McKissick III, AIA, President _____ <b>PRINTED NAME AND TITLE</b> 07/18/2024 _____ <b>DATE</b>	Silvertip, Inc. <b>CONTRACTOR</b> <i>(Firm name)</i>  _____ <b>SIGNATURE</b> Cheryl A. Dugan, President _____ <b>PRINTED NAME AND TITLE</b> 7/23/2024 _____ <b>DATE</b>	South Williamsport Area School District <b>OWNER</b> <i>(Firm name)</i>  _____ <b>SIGNATURE</b> Eric Breyer, Superintendent _____ <b>PRINTED NAME AND TITLE</b> 7/23/24 _____ <b>DATE</b>
---	--	--



Silvertip Inc.

7th ST. MARY STREET  
P.O. BOX 50  
LEWISBURG, PA 17837  
570-523-1206  
FAX 570-523-1484  
www.silvertip-inc.com

July 17, 2024

McKissick Associates PC.  
317 North Front Street  
Harrisburg, PA 17101

COR 013  
Revision 1

Attn: Ms. Trina Gribble

Re: South Williamsport Area School District  
Central Elementary School  
HVAC Construction

Our Job Number 8040

We are hereby confirming our request for a change order to cover the costs to provide and install roof duct supports on the above referenced project.

Change Order Request Summary

Total Material		\$5,757.92
Total Labor		\$0.00
Total Subcontractors		\$0.00
Bond	1.0%	\$57.58

Total Change Order Request **ADD** \$5,815.50

Therefore, the total change order request is:

**ADD FIVE THOUSAND EIGHT HUNDRED FIFTEEN AND 50/100 DOLLARS \$5,815.50**

Sincerely,  
SILVERTIP INC.

Mathew L. Schumacher  
Project Manager

MLS/mls

CC CAD

NOTE: This change order request may be withdrawn by us if not accepted within 30 days.

Acceptance of Change Order ---The above prices are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made per the project specifications.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_



Silvertip Inc.

7th ST. MARY STREET  
P.O. BOX 50  
LEWISBURG, PA 17837  
570-523-1206  
FAX 570-523-1484  
www.silvertip-inc.com

Material				
Quantity	Unit	Material Description	Unit Cost	Total Cost
10	ea.	32"x42" Miro Duct Supports	\$216.23	\$2,162.30
10	ea.	36"x42" Duct Supports	\$222.53	\$2,225.30
40	ea.	Support Roof Pads	\$11.56	\$462.40
<p>Small Tools 3% of Raw Labor \$0.00  Sub Total \$4,850.00  Tax 6% \$291.00  OH&amp;P 12% \$616.92</p> <p><b>Total Material \$5,757.92</b></p>				

Labor							
Hours	Class	Hour Rate				Total Cost	
0	Mechanic	\$71.08				\$0.00	
0	Mechanic	\$64.86				\$0.00	
Sub Total						\$0.00	
					Social Security	7.65%	\$0.00
					Unemployment Tax	9.28%	\$0.00
					Workmen's Comp. Ins.	2.35%	\$0.00
					Public Liability	3.96%	\$0.00
Total Mandated Burden						\$0.00	
Sub Total						\$0.00	
					OH&P	12%	\$0.00
<b>Total Labor</b>						<b>\$0.00</b>	

Subcontractors				
Company	Scope	Total Cost		
Sub Total			\$0.00	
		OH&P	5%	\$0.00
<b>Total Subcontractors</b>			<b>\$0.00</b>	

Schedule Impact

ADD: **To be Determined** additional calendar days added to our contract.

# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Central Elementary School	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 09/18/2023	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: G-005 Date: 07/22/2024
<b>OWNER:</b> <i>(Name and address)</i> South Williamsport Area School District 515 West Central Avenue South Williamsport, PA 17702	<b>ARCHITECT:</b> <i>(Name and address)</i> McKissick Associates PC 317 N. Front Street Harrisburg, PA 17101	<b>CONTRACTOR:</b> <i>(Name and address)</i> J.C. Orr & Son, Inc. 438 Seventh Avenue Altoona, PA 16603

**THE CONTRACT IS CHANGED AS FOLLOWS:**

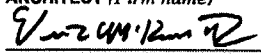
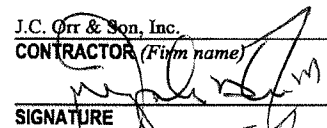
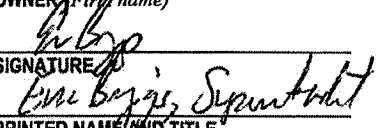
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

The cost to complete the additional floor coverings requested by the Owner (see attached COR 006R). This change order is for a Not-to-Exceed amount of \$16,824.33.

The original Contract Sum was	\$ 9,428,000.00
The net change by previously authorized Change Orders	\$ 736,636.95
The Contract Sum prior to this Change Order was	\$ 10,164,636.95
The Contract Sum will be increased by this Change Order in the amount of	\$ 16,824.33
The new Contract Sum including this Change Order will be	\$ 10,181,461.28
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<p>McKissick Associates PC  <u>ARCHITECT (Firm name)</u>    <u>SIGNATURE</u>                  Vern L. McKissick III, AIA, President  <u>PRINTED NAME AND TITLE</u>                  07/22/2024  <u>DATE</u></p>	<p>J.C. Orr &amp; Son, Inc.  <u>CONTRACTOR (Firm name)</u>    <u>SIGNATURE</u>                  Joseph H. Orr III, President  <u>PRINTED NAME AND TITLE</u>                  07.23.2024  <u>DATE</u></p>	<p>South Williamsport Area School District  <u>OWNER (Firm name)</u>    <u>SIGNATURE</u>                  Eric Boyce, Superintendent  <u>PRINTED NAME AND TITLE</u>                  7/23/24  <u>DATE</u></p>
--	---	--

**J. C. ORR & SON, Inc.**  
**Since 1882 BUILDERS**

438 Seventh Avenue • P.O. Box 1152 • Altoona, PA 16603  
Office: (814) 944-8112 • Fax: (814) 944-5340  
www.jcorrpa.com

July 19, 2024

To: MCKISSICK ASSOCIATES ARCHITECTS  
317 NORTH FRONT STREET  
HARRISBURG, PA 17101

ATTN: TRINA GRIBBLE

RE: SOUTH WILLIAMSPORT SD  
CENTRAL ELEMENTARY  
RENOVATIONS & ADDITIONS  
SOUTH WILLIAMSPORT, PA

COR #006R 23-132

To Whom It May Concern:

Our cost is **\$16,824.33** to complete the additional Floor Coverings per SWSD request.

A cost breakdown is below.

Demo Existing 1734 SF	\$ 1,734.00
Dumpster Fee	\$ 200.00
DeGol Carpet	\$ 12,551.00
Sub Total	<u>\$ 14,485.00</u>
O & P	\$ 2,172.75
	<u>\$ 16,657.75</u>
Bond	\$ 166.58
Total	<u>\$ 16,824.33</u>

If you have any questions regarding this proposal, please contact me.

Sincerely,  
J C ORR & SON, INC.

*Joseph H Orr III*

Joseph H Orr III

mes  
Enclosure  
cc:File  
CO File



851 Plank Road  
 Duncansville, PA 16635  
 PHONE: (814) 695-1111  
 FAX: (814) 695-2181

520 State Road  
 Bensalem, PA 19020  
 PHONE: (267) 332-0718  
 FAX: (267) 332-0720

415 East Memorial Boulevard  
 Womelsdorf, PA 19567  
 PHONE: (610) 589-1756  
 FAX: (610) 589-1740

July 18, 2024

To: JC Orr & Son  
 Attn: Blaine Benner  
 Regarding: Central Elem. Williamsport, PA revised

New LVT Color Anchor, Color TBD by Mannington and new 4" Rub Cove Base, Color TBD by Johnsonite at room 100 only. New Carpet Tile, Color Anchor II, Color TBD by Mannington and new 4" Rub. Cove Base, Color TBD by Johnsonite at room 102 only.

810 sf	LVT Mat., Glue, Freight, Minor Floor Prep	\$3,846.00
	LVT Labor	\$1,944.00
240 lf	4" Rub Cove Base Mat, Freight, Glue	\$421.00
	4" Rub Cove Base Labor	\$150.00
42 sy	Cpt Tile Mat, Glue, Freight, Minor Floor Prep, Overage	\$2,246.00
	Cpt Tile Labor	\$325.00
1	Transition Material, Labor, Powertape	\$145.00
108 sy	Schools Cpt Tile, Labor, Glue, Minor Fir Prep	\$858.00
240 lf	Schools 4" Rub Base, Labor and Glue	\$214.00
	Delivery, Mobilization, Unloading, Reloading	\$500.00
<b>TOTAL</b>		<b>\$10,649.00</b>

Labor ONLY at Rooms 104, 106, & 107. Will use the School's Carpet Tile and 4" Rub. Cove Base.

Room 105 NO WORK was figured.

Seven D Wholesale  
 Gallitzin, PA - Newmanstown, PA

DeGol Bros. Lumber  
 Hollidaysburg PA - Bellwood PA

DeGol Carpet  
 Duncansville, PA - Bensalem, PA -

DeGol Aviation  
 Williamsport, PA

Seven D Industries  
 DeGol Industrial Center  
 Hollidaysburg, PA

Scotch Valley Country Club  
 Hollidaysburg, PA

TOTAL Change Order Proposal, includes all necessary adhesive and transitions as well Add of \$10,649.00.

Add Alternate, if a skim is required at room 102 (needs to be perfect for resilient), if DeGol Carpet performs that work it would be an Add of \$748.00.

Add Alternate if the old glue is a non-pressure sensitive adhesive an encapsulator will need to be used at these new locations. This would be an ADD of \$1,154.00

Thanks,  
Katie

Katie Smay  
Project Manager  
DeGol Carpet  
851 Plank Road  
Duncansville, PA 16635  
814-695-1111 Phone  
[ksmay@degol.com](mailto:ksmay@degol.com)

Seven D Wholesale  
Gallitzin, PA – Newmanstown, PA

DeGol Aviation  
Williamsport, PA

DeGol Bros. Lumber  
Hollidaysburg PA - Bellwood PA

Seven D Industries  
DeGol Industrial Center  
Hollidaysburg, PA

DeGol Carpet  
Duncansville, PA - Bensalem, PA -

Scotch Valley Country Club  
Hollidaysburg, PA



---

**Dan Snyder**

---

**Subject:** FW: Additional rooms added at South Williamsport

**From:** Trina Gribble <tgribble@mckissickassociates.com>  
**Sent:** Friday, June 28, 2024 3:54 PM  
**To:** Blaine Benner <bbenner@jcorrpa.com>  
**Cc:** Vern McKissick <vmckissick@mckissickassociates.com>; Dan Snyder <dsnyder@jcorrpa.com>; Katie Smay <ksmay@degol.com>; Greg Allamon <gallamon@degol.com>  
**Subject:** Re: Additional rooms added at South Williamsport

Blaine,

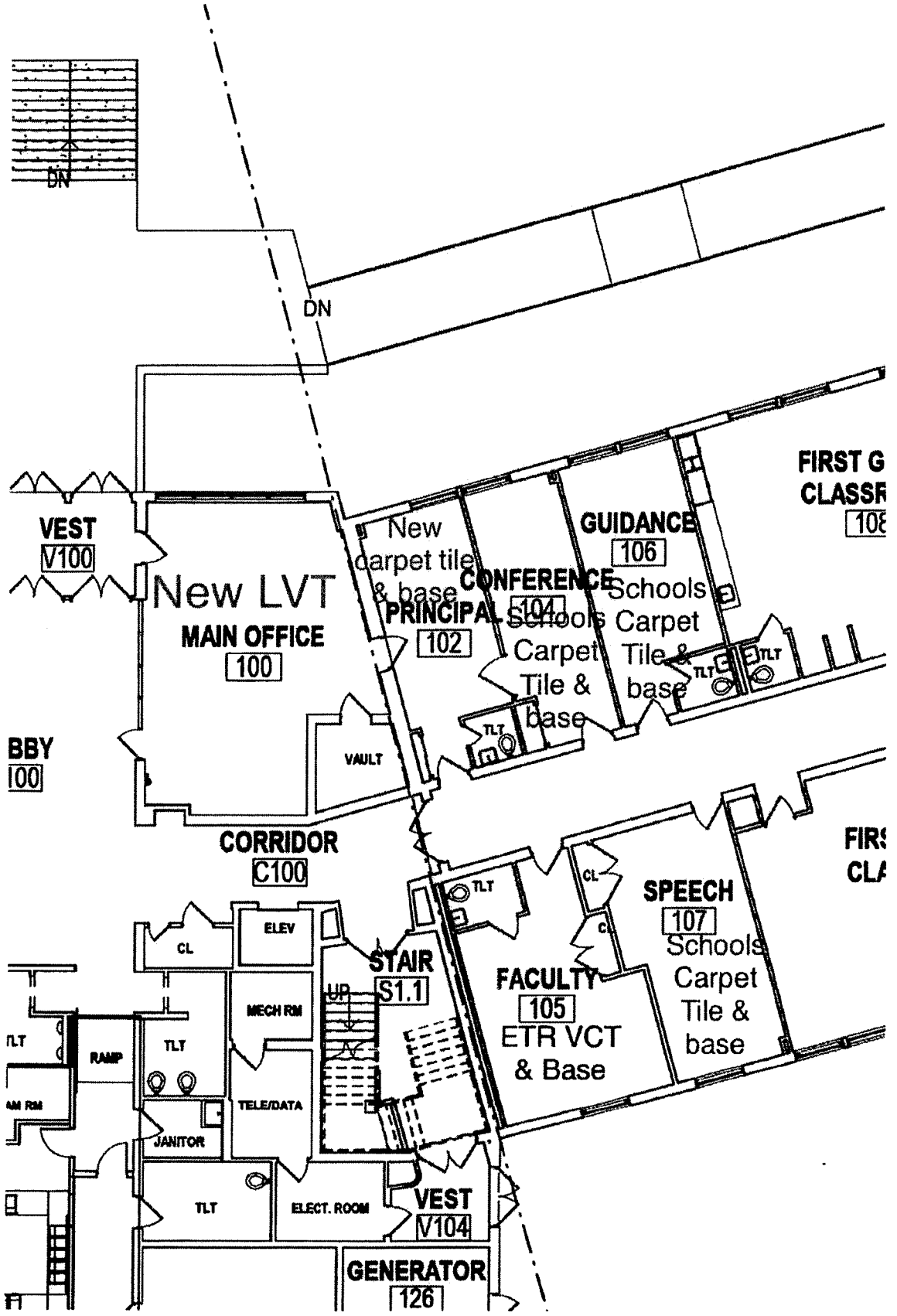
Thank you for this information.

I assume you will prepare a change order proposal for this work. Please let me know if you need me to draft a formal proposal request.

