



November 4, 2024

6:00 P.M.
H.S. Auditorium

Mr. Todd Engel
President
Region III

Mr. Steve Rupert
Vice President
Region II

Mrs. Cathy Bachman
Treasurer
Region III

Mr. Jason Lewis
Region II

Mr. Ben Brigandi
Region I

Mrs. Summer Bukeavich
Region II

Mr. John Hitesman
Region III

Mr. Nathan Miller
Region I

Mr. Jason Young
Region I

Dr. Eric Briggs
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Work Session of the Board

The board may take action on any items that properly come before the board.

Opening

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

1. Schrader Group
2. Service Linkage Agreement
3. Regrading of Property Agreement
4. Change Orders
5. Overnight Field Trip Request
6. Child-Bearing/Child-Rearing Leave Requests
7. Employment

Items for Discussion

1. Public School Facility Improvement Grant
2. School Construction Projects
3. Cell Phone Focus Group Results
4. 2025 Board Meeting Dates/Times

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

ACTION ITEMS
November 4, 2024

1. **Schrader Group** – Attachment #1

It is recommended the school board approve the Schrader Group to further plan and design the concession stands/bathrooms for the football stadium.

2. **Service Linkage Agreement** – Attachment #2

It is recommended the school board approve the Service Linkage Agreement between the Center for Community Resources, Inc. and the South Williamsport Area School District. This agreement provides services to students who receive mental health evaluations before returning to school. This is a free service offered to all school districts by the Lycoming-Clinton Joinder.

3. **Regrading of Property Agreement** – Attachment #3

It is recommended the school board approve the Regrading of Property Agreement between South Williamsport Area School District, J.C. Orr & Son, Inc. and Steven M. and Susan M. Styers. This agreement is for the regrading, topsoil replacement, and reseeding a portion of the Styers property due to the construction project at Central Elementary School.

4. **Change Orders** – Attachment #4

It is recommended the school board approve the following change orders presented by McKissick Architects regarding the Central Elementary Project:

General Contract (G-008)

- COR 0012 – Retaining Wall – (-\$2,318.40)
- COR 009R/011 – Paving - \$13,550.63

HVAC Contract (H-010)

- COR 016 – Boiler Stainers - \$1,621.59

Electrical Contract (E-007)

- COR 012 – Connections for Emergency Stops to Boilers - \$204.43
- COR 013 – Power for Window Curtains as per RFI 17 - \$5,184.36
- COR 014 – Electrical Connections for Basketball Hoops as per RFI 18 - \$2,678.77
- COR 015 – Relocate IDF to PE Office per RFI 16 - \$1,318.77

5. **Overnight Field Trip Request** – Attachment #5

It is recommended the school board approve Sophia Biddle's overnight field trip request to take FBLA students to Kalahari Poconos Resort for a state leadership workshop on November 3-4, 2024.

6. **Child-Bearing/Child-Rearing Leave Requests**

It is recommended the school board approve EE #1411 child-bearing/child-rearing leave request. Employee is requesting leave from October 30, 2024 through December 6, 2024.

It is recommended the school board approve the revised child-bearing/child-rearing leave request for EE #1311. Leave was originally approved at the August 10, 2024 school board meeting with an end date of June 11, 2025. Employee's actual leave request is for October 18, 2024 through October 17, 2025.

7. **Employment**

Resignation

The Superintendent accepted a letter of resignation from the following employee:

- Steve Sennett from his Assistant Varsity Baseball Coach position effective October 25, 2024

Guest Teacher Program through BLaST IU

It is recommended the school board add Nathan Lavalley to the list of Guest Teachers as submitted by BLaST IU 17 for the 2024-2025 school year.

Winter Coaches

The Athletic Director is recommending school board approval of the following Coaches for the 2024-2025 winter season:

- **Elementary Girls Basketball Volunteer Coaches** – Hilarie German and Jodi Woleslagle

Game Workers

It is recommended the school board approve Jean Lowery and Mark Watts as Game Workers for the 2024-2025 winter season.

ITEMS FOR DISCUSSION

1. **Public School Facility Improvement Grant**

Mr. Damion Spahr from SitelogIQ will update the board on the Public School Facility Improvement Grant through the Department of Community and Economic Development (DCED) that the South Williamsport Area School District will be receiving.