Trina

On 6/28/2024 8:00 AM, Blaine Benner wrote:

Good morning Trina,  
Below is a marked up drawing of what the school would like to do with the admin offices and main office. Additional painting is also requested in these spaces and were not originally captured in contract . Any questions regarding this. Please reach out .  
Thank you,  
Blaine



# HUMMER

Hummer Turfgrass Systems, Inc.  
*Proposal*

**Date:** September 5, 2024

**To:** Dr. Eric Briggs  
Superintendent  
South Williamsport Area School District  
[cbriggs@swasd.org](mailto:cbriggs@swasd.org)

**Practice Football, Baseball & Softball Maintenance Program (5.6 acres)**

<b>March:</b>	Apply 25-0-10 with UFLEXX Spring fertilizer.....	\$	1,590.00
<b>April:</b>	Apply 1 <sup>st</sup> pre emergent and post emergent weed control.....	\$	1,325.00
<b>Mid May:</b>	Apply 2 <sup>nd</sup> pre emergent and annual grub control.....	\$	1,285.00
<b>June:</b>	Apply 20-2-10 with biostimulant Summer fertilizer.....	\$	1,750.00
<b>August:</b>	Apply 20-2-10 with biostimulant Fall fertilizer.....	\$	1,750.00
<b>Post Season:</b>	Aeration(7.5Acres) using John Deere 2000 PTO driven.....	\$	7,325.00
	Aerator with 3/4" hollow tines at close spacing. The fields will have the plugs dragged. Overseed any wear areas on fields. Price includes 350lbs of Trifecta Perennial Ryegrass for Practice Football and 250lbs of PrimeTime Turf Type Tall Fescue for Baseball and Softball.		
	Apply 25-0-10 with UFLEXX Winter fertilizer.....	\$	1,590.00
	<b>2024 - 2025 Cost:</b>	\$	16,615.00
	<b>2025 - 2026 Cost:</b>	\$	16,615.00
	<b>2026 - 2027 Cost:</b>	\$	16,615.00

**Optional Additional Service (not included in total):**

<b>Topdressing:</b>	Topdress using 48 tons of USGA sand to..... provide 1/4" layer of sand to worn areas on both Stadium and Practice football field. Drag field to incorporate sand into turf canopy and to smooth and level surface.	\$	6,890.00
---------------------	--	----	----------

Cont. on Page 2

# HUMMER

Hummer Turfgrass Systems, Inc.

Page 2: South Williamsport SD Athletic Fields Maintenance

**Soccer Field Only (1.7 acres)**

<b>March:</b>	Apply 25-0-10 with UFLEXX Spring fertilizer.....	\$ 370.00
<b>April:</b>	Apply 1 <sup>st</sup> pre emergent and post emergent weed control.....	\$ 290.00
<b>Mid May:</b>	Apply 2 <sup>nd</sup> pre emergent and annual grub control.....	\$ 278.00
<b>June:</b>	Apply 20-2-10 with biostimulant Summer fertilizer.....	\$ 418.00
<b>August:</b>	Apply 20-2-10 with biostimulant Fall fertilizer.....	\$ 418.00
<b>Post Season:</b>	Aeration(1.7Acres) using John Deere 2000 PTO driven..... Aerator with 3/4" hollow tines at close spacing. The field will have the plugs dragged. Overseed any wear areas on fields. Price includes 150lbs of Prime Time Turf Type Tall Fescue	\$ 1,239.00
	Apply 25-0-10 with UFLEXX Winter fertilizer.....	\$ 370.00

2024 - 2025 Cost:	\$ 3,383.00
2025 - 2026 Cost:	\$ 3,383.00
2026 - 2027 Cost:	\$ 3,383.00

**\*\*All costs assume applications and services are performed during same mobilization for contracted stadium field maintenance.**

*Drew M. Drachek*

Hummer Turfgrass Systems, Inc.

9/5/2024

Date

Authorized Signature

Date

**Costars Vendor #403821 Contract # 14 Sports Turf**



**52 Years of Service**

1527 South Colebrook Rd., Manheim, PA 17545



[www.hummerturf.com](http://www.hummerturf.com)

717-898-5000

## CONTRACT FOR SCHOOL NURSING SERVICES

This AGREEMENT is made and entered into this 2nd day of October 2024, by **BAYADA Home Health Care, Inc.**, with a service office located at 209 East Third Street Williamsport, PA 17701 (hereinafter referred to as **BAYADA**) and **South Williamsport School District**, located at 515 West Central Avenue, South Williamsport, Pennsylvania 17702 (hereinafter referred to as **SCHOOL**).

**BAYADA** is a Home Care Agency, licensed to provide services in the states where care is rendered, and **SCHOOL** has identified a need for a nurse to provide basic nursing care to its students.

WHEREAS it is the desire of both parties to make provision for nursing services, to include any setting where student is receiving educational services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

### I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** shall be a Registered Nurse (RN)) or Licensed Practical Nurse (LPN) who shall hold a current license, registration or certification as requested by the **SCHOOL** district and shall provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** shall make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurse who is providing onsite services. The contents of such file will include:
1. Verification of current licensure or certification as applicable; and
  2. Completed application for employment or resume; and
  3. Verified references; and
  4. Evidence of annual performance evaluation; and
  5. A criminal record check, conducted upon hire, if required by state law; and
  6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
  7. Completed and Verified Sexual Misconduct/Child Abuse Disclosure forms.
  8. Attestation of employee or vaccination or exemption status where applicable.
- C. Service. **BAYADA** shall provide an RN/LPN to **SCHOOL** per **SCHOOL's** request. The RN/LPN will provide basic nursing services to **SCHOOL's** students currently attending schools located within **SCHOOL's** district. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the **SCHOOL** calendar including all scheduled days off.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within the **SCHOOL's** district. to include any setting where student is receiving educational services, in

accordance with the terms of this Agreement. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.

E. Insurance.

1. **BAYADA** shall maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees which may give rise to liability under this Agreement.
2. **BAYADA** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.

F Indemnification. **BAYADA** agrees to indemnify and hold **SCHOOL** harmless with respect to all claims and expenses arising out of, or resulting from, the sole negligence or omission of **BAYADA** or its employees or agents while on assignment to **SCHOOL**.

G Equipment and Supplies. **BAYADA** will supply **BAYADA** employee with all Personal Protective Equipment (PPE).

H Payment of Personnel. **BAYADA**, as an employer, shall remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

## II. RESPONSIBILITIES OF SCHOOL

A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.

B. Insurance.

1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement.
2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.

C. Indemnification. **SCHOOL** agrees to indemnify, defend, and hold **BAYADA** harmless with respect to any and all claims and expenses arising from, relating to, or resulting from (1) any act or omission of **SCHOOL** or its employees or agents in connection with the performance of this Agreement, (2) those acts of **BAYADA** employees while working under the direction of **SCHOOL**, its staff or its policies or procedures.

D. Equipment and Supplies. **SCHOOL** will supply **BAYADA's** RN/LPN with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement.

E. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the

recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA**'s employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$10,000.00 whichever is greater. This fee shall apply to any **BAYADA** employee **SCHOOL** wishes to hire.

- F. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. **SCHOOL** agrees to report questionable activities involving **BAYADA**'s employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.
- G. Orientation, Training and Supervision. **SCHOOL** will provide all necessary training prior to a nurse working independently. This includes but is not limited to:
1. Orientation to the school setting- nurses station; emergency equipment, administrative office and school geography.
  2. Training to documentation requirements including forms and filing of forms.
  3. Orientation to the general care and emergency protocols orders
  4. Orientation to all relevant associated procedures.
  5. Back up supervision or resource will be available for any questions or concern.

### III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$60.00/hour for RN/LPN services provided under this Agreement. **SCHOOL** must provide **BAYADA** with a twenty-four (24) hour cancellation notice or will be subject to charges for services requested.
- B. **BAYADA** shall forward to **SCHOOL** an itemized bill on a weekly basis.
- C. **SCHOOL** agrees to pay submitted bills within sixty (60) days of receipt. Any bill not paid within the sixty (60) day period will be considered delinquent. **BAYADA** reserves the right to pursue any collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

### IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on October 1, 2024 and will remain in effect through September 30, 2025. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice. If less than thirty (30) day advance notice of cancellation is given, a service charge of fourteen (14) days will be incurred.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.
  2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.
  3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

**V. ADDITIONAL TERMS**

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Pennsylvania.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Johah Milliken  
Director  
*Signing with authority for*  
**BAYADA Home Health Care, Inc.**

\_\_\_\_\_  
Dr. Eric Briggs  
Superintendent  
*Signing with authority for*  
**South Williamsport School District**



## CONTRACT FOR "FIELD TRIP" NURSING SERVICES

This AGREEMENT is made and entered into this 1st day of October 2024, by **BAYADA Home Health Care, Inc.**, with a service office located at 209 East Third Street Williamsport, PA 17701 (hereinafter referred to as **BAYADA**) and **South Williamsport School District**, located at 515 West Central Avenue, South Williamsport, Pennsylvania 17702 (hereinafter referred to as **SCHOOL**).

**BAYADA** is a Home Care Agency, licensed to provide services in the states where care is rendered, and **SCHOOL** has identified a need for a nurse to provide basic nursing care to its students.

WHEREAS it is the desire of both parties to make provision for nursing services, to include any setting where student is receiving educational services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

### I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** shall be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who shall hold all necessary licenses, registrations and/or certifications as requested by the **SCHOOL** district and in accordance with state and federal rules and regulations. All services shall be provided pursuant to applicable state and federal laws.
- B. Personnel Records Inspection. **BAYADA** shall make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurse who is providing on site services. The contents of such file will include:
1. Verification of current licensure or certification as applicable; and
  2. Completed application for employment or resume; and
  3. Verified references; and
  4. Evidence of annual performance evaluation; and
  5. A criminal record check, conducted upon hire, if required by state law; and
  6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
  7. Completed and Verified Sexual Misconduct/Child Abuse Disclosure forms.
  8. Attestation of employee or vaccination or exemption status where applicable.
- C. Service. **BAYADA** shall provide an RN/LPN to **SCHOOL** per **SCHOOL's** request. The RN/LPN will provide basic nursing services to **SCHOOL's** students currently attending overnight Field Trips. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.

- D. Place of Performance. **BAYADA** will provide services primarily during **SCHOOL** field trips which may include overnight trips. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.
- E. Insurance.
1. **BAYADA** shall maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees which may give rise to liability under this Agreement.
  2. **BAYADA** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.
- F. Indemnification. **BAYADA** agrees to indemnify and hold harmless **SCHOOL** from all bodily injury and/or property damage claims arising out of the sole negligence of **BAYADA**, acting through its directors, agents, and employees.
- G. Equipment and Supplies. **BAYADA** will supply **BAYADA** employee with all Personal Protective Equipment (PPE).
- H. Payment of Personnel. **BAYADA**, as an employer, shall remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

## II. RESPONSIBILITIES OF SCHOOL

- A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.
- B. Insurance.
1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement.
  2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.
- C. Indemnification. **SCHOOL** agrees to indemnify, defend, and hold **BAYADA** harmless with respect to any and all claims and expenses arising from, relating to, or resulting from (1) any act or omission of **SCHOOL** or its employees or agents in connection with the performance of this Agreement, (2) those acts of **BAYADA** employees while working under the direction of **SCHOOL**, its staff or its policies or procedures.
- D. Equipment and Supplies. **SCHOOL** will supply **BAYADA**'s RN/LPN with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement.

- E. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA**'s employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$10,000.00 whichever is greater. This fee shall apply to any **BAYADA** employee **SCHOOL** wishes to hire.
- G. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. **SCHOOL** agrees to report questionable activities involving **BAYADA**'s employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.

### III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$60.00/hour for RN/LPN services provided under this Agreement. **SCHOOL** will be responsible for additional payment for the following: \* Hotel Lodging – individual room for the nurse for duration of trip. \*3 meals per day for the nurse at \$15 per meal. **SCHOOL** must provide **BAYADA** with a twenty-four (24) hour cancellation notice or will be subject to charges for services requested.
- B. **BAYADA** shall forward to **SCHOOL** an itemized bill on a weekly basis.
- C. **SCHOOL** agrees to pay submitted bills within sixty (60) days of receipt. Any bill not paid within the sixty (60) day period will be considered delinquent. **BAYADA** reserves the right to pursue any collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

### IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on October 1, 2024 and will remain in effect through September 30, 2025. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.
  2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.
  3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

**V. ADDITIONAL TERMS**

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Pennsylvania.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Jonah Milliken  
Director  
*Signing with authority for*  
**BAYADA Home Health Care, Inc.**

\_\_\_\_\_  
Dr. Eric Briggs  
Superintendent  
*Signing with authority for*  
**South Williamsport School District**



Book	Policy Manual
Section	100 Programs
Title	Discipline of Students With Disabilities
Code	113.1
Status	Active
Adopted	February 3, 2003
Last Revised	December 5, 2011

### **Purpose**

The district shall develop and implement positive Behavior Support Plans and programs for students with disabilities who require specific interventions to address behaviors that interfere with learning.[1][2][3]

Students with disabilities who violate the Code of Student Conduct, or engage in inappropriate behavior, disruptive or prohibited activities and/or actions injurious to themselves or others, which would typically result in corrective action or discipline of students without disabilities, shall be disciplined in accordance with state and federal laws and regulations and Board policy and, if applicable, their Individualized Education Program (IEP) and Behavior Support Plan.[1][4][5][6][7]

### **Definitions**

**Students with disabilities** - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.[2]

**Suspensions from school** - disciplinary exclusions from school for a period of one (1) to ten (10) consecutive school days.[8][7]

**Expulsions from school** - disciplinary exclusions from school by the Board for a period exceeding ten (10) consecutive school days and may include permanent exclusion from school.[8][7]

**Interim alternative educational settings** - removal of a student with a disability from his/her current placement. Interim alternative educational settings may be used by school personnel for up to forty-five (45) school days for certain infractions committed by students with disabilities. The IEP team shall determine the interim alternative educational setting; however, this does not constitute a change in placement for a student with a disability.[30][5]

### **Authority**

-The Board directs that the district shall comply with provisions and procedural safeguards of the Individuals With Disabilities Education Act (IDEA) and federal and state regulations when disciplining students with disabilities for violations of Board policy or district rules or regulations. No student with a disability shall be subjected to a disciplinary change in placement if the student's particular misconduct is a manifestation of his/her disability. However, under certain circumstances a student with a disability may be placed in an interim alternative educational setting by school personnel or the IEP team could, if appropriate, change the student's educational placement to one which is more restrictive than the placement where the misconduct occurred.[4][5][30]

#### Provision of Education During Disciplinary Exclusions

During any period of expulsion, or suspension from school for more than ten (10) cumulative days in a year, or placement in an interim alternative educational setting for disciplinary reasons, a student with a disability shall continue to receive a free and appropriate education, in accordance with law.[5][35][8]

### **Guidelines**

#### Suspension From School

A student with a disability may be suspended for ten (10) consecutive and fifteen (15) cumulative days of school per school year, for the same reasons and duration as a student without a disability. Such suspension shall not constitute a change in the student's educational placement.[8][4][5][30][31]

#### Changes in Educational Placement/Manifestation Determinations

For disciplinary exclusions which constitute a change in educational placement, the district shall first determine whether the student's behavior is a manifestation of his/her disability. Expulsion, or exclusion from school for more than fifteen (15) cumulative days in a year, or patterns of suspensions for substantially identical behaviors constitute changes in educational placements requiring a manifestation determination. For students with mental retardation, any disciplinary suspension or expulsion is a change in educational placement.[4][5]

A student with a disability whose behavior is not a manifestation of his/her disability may be disciplined in accordance with Board policy, district rules and regulations in the same manner and to the same extent as students without disabilities.[4][6][7][5]

#### Parent/Guardian Appeals From Disciplinary Actions/Request for Hearing by District for Students Who Are a Danger to Themselves or Others

A due process hearing may be requested by a parent/guardian of a student with a disability who disagrees with a disciplinary placement or manifestation determination, or by the district if the district believes that the current placement is substantially likely to result in injury to the student or others. On parent/guardian appeal, or when the district requests a due process hearing, the hearing officer may return the student to the placement from which s/he was removed or order his/her removal to an appropriate interim alternative educational setting for up to forty-five (45) school days if the hearing officer determines that maintaining the child's current placement is substantially likely to result in an injury to the student or others.[17][30]

Placement during appeals of disciplinary actions shall be in the interim alternative educational setting pending the decision of the hearing officer or expiration of the time period set for the disciplinary exclusion from the student's regular placement unless the district and the parent/guardian agree otherwise.[30][18]

Students who have not been identified as disabled may be subject to the same disciplinary measures applied to students without disabilities if the district did not have knowledge of the disability. If a request for evaluation is made during the period the student is subject to disciplinary measures, the evaluation shall be expedited.[30][19]

#### Administrative Removal to Interim Alternative Educational Setting for Certain Infractions

School personnel may remove a student with a disability, including mental retardation, to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability if the student:[30][5]

1. Carries a weapon to or possesses a weapon at school, on school property, or at school functions under the jurisdiction of the district. For purposes of this provision, **weapon** is defined as a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than two and one-half (2 ½) inches in length.[21][5][30][32]
2. Knowingly possesses or uses illegal drugs, as defined by law, or sells or solicits the sale of a controlled substance, as defined by law, while at school, on school property, or at school functions under the jurisdiction of the district.[22][5][30][33]
3. Has inflicted serious bodily injury upon another person while at school, on school property, or at school functions under the jurisdiction of the district. For purposes of this provision, **serious bodily injury** means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ or mental faculty.[30][34][5]

#### Referral to Law Enforcement and Reporting Requirements

The district shall report crimes committed by a student with a disability to the appropriate authorities in the same manner as it reports crimes committed by students without disabilities and in accordance with applicable law.[23][24][30]

When reporting a crime committed by a student with a disability to the appropriate authorities, the district shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall transmit copies of the student's special education and disciplinary records only to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act.[24][30][26]

#### **Delegation of Responsibility**

The Superintendent shall report incidents committed by students with disabilities to the Office of Safe Schools in accordance with Board policy, law and regulations.[27][21][28][29][22]

- |       |   |
|-------|---|
| Legal | <ol style="list-style-type: none"> <li>1. <u>22 PA Code 14.133</u></li> <li>2. Pol. 113</li> <li>3. Pol. 113.2</li> <li>4. <u>22 PA Code 14.143</u></li> <li>5. <u>34 CFR 300.530</u></li> <li>6. Pol. 218</li> <li>7. Pol. 233</li> <li>8. <u>22 PA Code 12.6</u></li> </ol> |
|-------|---|

17. 34 CFR 300.532

18. 34 CFR 300.533

19. 34 CFR 300.534

21. Pol. 218.1

22. Pol. 227

23. 24 P.S. 1302.1-A

24. 34 CFR 300.535

26. Pol. 216

27. 24 P.S. 1303-A

28. Pol. 218.2

29. Pol. 222

30. 20 U.S.C. 1415

31. 34 CFR 300.536

32. 18 U.S.C. 930

33. 21 U.S.C. 812

34. 18 U.S.C. 1365

35. 20 U.S.C. 1412

20 U.S.C. 1400 et seq

24 P.S. 510

34 CFR Part 300

Pol. 113.4





Book	Policy Manual
Section	100 Programs
Title	Discipline of Students With Disabilities
Code	113.1
Status	First Reading

### **Purpose**

The district shall develop and implement Positive Behavior Support Plans and programs for students with disabilities who require specific interventions to address behaviors that interfere with learning.[1][2][3]

Students with disabilities who violate the Code of Student Conduct, or engage in inappropriate behavior, disruptive or prohibited activities and/or actions injurious to themselves or others, which would typically result in corrective action or discipline of students without disabilities, shall be disciplined in accordance with state and federal laws and regulations and Board policy and, if applicable, their Individualized Education Program (IEP) and Positive Behavior Support Plan.[1][4][5][6][7]

### **Definitions**

**Students with disabilities** - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.[2]

**Suspensions from school** - disciplinary exclusions from school for a period of one (1) to ten (10) consecutive school days.[7][8]

**Expulsions from school** - disciplinary exclusions from school by the Board for a period exceeding ten (10) consecutive school days and may include permanent exclusion from school.[7][8]

**Interim alternative educational settings** - removal of a student with a disability from the student's current placement. Interim alternative educational settings may be used by school personnel for up to forty-five (45) school days for certain infractions committed by students with disabilities. The IEP team shall determine the interim alternative educational setting; however, this does not constitute a change in placement for a student with a disability.[5][9]

### **Authority**

The Board directs that the district shall comply with provisions and procedural safeguards of the Individuals with Disabilities Education Act (IDEA) and federal and state regulations when disciplining students with disabilities for violations of Board policy or district rules or regulations. No student with a disability shall be subjected to a disciplinary change in placement if the student's particular misconduct is a manifestation of the student's disability. However, under

certain circumstances a student with a disability may be placed in an interim alternative educational setting by school personnel or the IEP team could, if appropriate, change the student's educational placement to one which is more restrictive than the placement where the misconduct occurred.[4][5][9].

#### Provision of Education During Disciplinary Exclusions

During any period of expulsion, or suspension from school for more than ten (10) cumulative days in a year, or placement in an interim alternative educational setting for disciplinary reasons, a student with a disability shall continue to receive a free and appropriate public education (FAPE), in accordance with law.[5][8][10].

#### Suspension From School

A student with a disability may be suspended for ten (10) consecutive and fifteen (15) cumulative days of school per school year, for the same reasons and duration as a student without a disability. Such suspension shall not constitute a change in the student's educational placement.[4][5][8][9][11].

#### Changes in Educational Placement/Manifestation Determinations

For disciplinary exclusions which constitute a change in educational placement, the district shall first determine whether the student's behavior is a manifestation of the student's disability. Expulsion, or exclusion from school for more than fifteen (15) cumulative days in a year, or patterns of suspensions for substantially identical behaviors, constitute changes in educational placements requiring a manifestation determination. For students with intellectual disability, any disciplinary suspension or expulsion is a change in educational placement.[4][5].

A student with a disability whose behavior is not a manifestation of the student's disability may be disciplined in accordance with Board policy, district rules and regulations in the same manner and to the same extent as students without disabilities.[4][5][6][7].

#### Parent/Guardian Appeals From Disciplinary Actions/Request for Hearing by District for Students Who Are a Danger to Themselves or Others

A due process hearing may be requested by a parent/guardian of a student with a disability who disagrees with a disciplinary placement or manifestation determination, or by the district if the district believes that the current placement is substantially likely to result in injury to the student or others. On parent/guardian appeal, or when the district requests a due process hearing, the hearing officer may return the student to the placement from which the student was removed or order the student's removal to an appropriate interim alternative educational setting for up to forty-five (45) school days if the hearing officer determines that maintaining the student's current placement is substantially likely to result in an injury to the student or others.[9][12].

Placement during appeals of disciplinary actions shall be in the interim alternative educational setting pending the decision of the hearing officer or expiration of the time period set for the disciplinary exclusion from the student's regular placement unless the district and the parent/guardian agree otherwise.[9][13].

#### Students Not Identified as Disabled/Pending Evaluation

Students who have not been identified as disabled may be subject to the same disciplinary measures applied to students without disabilities if the district did not have knowledge of the disability. If a request for evaluation is made during the period the student is subject to disciplinary measures, the evaluation shall be expedited.[9][14].

#### Administrative Removal to Interim Alternative Educational Setting for Certain Infractions

School personnel may remove a student with a disability, including intellectual disability, to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability if the student:[5][9]

1. Carries a weapon to or possesses a weapon at school, on school property or at school functions under the jurisdiction of the district. For purposes of this provision, **weapon** is defined as a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than two and one-half (2 ½) inches in length.[5][9][15][16]
2. Knowingly possesses or uses illegal drugs, as defined by law, or sells or solicits the sale of a controlled substance, as defined by law, while at school, on school property or at school functions under the jurisdiction of the district.[5][9][17][18]
3. Has inflicted serious bodily injury upon another person while at school, on school property or at school functions under the jurisdiction of the district. For purposes of this provision, **serious bodily injury** means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.[5][9][19]

#### Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco **products**; or conduct that constitutes an offense listed **in the school safety and security provisions of School Code**. [20][21][22]

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a student with a disability, including a student for whom an evaluation is pending, to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. The Superintendent or designee shall respond to such incidents in accordance with the district's Special Education Plan and, if applicable, the procedures, methods and techniques defined in the student's Positive Behavior Support Plan. [1][2][3][6][9][16][18][20][21][23][24][25][26][27][28][29][30][31][32][33][34]

For a student with a disability who does not have a Positive Behavior Support Plan, subsequent to notification to law enforcement, the district shall convene the student's IEP team to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with law, regulations and Board policies. [1][3][26][31]

When reporting an incident committed by a student with a disability to the appropriate authorities, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records. [9][21][24][25][26][29][34][35][36][37][38]

In accordance with state law, the Superintendent shall annually, by July 31, report to the **PA Department of Education** on the required form all new incidents committed by students with disabilities, including students for whom an evaluation is pending, which occurred on school

property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity.[20][23][34]

### PSBA Revision 9/24 © 2024 PSBA

#### Legal

1. 22 PA Code 14.133
2. Pol. 113
3. Pol. 113.2
4. 22 PA Code 14.143
5. 34 CFR 300.530
6. Pol. 218
7. Pol. 233
8. 22 PA Code 12.6
9. 20 U.S.C. 1415
10. 20 U.S.C. 1412
11. 34 CFR 300.536
12. 34 CFR 300.532
13. 34 CFR 300.533
14. 34 CFR 300.534
15. 18 U.S.C. 930
16. Pol. 218.1
17. 21 U.S.C. 812
18. Pol. 227
19. 18 U.S.C. 1365
20. 24 P.S. 1319-B
21. 22 PA Code 10.2
22. 35 P.S. 780-102
23. 24 P.S. 1306.2-B
24. 22 PA Code 10.21
25. 22 PA Code 10.22
26. 22 PA Code 10.23
27. 22 PA Code 10.25
28. 22 PA Code 14.104
29. 34 CFR 300.535
30. Pol. 103.1
31. Pol. 113.3
32. Pol. 218.2
33. Pol. 222
34. Pol. 805.1
35. 20 U.S.C. 1232g

36. 34 CFR Part 99

37. Pol. 113.4

38. Pol. 216

24 P.S. 510

20 U.S.C. 1400 et seq

34 CFR Part 300



Book	Policy Manual
Section	100 Programs
Title	Behavior Support
Code	113.2
Status	Active
Adopted	February 3, 2003
Last Revised	March 1, 2010

### **Purpose**

Students with disabilities shall be educated in the least restrictive environment and shall only be placed in settings other than the regular education class when the nature or severity of the student's disability is such that education in the regular education class with the use of appropriate supplementary aids and services cannot be achieved satisfactorily. The IEP team for a student with disabilities shall develop a positive behavior support plan if the student requires specific intervention to address behavior that interferes with learning. The identification, evaluation, and plan or program shall be conducted and implemented in accordance with state and federal law and regulations.[1][2][4][13][14]

### **Authority**

The Board directs that the district's behavior support programs shall be based on positive rather than negative behavior techniques to ensure that students shall be free from demeaning treatment and unreasonable use of restraints or other aversive techniques. The use of restraints shall be considered a measure of last resort and shall only be used after other less restrictive measures, including de-escalation techniques. Behavior support programs and plans shall be based on a functional assessment of behavior and shall include a variety of research-based techniques to develop and maintain skills that will enhance students' opportunity for learning and self-fulfillment.[1][9][10][11][13][15][14][16][17]

### **Definitions**

The following terms shall have these meanings, unless the context clearly indicates otherwise.[1]

**Aversive techniques** - deliberate activities designed to establish a negative association with a specific behavior.

**Behavior support** - development, change and maintenance of selected behaviors through the systematic application of behavior change techniques.

**Behavior Support Plan or Behavior Intervention Plan** - plan for students with disabilities who require specific intervention to address behavior that interferes with learning. A positive Behavior Support Plan shall be developed by the IEP team, be based on a functional behavioral assessment, and become part of the individual student's IEP. These plans must include methods that use positive reinforcements, other positive techniques and related services required to assist a student with a disability to benefit from special education.

**Positive techniques** - methods that utilize positive reinforcement to shape a student's behavior, ranging from the use of positive verbal statements as a reward for good behaviors to specific tangible rewards.

**Restraints** - application of physical force, with or without the use of any device, designed to restrain free movement of a student's body, excluding the following:

1. Briefly holding a student, without force, to calm or comfort him/her.
2. Guiding a student to an appropriate activity.
3. Holding a student's hand to escort him/her safely from one area to another.
4. Hand-over-hand assistance with feeding or task completion.
5. Techniques prescribed by a qualified medical professional for reasons of safety or for therapeutic or medical treatment, as agreed to by the student's parents/guardians and specified in the IEP.
6. Mechanical restraints governed by this policy, such as devices used for physical or occupational therapy, seatbelts in wheelchairs or on toilets used for balance and safety, safety harnesses in buses, and functional positioning devices.