2. **School Construction Projects**

Dr. Briggs will update the board on the current school construction projects.

3. **Cell Phone Focus Group Results**

Dr. Briggs will discuss the cell phone focus group results with the board.

4. **2025 Board Meeting Dates** – Attachment #6

Attached is a draft of the 2025 Board Meeting Dates. The school board will take action on the 2025 Board Meeting Dates at the December 3, 2024 Reorganization Meeting. We are looking for feedback on the dates and discussing the possibility of removing Work Sessions entirely.

SCHRADERGROUP

October 30, 2024

Dr. Eric Briggs
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702

RE: Fee Proposal for Professional Services related to the Design and Construction Project for the South Williamsport High School Stadium Support Buildings

Dear Eric,

We truly appreciate the opportunity to present this proposal for design and construction administration services for the above-mentioned project. The design team is pleased to work with the South Williamsport Area School District (SWASD) and ELA Sports to support your efforts in the design and construction of a combined Concessions, Toilet Rooms, Ticket Booth, and Storage Building for SWASD.

We are pleased to provide the following specific professional services necessary to complete the project:

<u>Discipline</u>	<u>Firm Providing Service</u>
Architecture, Interior Design, Structural Engineering	SCHRADERGROUP
Mechanical, Electrical, Plumbing Engineering	TBD

SCOPE OF SERVICES

As part of our Scope of Work, our team will develop the concept sketches which were presented at the October, 2024, board meeting into a set of construction documents and specifications and will assist in providing construction administration services during project construction.

We understand the scope of our services will include:

- Providing architectural construction documents and technical specifications for a combined restroom and concessions building, with other amenities included in the main structure. We will include plans for a freestanding ticketing building on the Sidney Street side of the stadium as well. It is expected that the buildings will be winterized and unoccupied during the winter season. Neither of the buildings will include mechanical systems with the intention of year-round conditioning of the buildings.
- CONCESSION STAND: This scope of work includes the design and layout of a single concession stand and internal equipment. The possibility of reuse of existing equipment will be determined after further investigation. Additional programming with the users of the

space will need to be completed to establish the best possible design and layout of the space.

- Since we have not done a thorough review of the existing food preparation equipment, we have not included the cost for design services by a Food Service Equipment (FSE) design professional in our design fees. We intend to engage an FSE consultant for a review of the existing equipment and will follow their recommendations for reuse or replacement of the equipment. The cost of the FSE design services will be included as an additional service to the original agreement should it be determined their services are beneficial to the project.
- **TOILET ROOMS:** This scope of work includes the design of a full ADA compliant restrooms for Men and Women. A designated "Family Restroom" may also be required by code. Work includes the fixtures, partitions and finishes within the rooms.
- **TICKET BOOTH:** A new ticket booth will be included in the building. The booth will include transaction window(s), counterspace and electrical power as required to meet the needs for the use of the ticket booth.
- **STORAGE ROOM:** This room will consist of approximately 160 sf -200 sf of space for district storage. The inclusion of shelving or other amenities within the room is to be determined after a scoping meeting.
- During construction, we will participate in bi-weekly construction meetings to observe the progress of the work, provide shop drawing review, and typical construction administration services.
- It is our understanding that civil design is not part of this scope of work and will be provided under a separate agreement.

The product of our work will be a set of construction drawings and technical specifications reflecting the goals of SWASD and construction oversight consistent with the outlined above.

SCHEDULE

While we know a schedule is not finalized, we anticipate the intention of SWASD is to have the project completed for the 2025 football season and will build a schedule with the attempt to meet this schedule.

FEE PROPOSAL

We anticipate the following fees to complete this project:

Architecture and Engineering Fees

DESIGN DOCUMENTS	\$ 40,000.00
BIDDING	\$ 3,000.00
<u>CONSTRUCTION OVERSIGHT</u>	<u>\$ 11,000.00</u>
SUBTOTAL ARCHITECTURE AND ENGINEERING FEES	\$ 54,000.00
Estimated Reimbursable Expenses (travel)	<u>\$ 1000.00</u>
GRANDTOTAL FEE PROPOSAL	\$ 55,000.00

Notes:

1. SG excludes cost estimating.
2. SG excludes hazardous material design or abatement services.
3. SG excludes civil engineering.
4. SG will provide electronic files as required for reproduction.
5. Any items not explicitly included in this proposal are not part of this agreement.
6. The use of the shortened version of the AIA Agreement is anticipated for this project.