**Seclusion** - confinement of a student in a room, with or without staff supervision, in order to provide a safe environment to allow the student to regain self-control.[9]

**Students with disabilities** - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.

### **Delegation of Responsibility**

The Superintendent or designee shall ensure that this Board policy is implemented in accordance with federal and state laws and regulations.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall provide regular training, and retraining as needed, of staff in the use of specific procedures, methods and techniques, including restraints and seclusions, that will be used to implement positive behavior supports or interventions in accordance with students' IEPs and Board policy.[1]

The Superintendent or designee shall maintain and report data on the use of restraints, as required. Such report shall be readily available for review during the state's cyclical compliance monitoring. Procedures shall be established requiring reports be made to the district by entities educating students with disabilities who attend programs or classes outside the district, including private schools, agencies, intermediate units and vocational schools.[1]

### **Guidelines**

Development of a separate Behavior Support Plan is not required when appropriate positive behavioral interventions, strategies and supports can be incorporated into a student's IEP.[1][14]

When an intervention is necessary to address problem behavior, the types of intervention chosen for a student shall be the least intrusive necessary.

### Physical Restraints

Restraints to control acute or episodic aggressive behavior may be used only when the student is acting in a manner that presents a clear and present danger to the student, other students or employees, and only when less restrictive measures and techniques have proven to be or are less effective.[1]

The Director of Special Education or designee shall notify the parent/guardian as soon as practicable of the use of restraints to control the aggressive behavior of the student and shall convene a meeting of the IEP team within ten (10) school days of the use of restraints, unless the parent/guardian, after written notice, agrees in writing to waive the meeting. At this meeting, the IEP team shall consider whether the student needs a functional behavioral assessment, reevaluation, a new or revised positive Behavior Support Plan, or a change of placement to address the inappropriate behavior.[1]

The use of restraints shall not be included in the IEP for the convenience of staff, as a substitute for an educational program, or employed as punishment. Restraints may be included in an IEP only if:[1]

1. The restraint is used with specific component elements of a positive Behavior Support Plan.
2. The restraint is used in conjunction with teaching socially appropriate alternative skills or behaviors.
3. Staff are authorized to use the restraint and have received appropriate training.
4. Behavior Support Plan includes efforts to eliminate the use of restraints.

### Mechanical Restraints

Mechanical restraints, which are used to control involuntary movement or lack of muscular control of students when due to organic causes or conditions, may be employed only when specified by an IEP and as determined by a medical professional qualified to make the determination, and as agreed to by the student's parents/guardians.[1]

Mechanical restraints shall prevent a student from injuring him/herself or others or promote normative body positioning and physical functioning.

### Seclusion

The district permits involuntary seclusion of a student in accordance with the student's IEP or in an emergency to prevent immediate or imminent injury to the student or others, but the seclusion must be the least restrictive alternative.

The district prohibits the seclusion of students in locked rooms, locked boxes and other structures or spaces from which the student cannot readily exit.[1]

### Aversive Techniques

The following aversive techniques of handling behavior are considered inappropriate and shall not be used in educational programs:[1]



1. Corporal punishment.
2. Punishment for a manifestation of a student's disability.
3. Locked rooms, locked boxes, other locked structures or spaces from which the student cannot readily exit.
4. Noxious substances.
5. Deprivation of basic human rights, such as withholding meals, water or fresh air.
6. Suspensions constituting a pattern as defined in state regulations.[12]
7. Treatment of a demeaning nature.
8. Electric shock.
9. Methods implemented by untrained personnel.
10. Prone restraints, which are restraints by which a student is held face down on the floor.

#### Referral to Law Enforcement

Subsequent to a referral to law enforcement, an updated functional behavioral assessment and Behavior Support Plan shall be required for students with disabilities who have Behavior Support Plans at the time of such referral.[1]

If, as a result of such referral, the student is detained or otherwise placed in a residential setting located outside the district, the Director of Special Education or designee shall ensure that the responsible school district or intermediate unit is informed of the need to update the student's functional behavioral assessment and Behavior Support Plan.[1]

#### Legal

1. 22 PA Code 14.133
2. 22 PA Code 14.145
4. 34 CFR 300.114
9. Pol. 113
10. Pol. 113.1
11. Pol. 113.4
12. 22 PA Code 14.143
13. 20 U.S.C. 1414
14. 34 CFR 300.324
15. 20 U.S.C. 1415
16. 34 CFR 300.34
17. 34 CFR 300.530
- 20 U.S.C. 1400 et seq
- 34 CFR Part 300
- Pennsylvania Training and Technical Assistance Network (PaTTAN), Questions and Answers on the Restraint Reporting Requirements and System, June 2009



Book	Policy Manual
Section	100 Programs
Title	Behavior Support
Code	113.2
Status	First Reading

**Purpose**

Students with disabilities shall be educated in the least restrictive environment (LRE) in accordance with their Individualized Education Program (IEP), and shall only be placed in settings other than the regular education class when the nature or severity of the student’s disability is such that education in the regular education class with the use of appropriate supplementary aids and services cannot be achieved satisfactorily and cannot meet the needs of the student. The IEP team for a student with a disability shall develop a Positive Behavior Support Plan if the student requires specific intervention to address behavior that interferes with learning. The identification, evaluation and plan or program shall be conducted and implemented in accordance with state and federal laws and regulations.[1][2][3][4][5]

**Authority**

The Board directs that the district’s behavior support programs shall be based on positive rather than negative behavior techniques to ensure that students shall be free from demeaning treatment and unreasonable use of restraints or other aversive techniques. The use of restraints shall be considered a measure of last resort and shall only be used after other less restrictive measures, including de-escalation techniques. Behavior support programs and plans shall be based on a functional behavioral assessment and shall include a variety of research-based techniques to develop and maintain skills that will enhance students’ opportunity for learning and self-fulfillment.[1][3][5][6][7][8][9][10][11]

**Definitions**

The following terms shall have these meanings, unless the context clearly indicates otherwise.[1]

**Aversive techniques** - deliberate activities designed to establish a negative association with a specific behavior.

**Behavior support** - development, change and maintenance of selected behaviors through the systematic application of behavior change techniques.

**Positive Behavior Support Plan or Behavior Intervention Plan** - plan for students with disabilities who require specific intervention to address behavior that interferes with learning. A Positive Behavior Support Plan shall be developed by the IEP team, be based on a functional behavioral assessment and become part of the individual student’s IEP. These plans must include methods that use positive reinforcements, other positive techniques and related services required to assist a student with a disability to benefit from special education.

**Positive techniques** - methods that utilize positive reinforcement to shape a student's behavior, ranging from the use of positive verbal statements as a reward for good behaviors to specific tangible rewards.

**Restraints** - application of physical force, with or without the use of any device, designed to restrain free movement of a student's body, excluding the following:

1. Briefly holding a student, without force, to calm or comfort the student.
2. Guiding a student to an appropriate activity.
3. Holding a student's hand to escort the student safely from one area to another.
4. Hand-over-hand assistance with feeding or task completion.
5. Techniques prescribed by a qualified medical professional for reasons of safety or for therapeutic or medical treatment, as agreed to by the student's parents/guardians and specified in the IEP.
6. Mechanical restraints governed by this policy, such as devices used for physical or occupational therapy, seatbelts in wheelchairs or on toilets used for balance and safety, safety harnesses in buses and functional positioning devices.

**Seclusion** - confinement of a student in a room, with or without staff supervision in the same room at all times, in order to provide a safe environment to allow the student to regain self-control.

**Students with disabilities** - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.[9]

### **Delegation of Responsibility**

The Superintendent or designee shall ensure that this Board policy is implemented in accordance with federal and state laws and regulations.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall provide regular training and retraining of staff in the use of specific procedures, methods and techniques, including de-escalation techniques, emergency responses, restraints and seclusions, that will be used to implement positive behavior supports or interventions in accordance with students' IEPs, Positive Behavior Support Plans and Board policy.[1]

The Superintendent or designee shall maintain and report data on the use of restraints, as required. Such report shall be readily available for review during the state's cyclical compliance monitoring. Procedures shall be established requiring reports to be made to the district by entities educating students with disabilities who attend programs or classes outside the district, including private schools, agencies, intermediate units and career and technical schools.[1]

### **Guidelines**

Development of a separate Positive Behavior Support Plan is not required when appropriate positive behavioral interventions, strategies and supports can be incorporated into a student's IEP.[1][5]

When an intervention is necessary to address problem behavior, the positive techniques and types of intervention chosen for a student shall be the least intrusive necessary.

### Physical Restraints

Restraints to control acute or episodic aggressive behavior may be used only when the student is acting in a manner that presents a clear and present danger to the student, other students or employees, and only when less restrictive measures and techniques have proven to be or are less effective.[1]

The Director of Special Education or designee shall notify the parent/guardian as soon as practicable of the use of restraints to control the aggressive behavior of the student and shall convene a meeting of the IEP team within ten (10) school days of the use of restraints, unless the parent/guardian, after written notice, agrees in writing to waive the meeting. At this meeting, the IEP team shall consider whether the student needs a functional behavioral assessment, re-evaluation, a new or revised Positive Behavior Support Plan or a change of placement to address the inappropriate behavior.[1]

The use of restraints shall not be included in the IEP for the convenience of staff, as a substitute for an educational program or employed as punishment. Restraints may be included in an IEP with parental consent only if:[1]

1. The restraint is used with specific component elements of a Positive Behavior Support Plan.
2. The restraint is used in conjunction with teaching socially appropriate alternative skills or behaviors.
3. Staff are authorized to use the restraint and have received appropriate training.
4. Positive Behavior Support Plan includes efforts to eliminate the use of restraints.

### Mechanical Restraints

Mechanical restraints, which are used to control involuntary movement or lack of muscular control of a student when due to organic causes or conditions, may be employed only when specified by an IEP and as determined by a medical professional qualified to make the determination, and as agreed to by the student's parents/guardians.[1]

Mechanical restraints shall prevent a student from injuring the student or others, or promote normative body positioning and physical functioning.

### Seclusion

The district permits involuntary seclusion of a student for a limited period of time in accordance with the student's IEP or in an emergency to prevent immediate or imminent injury to the student or others, but the seclusion must be the least restrictive alternative. District staff shall provide continuous supervision of students in seclusion, which need not always involve presence of staff within the same room.

The district prohibits the seclusion of students in locked rooms, locked boxes and other structures or spaces from which the student cannot readily exit.[1]

### Aversive Techniques

The following aversive techniques of handling behavior are considered inappropriate and shall not be used in educational programs:[1]

1. Corporal punishment.
2. Punishment for a manifestation of a student's disability.
3. Locked rooms, locked boxes, other locked structures or spaces from which the student cannot readily exit.
4. Noxious substances.
5. Deprivation of basic human rights, such as withholding meals, water or fresh air.
6. Suspensions constituting a pattern as defined in state regulations.[12]
7. Treatment of a demeaning nature.
8. Electric shock.
9. Methods implemented by untrained personnel.
10. Prone restraints, which are restraints by which a student is held face down on the floor.

#### Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a student with a disability, including a student for whom an evaluation is pending, to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. The Superintendent or designee shall respond to such incidents in accordance with the district's Special Education Plan and, if applicable, the procedures, methods and techniques defined in the student's Positive Behavior Support Plan.[1][6][9][10][13][14][15][16][17][18][19][20][21][22][23][24][25][26][27][28]

For a student with a disability who has a Positive Behavior Support Plan at the time of referral, subsequent to notification to law enforcement, the district shall convene the student's IEP team and an updated functional behavioral assessment and Positive Behavior Support Plan shall be required.[1][11][18]

If, as a result of such referral, the student is detained or otherwise placed in a residential setting located outside the district, the Director of Special Education or designee shall ensure that the responsible school district or intermediate unit is informed of the need to update the student's functional behavioral assessment and Positive Behavior Support Plan.[1]

For a student with a disability who does not have a Positive Behavior Support Plan, subsequent to notification to law enforcement, the district shall convene the student's IEP team to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with law, regulations and Board policy.[1][18]

#### Relations With Law Enforcement

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each **law enforcement agency** that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.[9][18][20][28]

The district shall invite representatives of each **law enforcement agency** that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district’s Special Education Plan and positive behavior support program.[1][9][18][20][28]

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Legal

- 1. 22 PA Code 14.133
- 2. 22 PA Code 14.145
- 3. 20 U.S.C. 1414
- 4. 34 CFR 300.114
- 5. 34 CFR 300.324
- 6. 20 U.S.C. 1415
- 7. 34 CFR 300.34
- 8. 34 CFR 300.530
- 9. Pol. 113
- 10. Pol. 113.1
- 11. Pol. 113.3
- 12. 22 PA Code 14.143
- 13. 24 P.S. 1306.2-B
- 14. 24 P.S. 1319-B
- 15. 22 PA Code 10.2
- 16. 22 PA Code 10.21
- 17. 22 PA Code 10.22
- 18. 22 PA Code 10.23
- 19. 22 PA Code 10.25
- 20. 22 PA Code 14.104
- 21. 34 CFR 300.535
- 22. Pol. 103.1
- 23. Pol. 218
- 24. Pol. 218.1
- 25. Pol. 218.2
- 26. Pol. 222
- 27. Pol. 227
- 28. Pol. 805.1
- 20 U.S.C. 1400 et seq
- 34 CFR Part 300
- Pennsylvania Training and Technical Assistance Network, Question and Answer Compendium, January 2020



Book	Policy Manual
Section	200 Pupils
Title	Eligibility of Nonresident Students
Code	202
Status	Active
Adopted	March 11, 2024

**Purpose**

The Board shall operate district schools for the benefit of students residing in this district who are eligible for attendance.[1][2][3].

**Authority**

It shall be the policy of the Board not to permit the admission of nonresident students, except as required by law or court order.[4][5][6][7][8]

The Board may permit the admission of nonresident students in accordance with law and Board policy.[4][5][6][7][8][9].

The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid.[10].

The Board shall not be responsible for transportation to or from school for any nonresident student residing outside school district boundaries, except in accordance with law and Board policy.[11]

Tuition rates shall be determined annually in accordance with law. Tuition shall be charged monthly, in advance of attendance.[9][12][13]

**Guidelines**

Nonresident Children Placed in Resident’s Home

Any child placed in the home of a district resident by a court or government agency shall be admitted to district schools and shall receive the same benefits and be subject to the same responsibilities as resident students.[6][14].

Residents of Institutions

A child who is living in or assigned to a facility or institution for the care or training of children that is located within this district is not a legal resident of the district by such placement; but the student shall be admitted to district schools, and a charge shall be made for tuition in accordance

with law.[7][12][14][15][16][17][18][19][20]

#### Students Experiencing Educational Instability

The district shall immediately admit students experiencing homelessness, foster care and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation.[5][11][14]

#### Children of Active Duty Military Families

Children of active duty military families shall be eligible for enrollment in this district in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Board policy.[5][8][10][21]

#### Other Nonresident Students

A nonresident student may be admitted to district schools without payment of tuition where attendance is justified on the grounds that the student lives full-time and not just for the school year with district residents who have assumed legal dependency or guardianship or full residential support of the student.[10][22]

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of full residential support be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in district schools. The Board may require a resident to submit additional, reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the PA Department of Education.[10][22]

If information contained in the sworn statement of residential support is found to be false, the student shall be removed from school after notice is given of an opportunity to appeal the student's removal, in accordance with Board policy.[10][23]

#### Prospective Residents

A student eligible for attendance whose parent/guardian has executed a contract to buy, build or rent a residence in this district for occupancy by may be enrolled without payment of tuition at the beginning of the school year, provided that the anticipated date of residency is not later than November 1 of the same school year.

If the student does not become a resident of the district by the end of the period for which free attendance is given, tuition shall be required until residency is established.

Parents/Guardians of students who claim admission on the basis of future residency shall be required to demonstrate proof of the anticipated residency.

#### Former Residents

Regularly enrolled students whose parents/guardians have moved out of the district may be permitted to finish the [9] school year without payment of tuition. when the student is completing the senior year and will graduate. [4] If the parent(s)/guardian(s) of a student move out of South Williamsport Area School District on or after April 1, and before the end of the school year, the student of any grade level shall be permitted to complete only that school year in the South Williamsport Area School District without the payment of tuition, provided that the student's parent/guardians assume responsibility for transportation.

#### **Delegation of Responsibility**



- The Superintendent or designee shall develop procedures for enrollment for the enrollment of nonresident students.

The Superintendent shall

1. Admit such students on on the proper application and submission of required documentation by the parent/guardian
2. Verify claims of residency
3. Do not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or disability.
4. Deny admission where the educational facilities or program maintained for the district students is inadequate to meet the needs of the applicant.
5. Make continued enrollment of an nonresident student contingent upon maintaining established standards of attendance, discipline, and academics.

The superintendent shall be permitted to enroll nonresident students per statute or policy

NOTES:

Incarcerated Juveniles

Convicted – SC 1306.2, 1318

Charged – SC 1306.2

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- |       |   |
|-------|---|
| Legal | <ol style="list-style-type: none"> <li>1. <u>24 P.S. 501</u></li> <li>2. <u>24 P.S. 502</u></li> <li>3. <u>24 P.S. 503</u></li> <li>4. <u>24 P.S. 1301</u></li> <li>5. Pol. 200</li> <li>6. <u>24 P.S. 1305</u></li> <li>7. <u>24 P.S. 1306</u></li> <li>8. <u>24 P.S. 1302.1</u></li> <li>9. <u>24 P.S. 1316</u></li> <li>10. <u>24 P.S. 1302</u></li> <li>11. Pol. 251</li> <li>12. <u>24 P.S. 2561</u></li> <li>13. Pol. 607</li> <li>14. <u>24 P.S. 1331.1</u></li> <li>15. <u>24 P.S. 1307</u></li> <li>16. <u>24 P.S. 1308</u></li> </ol> |
|-------|---|

17. 24 P.S. 1309

18. 24 P.S. 1310

19. 24 P.S. 2562

20. 22 PA Code 11.18

21. Pol. 254

22. 22 PA Code 11.19

23. Pol. 906

22 PA Code 11.41

24 P.S. 1306.2

24 P.S. 2503

24 P.S. 7302

Pol. 103

Pol. 103.1

Interstate Compact on Educational Opportunity for Military Children (MIC3)

202-AR-0-NonresidentStudents.doc (41 KB)

202-AR-1-SwornStatementForm.doc (32 KB)

202-AR-2-TuitionAgreement Form.doc (49 KB)

202-AR-3-InfoToSubstantiateStmnt.doc (39 KB)



Book	Policy Manual
Section	200 Pupils
Title	Eligibility of Nonresident Students
Code	202 Vol V 2024
Status	First Reading

### **Purpose**

The Board shall operate district schools for the benefit of students residing in this district who are eligible for attendance.[1][2][3].

### **Authority**

{X} It shall be the policy of the Board not to permit the admission of nonresident students, except as required by law or court order.[4][5][6][7][8][9].

The Board reserves the right to verify claims of residency, dependency and guardianship, and to remove from school attendance a nonresident student whose claim is invalid **and who is not otherwise entitled to enrollment within this district.**[11]

**The district may disenroll a student following a determination that the student does not reside in the district and is not otherwise entitled to free school privileges in the district. The district shall provide notice to the parents/guardians or other person having charge or care of the student of the reason(s) for the district's determination to disenroll the student. The district may not disenroll the student until:[11]**

- 1. The parents/guardians or any other person having charge or care of the student have been provided an opportunity for a hearing with the Board or a committee of the Board to appeal the decision and the appeal process has been exhausted; or[11][12]**
- 2. The parents/guardians or other person having charge or care of the student, after being notified of the opportunity for a hearing, decline to participate in the hearing or the appeals process.[11]**

**Prior to disenrolling a student, the district's liaison for homeless children and youth shall provide the parents/guardians or other person having charge or care of the student with information regarding the educational rights of homeless students.[11][13]**

**The district shall comply with a court order directing a student to be disenrolled and enrolled in a different school.[11]**

### **Guidelines**

{X} The Board shall not be responsible for transportation to or from school for any nonresident student residing outside school district boundaries, except in accordance with law and Board policy.[13]

Tuition rates shall be determined annually in accordance with law. Tuition shall be charged monthly, in advance of attendance.[10][14][15]

#### Nonresident Children Placed in Resident's Home

Any child placed in the home of a district resident by a court or government agency shall be admitted to district schools and shall receive the same benefits and be subject to the same responsibilities as resident students.[6][16]

#### Residents of Institutions

A child who is living in or assigned to a facility or institution for the care or training of children that is located within this district is not a legal resident of the district by such placement; but the student shall be admitted to district schools, and a charge shall be made for tuition in accordance with law.[7][14][16][17][18][19][20][21][22]

#### Students Experiencing Educational Instability

The district shall immediately admit students experiencing homelessness, foster care and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation.[5][13][16]

#### Children of Military Families

Children of military families shall be eligible for enrollment in this district in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Board policy. [5][8][9][11][23]

#### Other Nonresident Students

A nonresident student may be admitted to district schools without payment of tuition where attendance is justified on the grounds that the student lives full-time and not just for the school year with district residents who have assumed legal dependency or guardianship or full residential support of the student.[11][24]

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of full residential support be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in district schools. The Board may require a resident to submit additional, reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the PA Department of Education.[11][24]

#### {X} Prospective Residents

A student eligible for attendance whose parent/guardian has executed a contract to buy, build or rent a residence in this district for occupancy ~~by~~ may be enrolled [10]

~~( ) with payment of tuition~~

(X) without payment of tuition

~~( ) for \_\_\_\_\_ previous to the anticipated date of residency.~~

at the beginning of the school year, provided that the anticipated date of residency is not later than November 1 of the same school year.

If the student does not become a resident of the district by the end of the period for which

~~free attendance is given,~~

~~reduced rate tuition is charged,~~

tuition shall be required until residency is established.

Parents/Guardians of students who claim admission on the basis of future residency shall be required to demonstrate proof of the anticipated residency.

### Former Residents

Regularly enrolled students whose parents/guardians have moved out of the district may be permitted to finish the [10]

school year

~~semester~~

~~marking period~~

~~with payment of tuition.~~

without payment of tuition.

~~when the parents/guardians move from the district during the \_\_\_\_\_ immediately previous to the end of the school year.~~

when the student is completing the senior year and will graduate. **If the parent(s)/guardians of a student move out of South Williamsport Area School District on or after April 1, and before the end of the school year, the student of any grade level shall be permitted to complete only that school year in the South Williamsport Area School district without the payment of tuition, provided that the students parents/guardians assume responsibility for transportation.**

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations for the enrollment of nonresident students.

The Superintendent shall

1. Admit such students on the proper paper application and submission of required documentation by the parent/guardian.
2. Verify claims of residency.
3. Not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or disability.

4. Deny admission where the educational facilities or program maintained for the district students is inadequate to meet the needs of the applicant.

5. Make continued enrollment of a nonresident student contingent upon maintaining established standards of attendance, discipline, and academics.

The superintendent shall be permitted to enroll nonresident students per statute or policy

NOTES:

Incarcerated Juveniles

Convicted – SC 1306.2, 1318

Charged – SC 1306.2

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Legal

1. 24 P.S. 501
2. 24 P.S. 502
3. 24 P.S. 503
4. 24 P.S. 1301
5. Pol. 200
6. 24 P.S. 1305
7. 24 P.S. 1306
8. 24 P.S. 1302.1
9. 24 P.S. 1184
10. 24 P.S. 1316
11. 24 P.S. 1302
12. Pol. 906
13. Pol. 251
14. 24 P.S. 2561
15. Pol. 607
16. 24 P.S. 1331.1
17. 24 P.S. 1307
18. 24 P.S. 1308
19. 24 P.S. 1309
20. 24 P.S. 1310
21. 24 P.S. 2562
22. 22 PA Code 11.18
23. Pol. 254
24. 22 PA Code 11.19
- 22 PA Code 11.41
- 24 P.S. 1306.2

24 P.S. 2503

24 P.S. 7302

Pol. 103

Pol. 103.1

Interstate Compact on Educational Opportunity for Military Children (MIC3)



Book	Policy Manual
Section	200 Pupils
Title	Threat Assessment
Code	236.1
Status	Active
Adopted	August 9, 2021
Last Revised	August 9, 2021

### **Purpose**

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

### **Authority**

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

### **Definitions**

**Behavioral service providers** – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[2]

**Bias** – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.[3]

**Individualized Management Plan** – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team's attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

**Threat assessment** – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student other students, school employees, school facilities, the community or others.

### **Delegation of Responsibility**



The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint [1]the district's Safe2Say Something crisis team to serve as the threat assessment team.

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[1]

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration.[1] members of the Safe2Say Something crisis team.[6]

The Superintendent or designee may assign additional staff members or designated community resources to the threat assessment team for assessment and response support.

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

## **Guidelines**

### Training

The School Safety and Security Coordinator

shall ensure that threat assessment team members are provided individual and/or group training on:[1]

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias.[3][8]
4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[4][6][9][10][11]
5. Safe2Say Something procedures.[6]

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[1][6][13][14][15][16]

### Information for Students, Parents/Guardians and Staff

The district shall notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[1]

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians. [1][7][8][17][18][19]

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report

concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[1][7][8][17][19]

### Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][6]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1][7]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1][5][6][20]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][21][22]

### Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.

2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[25]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[4][26][27][28][29][30]

The threat assessment team shall establish and implement procedures, in accordance with the district's Memorandum of Understanding, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[5][20]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

### Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program.[4]
2. A referral to the appropriate law enforcement agency.[5][6][20]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[26][27][30]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy.[27][28][29][30]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[26]

6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[31]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[32][33][34][35]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat.  
[6][36]

#### *Safe Schools Incident Reporting –*

For Safe Schools reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[20][37][38][39]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies.[20][32][37][38][40][41][42]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.[20][38][43]

#### *Students With Disabilities –*

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[9][11][44][45][46][47]

#### Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy.[4][7][9][11][26][27]

### Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:  
[1]

1. Student health records.[48][49]
2. Prior school disciplinary records.[9][11][50]
3. Records related to adjudication under applicable law and regulations.[50][51][52][53][54][55]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[4][7][9][10][11][19][44][46][50][56]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[10][57][58][59][60]

### Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.

7. Any additional information required by the Superintendent or designee.  
 {XX } The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[1]  
 [5]

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and any additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[1][5][61]

Legal

1. 24 P.S. 1302-E
2. 24 P.S. 1301-E
3. Pol. 832
4. Pol. 236
5. Pol. 805.2
6. Pol. 805
7. Pol. 819
8. Pol. 103
9. Pol. 113.4
10. Pol. 207
11. Pol. 216
12. Pol. 146.1
13. 24 P.S. 1205.2
14. 24 P.S. 1205.5
15. 24 P.S. 1310-B
16. Pol. 333
17. Pol. 104
18. Pol. 105.1
19. Pol. 249
20. Pol. 805.1
21. 23 Pa. C.S.A. 6311
22. Pol. 806
23. Pol. 247
24. Pol. 252
25. Pol. 226
26. Pol. 103.1
27. Pol. 113
28. Pol. 113.1
29. Pol. 113.2
30. Pol. 113.3

- 31. Pol. 146
- 32. Pol. 218
- 33. Pol. 218.1
- 34. Pol. 218.2
- 35. Pol. 233
- 36. Pol. 709
- 37. 24 P.S. 1303-A
- 38. 22 PA Code 10.2
- 39. 35 P.S. 780-102
- 40. 24 P.S. 1302.1-A
- 41. 22 PA Code 10.21
- 42. 22 PA Code 10.22
- 43. 22 PA Code 10.25
- 44. 20 U.S.C. 1232g
- 45. 20 U.S.C. 1415
- 46. 34 CFR Part 99
- 47. 34 CFR Part 300
- 48. 24 P.S. 1409
- 49. Pol. 209
- 50. Pol. 216.1
- 51. 24 P.S. 1304-A
- 52. 24 P.S. 1305-A
- 53. 24 P.S. 1307-A
- 54. 42 Pa. C.S.A. 6341
- 55. Pol. 218.3
- 56. 24 P.S. 1304-D
- 57. 22 PA Code 12.12
- 58. 42 Pa. C.S.A. 5945
- 59. 42 Pa. C.S.A. 8337
- 60. 42 CFR Part 2
- 61. 24 P.S. 1309-B
- 20 U.S.C. 1400 et seq
- 35 P.S. 7601 et seq
- Pol. 203.1
- PA Commission on Crime and Delinquency, School Safety and Security Committee  
Model K-12 Threat Assessment Procedures and Guidelines



Book	Policy Manual
Section	200 Pupils
Title	Threat Assessment
Code	236.1 Vol V 2024
Status	First Reading

**Purpose**

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

**Authority**

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

**Definitions**

**Behavioral service providers** – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[2]

**Bias** – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.

**Individualized Management Plan** – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team’s attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

**Threat assessment** – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

**Delegation of Responsibility**

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint [1]

~~[Note: districts should only select one of the appropriate options if the designated team is made up of required personnel under 24 P.S. 1302-E]~~



{X} individuals to a district threat assessment team.

~~{ } individuals to a threat assessment team at each school building in the district.~~

~~{ } the district's Student Assistance Program team to serve as the threat assessment team.~~

~~{ } the district's Safe2Say Something crisis team to serve as the threat assessment team.~~

~~{ } the district's suicide prevention crisis response/crisis intervention team to serve as the threat assessment team.~~

~~{ } the district's \_\_\_\_\_ to serve as the threat assessment team.~~

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[1]

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education; and school administration.[1]

~~{ } members of the Student Assistance Program team.[3]~~

~~{ } school security personnel.[4]~~

{X} law enforcement agency representatives.

{X} behavioral health professionals.

~~{ } members of the Safe2Say Something crisis team.[5]~~

~~{ } suicide prevention coordinators and/or members of the crisis response/crisis intervention team.[6]~~

~~{ } juvenile probation professionals.~~

{X} The Superintendent or designee may assign additional staff members or designated community resources to the threat assessment team for assessment and response support.

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

**Guidelines**

Training

The

~~{ } Superintendent or designee~~

{X} School Safety and Security Coordinator

shall ensure that threat assessment team members are provided individual and/or group training annually on:[1]

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.

3. Identifying and avoiding racial, cultural or disability bias.[7][8]
4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[3][5][9][10][11]
5. ~~{ }~~ Student Assistance Program process.[3]
6. ~~{ }~~ Youth suicide awareness, prevention and response.[6]
7. {X} Trauma-informed approach.[12]
8. {X} Safe2Say Something procedures.[5]
9. ~~{ }~~ Multi-tiered systems of support.
10. {X} Positive Behavioral Intervention and Support.

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[1][5][13][14][15][16]

#### Information for Students, Parents/Guardians and Staff

The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[1]

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians. [1][6][7][17][18][19]

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[1][6][7][17][19]

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee.[5][15]

#### Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][5]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1][6]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1][4][5][20]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][21][22]

### Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Harassment.[7][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[6]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. {X} Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. {X} Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. {X} Conducting searches of lockers, storage spaces and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[25]
4. {X} Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation or community agencies to request additional information about the subject(s) of the report, in accordance with law,

regulations and Board policies.

5. {X} Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team or others.[3][8][26][27][28][29]

The threat assessment team shall establish and implement procedures, in accordance with the district's memorandum of understanding **with each law enforcement agency having jurisdiction over school property**, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[4][20]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

### Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program.[3]
2. A referral to the appropriate law enforcement agency.[4][5][20]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[8][26][29]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy.[26][27][28][29]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[8]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[30]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[31][32][33][34]

8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat.  
[5][35]

### ***School Safety and Security Incident Reporting –***

For **reporting** purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco **products**; or conduct that constitutes an offense listed **in the school safety and security provisions of School Code.** [20][36][37][38]

When a reported threat also meets the definition of an **incident**, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. [20][31][36][37][39][40][41]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian. [20][37][42]

### ***Students With Disabilities –***

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records. [9][11][43][44][45][46]

### **Monitoring and Management**

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy. [3][6][8][9][11][26]

### **Records Access and Confidentiality**

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:  
[1]

1. Student health records.[47][48]
2. Prior school disciplinary records.[9][11][49]
3. Records related to adjudication under applicable law and regulations.[49][50][51][52][53][54]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[3][6][9][10][11][19][43][45][49][55]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[10][56][57][58][59]

### Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

{X} The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[1]  
[4]

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[1][4][60]

### **PSBA Revision 9/24 © 2024 PSBA**

#### Legal

1. 24 P.S. 1302-E
2. 24 P.S. 1301-E
3. Pol. 236
4. Pol. 805.2
5. Pol. 805
6. Pol. 819
7. Pol. 103
8. Pol. 103.1
9. Pol. 113.4
10. Pol. 207
11. Pol. 216
12. Pol. 146.1
13. 24 P.S. 1205.2
14. 24 P.S. 1205.5
15. 24 P.S. 1310-B
16. Pol. 333
17. Pol. 104
18. Pol. 105.1
19. Pol. 249
20. Pol. 805.1
21. 23 Pa. C.S.A. 6311
22. Pol. 806
23. Pol. 247
24. Pol. 252
25. Pol. 226
26. Pol. 113
27. Pol. 113.1
28. Pol. 113.2
29. Pol. 113.3

- 30. Pol. 146
- 31. Pol. 218
- 32. Pol. 218.1
- 33. Pol. 218.2
- 34. Pol. 233
- 35. Pol. 709
- 36. 24 P.S. 1319-B
- 37. 22 PA Code 10.2
- 38. 35 P.S. 780-102
- 39. 24 P.S. 1306.2-B
- 40. 22 PA Code 10.21
- 41. 22 PA Code 10.22
- 42. 22 PA Code 10.25
- 43. 20 U.S.C. 1232g
- 44. 20 U.S.C. 1415
- 45. 34 CFR Part 99
- 46. 34 CFR Part 300
- 47. 24 P.S. 1409
- 48. Pol. 209
- 49. Pol. 216.1
- 50. 24 P.S. 1304-A
- 51. 24 P.S. 1305-A
- 52. 24 P.S. 1307-A
- 53. 42 Pa. C.S.A. 6341
- 54. Pol. 218.3
- 55. 24 P.S. 1304-D
- 56. 22 PA Code 12.12
- 57. 42 Pa. C.S.A. 5945
- 58. 42 Pa. C.S.A. 8337
- 59. 42 CFR Part 2
- 60. 24 P.S. 1309-B
- 20 U.S.C. 1400 et seq
- 35 P.S. 7601 et seq
- Pol. 203.1
- PA Commission on Crime and Delinquency, School Safety and Security Committee  
Model K-12 Threat Assessment Procedures and Guidelines





Book	Policy Manual
Section	200 Pupils
Title	Educational Opportunity for Military Children
Code	254
Status	First Reading

### **Purpose**

The Board recognizes the challenges encountered by children of military families due to the frequent moves and deployment of their parents/guardians. The Board is committed to eliminating barriers to student attendance, education and graduation; and to providing additional supports to children of military families in compliance with federal and state laws, regulations and Board policy.

### **Definitions**

**Active duty** – means full-time duty status in the active uniformed services of the United States, including members of the National Guard and reserve on active duty orders.[1][2]

**Children of military families** - means a school-aged child, enrolled in kindergarten through twelfth grade, normally residing in the household of an active duty member **or in accordance with applicable law**. Specifically, this includes children of:[3][4]

1. Active duty members of the uniformed services.
2. Members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement.
3. Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.
4. **Members of the National Guard or reserve who are required to move to perform responsibilities in their service, which results in the child having to transfer from a public school in another state to a public school in this state.**[4]

This does not include the children of:[3]

1. Inactive members of the National Guard and military reserves.
2. Members of the uniformed services now retired, except as otherwise stated in this policy.
3. Veterans of the uniformed services, except as otherwise stated in this policy.
4. Other United States Department of Defense personnel and other federal agency civilian and contract employees not defined as active duty members of the uniformed services.

**State Council** – an entity to coordinate the state’s participation and compliance among its government agencies, school entities and military installations.

**Uniformed services** – means the U.S. armed forces, Commissioned Corps of the National Oceanic and Atmospheric Administration, and the Commissioned Corps of the Public Health Service.[5]

**U.S. armed forces** – means the Army, Navy, Air Force, Marine Corps, Coast Guard and Space Force.[5]

### **Authority**

The Board directs the district to comply with the provisions of the Interstate Compact on Educational Opportunity for Military Children (Compact) and this Board policy by:[3][6]

1. Facilitating the timely enrollment of children of military families and ensuring that they are not placed at a disadvantage due to difficulty in the transfer of education records from previous school districts or variations in entrance/age requirements.[7][8][9][10]
2. Facilitating the student placement process through which children of military families are disadvantaged by variations in attendance requirements, scheduling, sequencing, grading, course content or assessment.[11][12][13][14][15]
3. Facilitating the qualification and eligibility for enrollment, educational programs and participation in extracurricular, academic, athletic and social activities.[16][17][18]
4. Facilitating the on-time graduation of children of military families.[19]
5. Providing for the promulgation and enforcement of administrative rules implementing the provisions of the Compact.
6. Providing for the uniform collection and sharing of information between and among states, schools and military families under the Compact.
7. Promoting coordination between the Compact and other compacts affecting military children.
8. Promoting flexibility and cooperation between the educational system, parents/guardians and the student in order to achieve educational success for the student.

### **Advance Enrollment**

In addition to the provisions of the Compact, the district shall enroll children of a parent/guardian who is an active duty member of the U.S. armed forces, including a reserve component, that has received official military orders to transfer into or within Pennsylvania, prior to establishing residency in this district.[7][9][20]

The parent/guardian shall provide the following:[7][20][21]

1. A copy of the official military order.
2. Proof of intent to move into this district, which may include:[20]
  - a. A signed contract to buy a home.
  - b. A signed lease agreement.

c. A statement from the parent/guardian stating their intent to move into the district.

Within forty-five (45) days after the arrival date specified in the military orders, the parent/guardian shall provide the district with proof of residence in this district.[20]

The Board shall ensure that children of military families have equal access to the same educational programs, activities and services provided to other district students.

### **Delegation of Responsibility**

The Superintendent shall be authorized to waive specific requirements in Board policies, procedures and administrative regulations to the extent that they create barriers for the enrollment, placement and attendance of children of military families.[7][8][9][12][16][17][19][22]

The Superintendent or designee shall collaborate with the military family education liaison designated by the State Council, school staff, sending schools, local agencies and other entities in supporting the needs of children of military families.

### **Guidelines**

Children of military families enrolled in this district shall be provided support and services, as appropriate to each individual student's needs, in accordance with the Compact and Board policy. [23][24][25][26][27]

### **PSBA Revision 9/24 © 2024 PSBA**

Legal

1. 10 U.S.C. 12301 et seq

2. 10 U.S.C. 12401 et seq

3. 24 P.S. 7302

4. 24 P.S. 1184

5. 10 U.S.C. 101

6. 24 P.S. 7301

7. Pol. 200

8. Pol. 201

9. Pol. 202

10. Pol. 216

11. Pol. 127

12. Pol. 204

13. Pol. 206

14. Pol. 212

15. Pol. 215

16. Pol. 122

17. Pol. 123

18. Pol. 231

19. Pol. 217

20. 24 P.S. 1302.1

21. 24 P.S. 1302

22. Pol. 203

23. Pol. 103.1

24. Pol. 113

25. Pol. 114

26. Pol. 138

27. Pol. 918

Pol. 113.4

Pol. 115

Pol. 146

Pol. 209

Interstate Compact on Educational Opportunity for Military Children (MIC3)

254-Attach.docx (24 KB)



Book	Policy Manual
Section	600 Finances
Title	Tuition Income
Code	607
Status	Active
Adopted	February 3, 2003

### **Authority**

When the district receives students who are residents of another school district, it shall assess tuition charges in accordance with the School Code. Tuition shall be assessed for those students whose attendance has been approved by the Board, in accordance with policy.[1][2]

### **Delegation of Responsibility**

It shall be the responsibility of the Business Manager/Board Secretary to invoice tuition for approved students.

### **Guidelines**

Tuition rates shall be determined annually for secondary school, grades 7 to 12 and for elementary school, grades K to 6.[3]

Tuition billings will be made monthly immediately following the attendance period.

When payment is more than fifteen (15) days overdue, services will be terminated.

Legal	<u>1. 24 P.S. 1316</u>
	2. Pol. 202
	<u>3. 24 P.S. 2561</u>



Book	Policy Manual
Section	600 Finances
Title	Tuition Income
Code	607
Status	First Reading

### **Authority**

**Tuition shall be assessed for those students who are residents of another school district but whose attendance within this district has been approved by the Board, in accordance with applicable law and Board policy.**[1][2][3]

### **Delegation of Responsibility**

It shall be the responsibility of the Business Manager to invoice tuition for approved students.

### **Guidelines**

Tuition rates shall be determined annually.[1][3]

Tuition billings will be made

monthly

quarterly

in advance of

immediately following

the attendance period.

When payment is more than

thirty (30) days

forty five (45) days

sixty (60) days

overdue, services will be terminated, **and a student may be disenrolled in accordance with applicable law and Board policy.**[2]

~~When a student attends more than~~

~~{ } one (1) week,~~

~~{ } two (2) weeks,~~

~~the sender will be charged for a full month of tuition.~~

**PSBA Revision 9/24 © 2024 PSBA**

Legal

1. 24 P.S. 1316

2. Pol. 202

3. 24 P.S. 2561

24 P.S. 1301

24 P.S. 1302

24 P.S. 1306

24 P.S. 1307

24 P.S. 1308

24 P.S. 1309

24 P.S. 1310

24 P.S. 1313

24 P.S. 2503



Book	Policy Manual
Section	800 Operations
Title	School Security Personnel
Code	805.2
Status	Active
Adopted	January 23, 2023
Last Revised	August 9, 2021

### **Authority**

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

### **Definitions**

**School security personnel** - school police officers, school resource officers and school security guards.[1]

**Independent contractor** - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[1]

**Third-party vendor** - a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[1]

### **Delegation of Responsibility**

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within 30 days of the vacancy and shall notify the Board regarding the appointment.[2]

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within 30 days of the appointment [2]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[2]

1. Oversee all school police officers and event security staff.



2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
  3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying awareness, substance abuse awareness, and emergency procedures and training drills, , and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of the applicable law and regulation bomb.[3][4][5][6][7][8][9][10][11]
  4. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
  5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
  6. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.[10][11]
  7. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.[8][12]
- By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[2][13]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and any additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy. [10][11]
2. Reports of required emergency preparedness, fire, bus evacuation and school security drills.[8]
3. Information on required school safety and security training and resources provided to students and staff.
4. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
5. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[14]
6. Office for Safe Schools reports for the previous year(s) and/or data collected to date for the current year.
7. Updates regarding the district's Memorandum of Understanding with local law enforcement agencies.[15]

8. Updates to laws, regulations and/or Board policies related to school safety and security.
  9. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
  10. Information on grants or funding applied for and/or received in support of school safety and security efforts.
- A copy of the report shall be submitted to the state's School Safety and Security Committee.[2]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

## **Guidelines**

### **School Police Officers**

The district shall employ one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.[1][16][17][18][19][20]

#### **School police officer - [1][17][18]**

1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or
2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.[20]

#### ***Background Checks -***

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor.[19][20][21][22][23][24]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor.[25][26]

Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[27][28]

#### ***Requirements -***

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education and the PA Commission on Crime and Delinquency:[29]

1. The district's name and the number of school police officers employed or contracted by the district.

2. The municipalities comprising the district.

3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[26]  
[30]

School police officers shall take and subscribe to the Oath of Office required by law.[31]

The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with law and Board policy.[16][32]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.[32][33][34][35][36]

School police officers shall possess and exercise the following duties:[37]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.
2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.
3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.[38]

**School security guard** - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law.[1][18][20][41]

#### *Background Checks -*

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.[19][20][21][22][23][24]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.[25][26]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[27][28]

#### *Requirements -*

School security guards shall provide the following services, as directed by the district:[41]

1. School safety support services.
2. Enhanced campus supervision.
3. Monitoring visitors on campus.[42]
4. Coordination with law enforcement officials, including school police officers.
5. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[41]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[26][30]

#### Other Agreements

The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law.[39][43][44][45]

Legal	<u>1. 24 P.S. 1301-C</u>
	<u>2. 24 P.S. 1309-B</u>
	3. Pol. 146
	4. Pol. 227
	5. Pol. 236
	6. Pol. 249
	7. Pol. 351
	8. Pol. 805
	9. Pol. 819
	<u>10. 24 P.S. 1302-E</u>
	11. Pol. 236.1
	<u>12. 24 P.S. 1305-B</u>
	13. Pol. 006
	14. Pol. 235.1
	15. Pol. 805.1
	<u>16. 24 P.S. 1302-C</u>

- 17. 24 P.S. 1310-C
- 18. 24 P.S. 1311-C
- 19. Pol. 304
- 20. Pol. 818
- 21. 24 P.S. 111
- 22. 24 P.S. 111.1
- 23. 23 Pa. C.S.A. 6344
- 24. 23 Pa. C.S.A. 6344.3
- 25. 37 PA Code 241.5
- 26. 44 Pa. C.S.A. 7301 et seq
- 27. 37 PA Code 241.6
- 28. 44 Pa. C.S.A. 7310
- 29. 24 P.S. 1303-C
- 30. 37 PA Code 241.1 et seq
- 31. 24 P.S. 1304-C
- 32. 24 P.S. 1305-C
- 33. 22 PA Code 10.23
- 34. 22 PA Code 14.104
- 35. 22 PA Code 14.133
- 36. Pol. 113.2
- 37. 24 P.S. 1306-C
- 38. 24 P.S. 1307-C
- 39. Pol. 909
- 40. 24 P.S. 1313-C
- 41. 24 P.S. 1314-C
- 42. Pol. 907
- 43. 24 P.S. 1309-C
- 44. 42 Pa. C.S.A. 8953
- 45. 53 Pa. C.S.A. 2303
- 53 Pa. C.S.A. 2301 et seq
- Pol. 705
- Pol. 709



Book	Policy Manual
Section	800 Operations
Title	School Security Personnel
Code	805.2
Status	First Reading

### **Authority**

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

### **Definitions**

**School security personnel** - school police officers, school resource officers and school security guards.[1]

**Independent contractor** - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[1]

**Third-party vendor** - a company or entity approved by **the PA Commission on Crime and Delinquency** that provides school security services in accordance with law.[1]

### **Delegation of Responsibility**

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[2]

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.[2]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[2]

1. Oversee all

{X} school police officers and event security staff

~~{ } School Resource Officers (SROs)~~

~~{ } school security guards.~~

2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying awareness, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.[3][4][5][6][7][8][9][10][11][12]
4. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
6. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.[6][13]
7. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.[10][14]

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, **but shall count toward professional education credit, where applicable.**[2][15][16][17]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[2][18]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.[6][13]
2. {X} Reports of required emergency preparedness, fire, bus evacuation and school security drills.[10]
3. {X} Information on required school safety and security training and resources provided to students and staff.[10]
4. {X} Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.

5. {X} Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[19]
6. {X} **School safety and security incident** reports for the previous year(s) and/or data collected to date for the current year.[20]
7. {X} Updates regarding the district's memorandum of understanding with **law** enforcement agencies.[20]
8. {X} Updates to laws, regulations and/or Board policies related to school safety and security.
9. {X} Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
10. {X} Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report shall be submitted to the state's School Safety and Security Committee.[2]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

**~~[NOTE: Select the applicable option(s) below with the appropriate corresponding language for each option, based on the district's school security personnel.]~~**

### **Guidelines**

{X} School Police Officers

The district shall

{X} employ

{ } contract for

one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.[1][21][22][23][24][25]

**Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the School Safety and Security Committee and submit a copy of the court's order.[21]**

**School police officer - [1][22][23]**

1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or



2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.[25]

#### *Background Checks -*

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor.[24][25][26][27][28][29]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor.[30][31]

Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[32][33]

#### *Requirements -*

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education, **the School Safety and Security Committee** and the PA Commission on Crime and Delinquency:[34]

1. The district's name and the number of school police officers employed or contracted by the district.
2. The municipalities comprising the district.
3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[31][35]

School police officers shall take and subscribe to the Oath of Office required by law.[36]

{X} The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with **applicable** law and Board policy.[21][37]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.[37][38][39][40][41]

School police officers shall possess and exercise the following duties:[42]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.
2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement

is notified.

3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.[43]

#### ~~{ } School Resource Officers (SROs)~~

~~The district shall establish an agreement with \_\_\_\_\_, in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to specified district schools.[1][44]~~

~~**School Resource Officer (SRO)** - a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. The term includes an active certified sheriff or deputy sheriff whose stationing in the district is established by a written agreement between the county, the sheriff's office and the district.[1]~~

~~The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to:[45]~~

- ~~1. Assist in identification of physical changes in the environment which may reduce crime in or around a school.~~
- ~~2. Assist in developing Board policy, administrative regulations or procedures which address crime, and recommending procedural changes.~~
- ~~3. Develop and educate students in crime prevention and safety.~~
- ~~4. Train students in conflict resolution, restorative justice and crime awareness.~~
- ~~5. Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.~~
- ~~6. Develop or expand community justice initiatives for students.~~
- ~~7. Other duties as agreed upon between the district and municipal agency.~~

~~Prior to assignment in the district, the district shall confirm that the law enforcement agency has completed a law enforcement agency background investigation and received the SRO's separation record, when required, in compliance with applicable law and regulations. The district shall coordinate with the law enforcement agency in making required reports regarding hiring and separation, and maintaining all required records, in accordance with applicable law and regulations.[31][35]~~

~~SROs shall successfully complete required training, in accordance with law.[45]~~

#### ~~{ } School Security Guards~~

~~The district shall~~

~~{ } employ~~

~~{ }~~ contract for

~~one or more school security guards, in accordance with the provisions of law.[1][24][25][46]~~

**School security guard** - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.[1][23][25][46]

#### *Background Checks -*

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.[24][25][26][27][28][29]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.[30][31]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[32][33]

#### *Requirements -*

School security guards shall provide the following services, as directed by the district:[46]

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus.[47]
5. Coordination with law enforcement officials,  
~~{X}~~ including school police officers.

~~{ }~~ including SROs.

6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[46]

~~{ }~~ School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.[46]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[31]  
[35]

{X} Other Agreements

{X} The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law.[44][48][49][50]

~~{ } The district shall enter into an intergovernmental agreement(s) otherwise providing for School Resource Officers with other political subdivisions, in accordance with the provisions of law.[44][45][50]~~

**PSBA Revision 6/24 © 2024 PSBA**

- Legal
- 1. 24 P.S. 1301-C
- 2. 24 P.S. 1309-B
- 3. Pol. 146.1
- 4. Pol. 227
- 5. Pol. 236
- 6. Pol. 236.1
- 7. Pol. 249
- 8. Pol. 333
- 9. Pol. 351
- 10. Pol. 805
- 11. Pol. 819
- 12. 24 P.S. 1310-B
- 13. 24 P.S. 1302-E
- 14. 24 P.S. 1305-B
- 15. 24 P.S. 1316-B
- 16. 24 P.S. 1205.1
- 17. 24 P.S. 1205.5
- 18. Pol. 006
- 19. Pol. 235.1
- 20. Pol. 805.1
- 21. 24 P.S. 1302-C
- 22. 24 P.S. 1310-C
- 23. 24 P.S. 1311-C
- 24. Pol. 304
- 25. Pol. 818
- 26. 24 P.S. 111
- 27. 24 P.S. 111.1
- 28. 23 Pa. C.S.A. 6344

- 29. 23 Pa. C.S.A. 6344.3
- 30. 37 PA Code 241.5
- 31. 44 Pa. C.S.A. 7301 et seq
- 32. 37 PA Code 241.6
- 33. 44 Pa. C.S.A. 7310
- 34. 24 P.S. 1303-C
- 35. 37 PA Code 241.1 et seq
- 36. 24 P.S. 1304-C
- 37. 24 P.S. 1305-C
- 38. 22 PA Code 10.23
- 39. 22 PA Code 14.104
- 40. 22 PA Code 14.133
- 41. Pol. 113.2
- 42. 24 P.S. 1306-C
- 43. 24 P.S. 1307-C
- 44. Pol. 909
- 45. 24 P.S. 1313-C
- 46. 24 P.S. 1314-C
- 47. Pol. 907
- 48. 24 P.S. 1309-C
- 49. 42 Pa. C.S.A. 8953
- 50. 53 Pa. C.S.A. 2303
- 24 P.S. 1306.2-B
- 24 P.S. 1319-B
- 53 Pa. C.S.A. 2301 et seq
- Pol. 705
- Pol. 709

**FAMILY OWNED. AMERICAN MADE.**



# CLASSIC MAT

RSP600  
RSP625

*Athletes, coaches, and officials prefer the look, feel, and comfort of the Classic Mat.*



## **SUPERIOR DURABILITY**

*Made from closed-cell rubber nitrile foam core, the longest lasting foam available.*

*With two complete wrestling surfaces, the life of your mat is doubled.*

## **LONG-TERM INVESTMENT**

*Coated on all sides with our exclusive #457 poly-vinyl paint.*

*The easiest to clean and disinfect.*

*Reconditioning available for extended use.*

*Available in 16 standard Resilite vinyl-coating colors.*

## **OUTSTANDING PROTECTION**

*One of the most shock-absorbing foams for its thickness.*

*Meets or exceeds the ASTM 355 impact test.*

**RESILITE**  
The Mat Company

www.resilite.com | 1.800.843.6287



The Official Mat Supplier to the  
NCAA® Wrestling Championships



Quote

Resilite- The Mat Company  
200 Point Township Dr  
Northumberland, PA 17857  
United States

T: 1-800-843-6287  
F: 570-473-8988

Quote # 51475  
Date 06-18-2024  
Price Firm For 30-Days 07-18-2024  
Contact Kinsey Metzger

Prepared for South Williamsport Jr./Sr. High School  
Eric Gerber  
700 Percy St  
South Williamsport, PA 17702  
United States

T: 5702447408  
E: egerber@swasd.org

ACCEPT QUOTE

### Classic Mat

Item	Sqft/Qty	Price	Total
<b>Classic RSP-600</b>	1764	\$8.11	\$14,306.04
1" Thick / Meets ASTM F355 Shock Absorbency / Includes: Straps, Tubes and 3-year Warranty			
Resilite (Code: RSP-600)			
Base Price		\$7.65	\$13,494.60
<u>How Many Sections</u> : Three Sections (Three)			
<u>Base Color of the Mat</u> : Cobalt Deep Blue (Paint Cobalt Deep Blue)			
<u>Bottom Side Base Color of the Mat</u> : Cobalt Deep Blue (Paint Cobalt Deep Blue)			
<u>Mat Shipping and Handling</u> : PA-Resilite Truck (RT-PA)		\$0.46	\$811.44
<u>Mat Size</u> : 42' x 42'			
<u>Layout Information</u> : *			
<b>9- Practice Circle Layout - Top and Bottom - White</b>	1	\$0.00	\$0.00
Resilite (Code: MRKG011)			

Please contact us if you have any questions.

ACCEPT QUOTE

**Comments**

Classic Mat - 42' x 42' - 3 Sections

Mat Color - Cobalt Blue

9 - 10' Practice Circles - Top and Bottom - White

**Estimated lead time - 28-34 weeks**


Shipping via Resilite Truck



### Cost Breakdown

Type	One-Time Fees
Coated Division / Classic Mat	\$14,306.04
Art / Coated	—
PA STATE TAX	—
<b>Total</b>	<b>\$14,306.04 USD</b>

### Quote Attachments

 [South\\_Williamsport\\_Classic\\_Opt1.pdf \(300 KB\)](#)

Shipping Destination:: School

### Mat Cleaners and Accessories

[Shop Mat Tape](#)

[Shop Mat Cleaning  
Supplies](#)

[Shop ShotSled](#)

[Shop Resi-Wheelers](#)

### Current Lead Time

With the current global supply chain issues and demand, Resilite is anticipating a **28-32-week lead time** on most custom products.

### Resilite Shipping

Resilite does not provide inside delivery. All quotes are curbside delivery unless otherwise noted on the quote.

### Resilite Classic Mat Disclaimer

Resilite Classic Mats will be designed and manufactured as close as possible to the specifications and dimensions that were provided to Resilite at the time this layout was produced. Because of the characteristics of Classic Mats, Resilite will manufacture the mat or mat sections with 4% - 5% of oversize. This oversize is based on many factors and is required because of the Classic Mat manufacturing process and shrinkage. Resilite Classic Mats CAN NOT and WILL NOT be manufactured to exact and precise measurements. Classic Mats will continue to shrink and require 8 to 12 months before the full curing process is complete.

### Possible Shrinkage - Plan Accordingly

All foam wrestling mats are subject to expansion and contraction due to environmental and physical conditions. Vinyl-coated mats are subject to shrinkage. Therefore, mats are oversized to compensate for this shrinkage. Resilite guarantees the mats to be within a +/- 4% tolerance.

**CURING:** Resilite Classic Mats WILL NEED TO BE CURED for no less than two (2) weeks.

NOTE: Mats should be unrolled and laid flat for seven (7) days on each side.

DO NOT leave a new mat or newly reconditioned mat rolled for an extended period of time.

### Classic Mat Warranty

#### New Mats:

3-Year Limited Warranty on New Vinyl-Coated Mats

**Reconditioned Mats:**

1-Year Limited Warranty on Factory-Reconditioned Vinyl-Coated Mats

Contact us or reference the Care and Handling Instructions booklet for more information.

**\*\* PLEASE NOTE: This Quote is a firm estimate based on the information and specifications that were provided at the time of this quote.**

IMPORTANT: All Resilite Mats are custom manufactured for each order. Since these are customized products in size, color, and markings, Resilite requires that any private entity or organization must submit pre-payment BEFORE the order will be started. Pre-payment terms may be worked out and agreed upon prior to placing the order. If pre-payment terms are agreed upon, the initial deposit amount will be considered approval to begin production and will be deemed NON-REFUNDABLE, if the order is canceled or not paid in full. However, All pre-payment terms will include payment in full ( 100% of total order including delivery ) BEFORE the mats will be shipped or delivered. Resilite will not produce or fulfill orders that have not been paid in Full.

Once Resilite receives an approved School Purchase Order or Private Entity Pre-payment, an Order Acknowledgement will be emailed to you. Orders will be placed on HOLD and Production will not begin until a signed Order Acknowledgement is received at Resilite. All payments should be made payable to Resilite Sports Products, Inc.

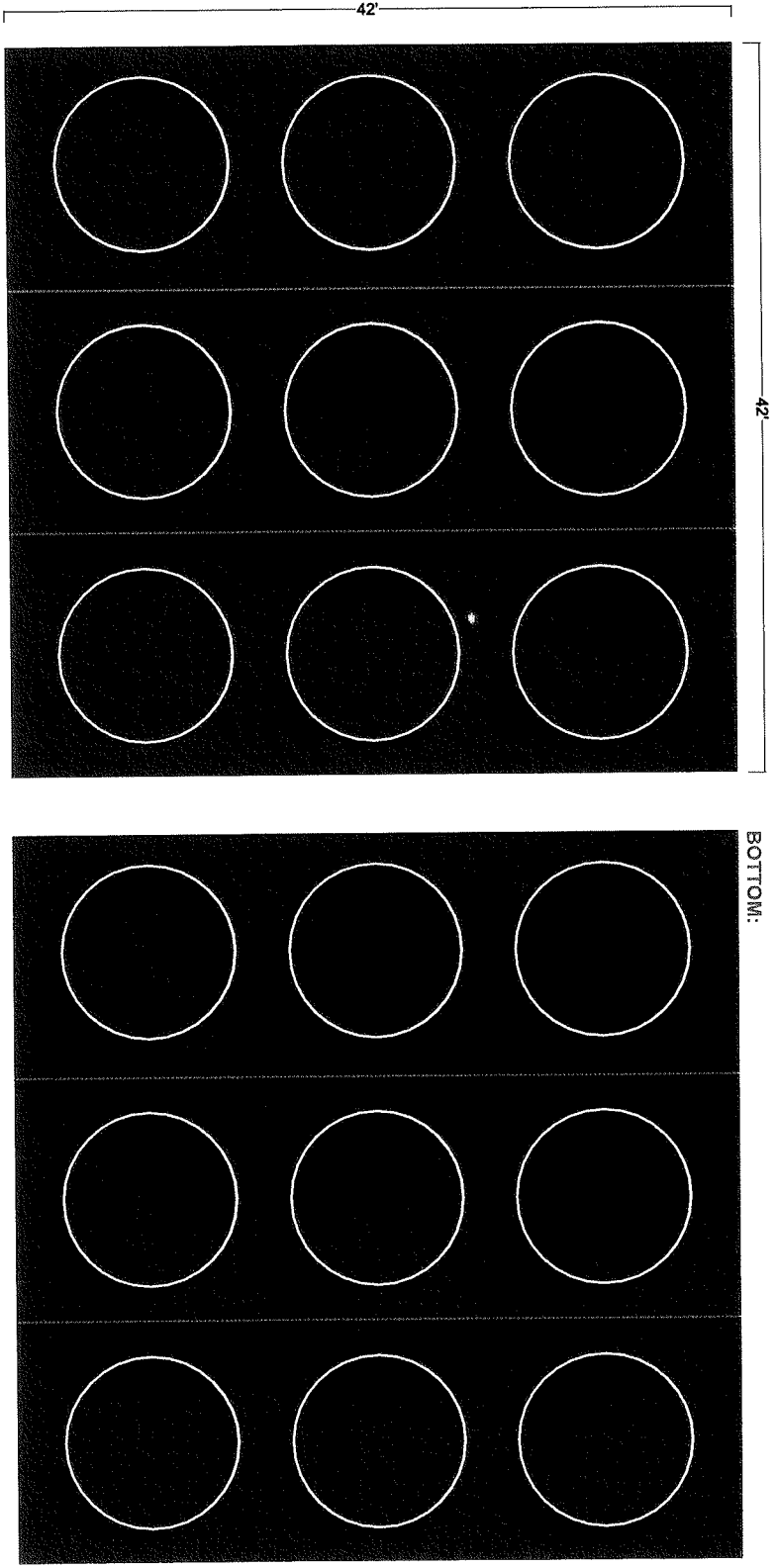
Mail to Resilite Sports Products, Inc. Resilite Sports Products / 200 Point Township Drive / Northumberland PA 17857

# COLORS

**TOP**  
**Mat Color:** Cobalt Deep Blue  
**9-10' Circle Line:** White

**BOTTOM**  
**Mat Color:** Cobalt Deep Blue  
**9-10' Circle Lines:** White

**NOTE: COLORS SHOWN ARE FOR REPRESENTATION ONLY.**  
 Due to printing / electronic limitations, colors may vary from what is shown. Please request actual color swatches if color is critical.



# CLASSIC MAT PROOF OPT#1

**PROJECT:** South Williamsport  
**OPTION / ORDER#: OPT#1**  
**DATE:** 6-18-2024  
**DESIGNER:** PLS  
**DEALER:** Resilite KM

\*This mat has been designed according to customer specifications\*

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# MAT DETAILS

**MAT:**  
 3 Sections - Vertical  
 Size: 42' Wide x 42' High  
 9-10' Circle Lines  
 No Logos  
 No Lettering

**BOTTOM:**  
 9-10' Circle Lines  
 No Logos  
 No Lettering

\*Resilite Classic Mats will be designed and manufactured as close as possible to the specifications and dimensions provided to Resilite when this layout was produced. Because of the characteristics of Classic Mats, Resilite will manufacture the mat or mat sections with 4% - 5% of oversize.

This oversize is based on many factors and is required because of the Classic Mat properties and manufacturing process to allow for shrinkage.

Resilite Classic Mats CAN NOT and WILL NOT be manufactured to exact measurements. Classic Mats will continue to shrink and require 8 to 12 months before the full curing process is complete. \*

**WARRANTY:**  
 1. All Resilite products are warranted against manufacturing defects for a period of 12 months from the date of purchase.  
 2. This warranty does not cover damage caused by misuse, abuse, or neglect.  
 3. The mat can be replaced by using the same mat, under the same conditions of handling and size. Use available on our website at: www.resilite.com  
 4. Consider the speed and type of the mat, ball level, size and weight of the ball, and the type of ball used.  
 5. Always make sure you have allowed enough space to properly and safely handle your mat.  
 6. Resilite is not responsible for any damage to your mat or property and liability for any damage to your property.  
 7. It may be necessary to add additional mats to the order.  
 8. Resilite is not responsible for any damage to your property.  
 9. Resilite is not responsible for any damage to your property.

**Athletic Committee Meeting Minutes  
October 2, 2024**

**Members in attendance include:** Eric Briggs, Brett Herbst, Ben Brigandi, Todd Engel, Steve Rupert, George Gerber, Eric Gerber, Jamie Mowrey, Don Bower, Seth Caputo, Katie Caputo, Kris Runner, Melissa Gardner, Grace Hicks

Meeting was called to order at 6:02 PM by Mr. Herbst

*Wrestling Mats*

- Mr. Herbst provided an overview to the board on the current condition of the wrestling mats. Our current mats have issues due to them being old.
- Mr. Herbst handed out to the committee a copy of the quote for wrestling mats.
- Mr. Engel asked who installed the last mats. Mr. Eric Gerber shared that Resilite installed the old mats, but was unsure if installation was included in the price.
- Mr. Herbst shared there is a 30-34 week "wait" for the mats to arrive if we replace them.
- Mr. Eric Gerber shared that the current mats could be repaired and used for about a year.
- Mr. Eric Gerber shared that the handout showed an older version of the wrestling mats which had four sections and the ones we would order would have five sections.
- Mr. Engel asked why we do not take the current wrestling mats we use for matches and move them to the wrestling room. Mr. Eric Gerber shared that they would not fit.
- Steve Rupert asked how old the competition mat was, and Mr. Eric Gerber shared it was a couple years old.
- The space that needs replaced is 6 feet wide by 42 feet long.
- Mr. Eric Gerber shared we could get a piece of mat for about \$650 and the wrestling team could install it. The hope is this repair would get us through the season.
- Dr. Briggs asked if Mr. Eric Gerber had a preference on how we fixed it, and the preference was to purchase a piece of mat. The only concern Mr. Eric Gerber had was if the replacement piece was a different thickness.
- Mr. Herbst asked if Mr. Eric Gerber knew if any local wrestling groups may have extra wrestling mats. Eric Gerber said he would ask around. Mr. Herbst was going to ask around as well.
- The committee will be taking to the full board the quote for new mats and Mr. Herbst and Mr. Eric Gerber will work together to get a piece of mat to get through this season.

*Future Location of Wrestling Room/Weight Lifting Room*

- Dr. Briggs shared a summary (attached to the minutes) of discussions by the different board and committee meetings since 2019.
- Mr. Rupert asked where the coaching staff wanted to be. Mr. Eric Gerber shared they preferred to stay at the high school. Mr. Eric Gerber shared he worried about moving the wrestling room in case the district chooses to close Rommelt.
- Mr. Rupert shared that one of the things the board looked at was making the wrestling room the size of the current wrestling room, weight room, and athletic training room combined.

- Mr. Eric Gerber shared if you removed the wall you would be able to get a full-size wrestling mat space.
- Mr. Rupert asked what Mr. Gerber's thoughts were moving it upstairs where it used to be, or the cafeteria and library space, or the Rommelt gym.
- Mr. Gerber did not see the Rommelt Gymnasium as an option due to lack of heating, stated the cafeteria space would be sufficient, but still, in talking to the students, they would prefer staying up at the high school.
- Mr. Gerber shared that if he had a choice, he would prefer building toward the lower parking lot
- Mrs. Caputo asked if it would be a liability to the district if a student wrecked/had an accident due to travelling to Rommelt if the wrestling room was moved.
- A potential option discussed would be to make the wrestling room and the current weight room as the full wrestling room space.
- Mr. Rupert shared one thought that the wrestling room could be the two classrooms in Rommelt and officials' room, coaches, rooms, etc. could become part of the other classrooms.
- Mr. George Gerber shared issues about the current auxiliary rooms.
- Mr. Rupert shared that potentially the current wrestling room could be a pre-match space while the practice wrestling room could be placed at Rommelt.
- A final proposal shared was putting the wrestling room in a couple of classrooms at Rommelt
- Mrs. Caputo asked what percentage of the student body uses the weight room because she felt the district should consider a cost/benefit ratio.
- Mr. Caputo shared the most cost-effective route would be to level the wrestling room where it is currently located, and expand east into a large portion of the existing weight room, leaving sufficient space for whatever space is needed for gym equipment. Then, transfer the existing weight room down to the Rommelt building with hopes of adding on a fitness center in the future.
- Dr. Briggs will schedule a walk-through for the BOC, Mr. Eiswerth, and Mr. Gerber as a next step.

#### *Baseball Field*

##### *Adding power to batting cages*

- Mr. Herbst shared that all power plugs need to be 13 feet in the air. He provided an alternate solution.
- Mr. Engel shared he was under the impression that as long as we used outlets, we would not need the 13 feet in the air.
- Mr. Engel shared with the group how the electricity ran underground.
- Mr. Herbst will be talking with Bill to confirm the 13 foot requirement.

##### *Warning Track*

- Mr. Engel would like us to reach out to Little League to see if we can get them to make the warning tracks.
- Mr. Herbst will reach out to the two coaches to see if there is interest in creating warning tracks.

##### *Update on Soccer Complex*

- ELA Sports will be coming Monday to present to the board the concession stands, ticket booths and restrooms

##### *Baseball Coach*

- Dr. Briggs shared the board will look to approve a new baseball coach on Monday

*PIAA Flag Football*

- Mr. Brigandi shared he did not think we should be in a hurry to look to start a team and wait for other schools to see what they can do.

*Baseball and Softball - Blue Wind Tarps*

- Before Mr. Hill exited, he was looking at new tarps for the two fields. With Mountie signs and logos, softball was estimated at \$1900 and baseball was estimated at \$2900. They have been measured by Mr. Herbst.
- Mr. Brigandi seconded a motion to adjourn at 7:39 PM.

## **Wrestling Room Timeline Athletic Committee Meeting October 2, 2024**

### **March 27, 2019**

Board Sub-committee presentation

- Current wrestling room space is 6,128 square feet.

### **July 16, 2019**

- School board provided multiple building options for grade construction/renovation
- 11 options shared with the board
- Option 2B – Shows district office in current wrestling room, wrestling room moved to current wood shop space (2,170 square feet). Current wood shop and part of Shearer classroom

### **November 4, 2019**

School Board Director Presentation

- This drawing represented moving the football field to the current practice field and made the current wrestling room a locker room
- The wrestling room is moved to the current wood shop next to the district administration offices.

### **January 20, 2020**

Board of Directors Meeting

- Football locker room in current wrestling room
- Wrestling room in current shop space (1,710 square feet)

### **April 2020**

Drawing exists where the wrestling room is moved behind the current gymnasium (visitor side)

### **November 3, 2023**

Meeting with BOC

- The April 2020 plans were shared and talked about as planning began for the new high school.
- No wrestling room identified in high school drawing

### **February 14, 2024**

BOC Meeting

- Discussion Points
  - Relocate wrestling room to Rommelt
  - Weight room to former wrestling room
  - Weight room becomes cardio-training room

## Principal Spotlight Central Elementary October Board Meeting

- Central was asked to assist the Salvation Army with replenishing their non-perishable food supplies, so October 7-11 was Kindness Week. Students and staff dressed for a theme each day, and the winning grade level (1<sup>st</sup> grade with 489 items collected) won the ice cream party challenge. In all, Central students and staff donated 1605 items to assist the Salvation Army.
- October 8<sup>th</sup> was Fire Prevention Day. The Duboistown Fire Department came to Central, and presented fire safety and fire apparatus education to Central students.
- Staff received Professional Development in Writing on Oct. 14<sup>th</sup>, presented by Ashley Muchler from the IU.
- October 17<sup>th</sup> will be Central's Family Engagement Night, with activities for families and students.
- Central's Fall Fest will be held on October 25<sup>th</sup>.
- Under the direction of Officer Hoffman, Central will complete our evacuation drill, starting at 9:30 AM.
- Central's PBIS teams have been hard at work, with developing activities for the school community and assisting students who need additional behavior supports. On October 28<sup>th</sup>, the PBIS team will host their 1<sup>st</sup> annual tailgating party for the students, prior to the Jr. High Football game.
- Bus Evacuation will be held on October 29<sup>th</sup>.



## **Principal Spotlight Rommelt Elementary October Board Meeting**

- The Fire Company held Fire Prevention demonstrations for students in Grades 5 and 6 on 10/10/24.
- **Red Ribbon Week is Oct 28<sup>th</sup> – Nov 1<sup>st</sup>.** We will have special dress downs to recognize anti-drug/alcohol/bullying/vaping themes. Doug Hoffman and Allison Reed, guidance, will also meet with 5<sup>th</sup> grade students in the cafeteria and introduce the Safe-2-Say student app. while 6<sup>th</sup> grade students will review the Safe-2-Say video in their homerooms.
- Rommelt will participate in the District-wide Safety and Evacuation Drill on 10/25/24 with students evacuating to Central Elementary.
- Our First Rommelt PBIS Incentive is scheduled for 11/1/24 with movies and t-shirt signing for fifth and sixth grades. Thanks to the PTO for donating a PBIS t-shirt for all students!

## **Student Services**

- There are currently 4 English Language (EL) students in the district who are supported by Stephanie Johnson.
- There are currently 11 homeless students in the district. These students are monitored by the Student Assistance team and may receive services such as special transportation, counseling, or interagency collaboration.