The SG Team looks forward to working with SWASD on this project. Please let us know if any of the scope, schedule or fee described above is in contradiction to anything you've anticipated.

Sincerely,



Thomas Wippenbeck
Regional Manager
SCHRADERGROUP

Cc: David Schrader, Harry Pettoni, Tom Forsberg, Regina Jean-Claude



SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

STADIUM FACILITIES STUDY

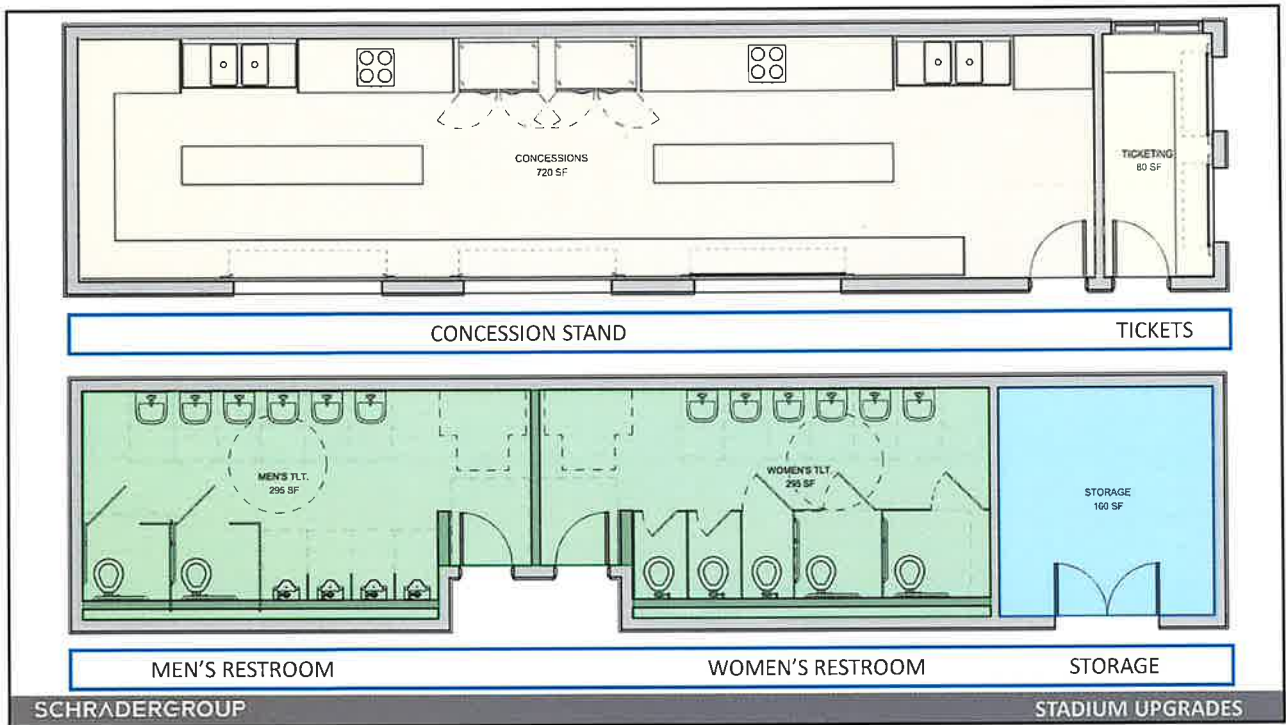


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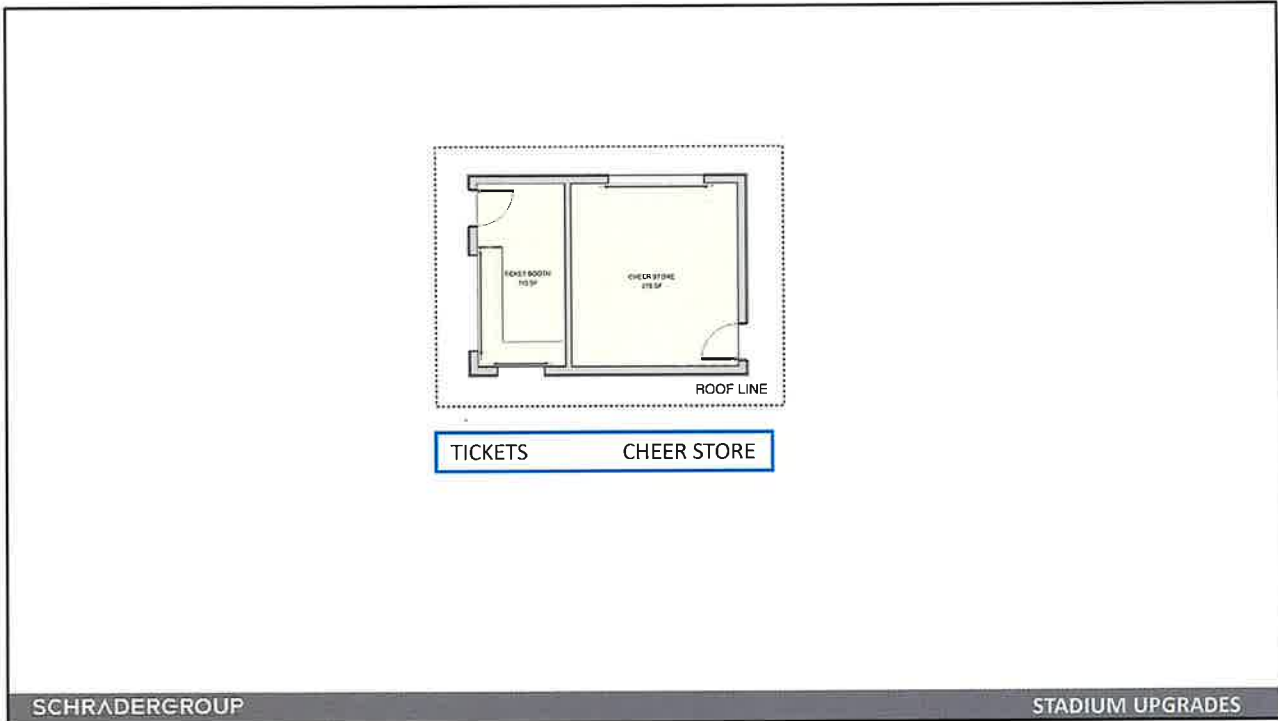


SCHRADERGROUP

STADIUM UPGRADES







SCHRADERGROUP

STADIUM UPGRADES

Construction

Cost

<u>EAST CONCESSION, TOILET ROOM, TICKETS, STORAGE</u>	<u>WEST TICKET BOOTH AND CHEER STORE</u>
ESTIMATED CONSTRUCTION COSTS	ESTIMATED CONSTRUCTION COSTS
1375 SF @ \$350/sf = \$481,250	330 SF @ \$200/sf = \$66,000
ESTIMATED SOFT COSTS	ESTIMATED SOFT COSTS
x 22% \$105,875	x 22% \$14,520
TOTAL PROJECT COSTS	TOTAL PROJECT COSTS
\$587,125	\$80,520
<p><u>COSTS FOR BUILDINGS INCLUDES:</u></p> <ul style="list-style-type: none"> • NEW KITCHEN EQUIPMENT AND FIRE SUPPRESSION • NEW CABINETS AND COUNTERS • NEW REFRIGERATION • TOILET FIXTURES AND PARTITIONS • MECH, ELEC, PLUMBING INSIDE BUILDINGS 	<p><u>COSTS FOR BUILDINGS DOES NOT INCLUDE:</u></p> <ul style="list-style-type: none"> • SITE WORK TO CONNECT TO UTILITIES • SITE WORK TO CONNECT TO STORMWATER • GRADING AND SITE PREPARATION • DEMOLITION BEYOND STANDARD EXPECTATIONS <p>(THIS IS DUE TO NOT HAVING A CURRENT SITE SURVEY)</p>

SCHRADERGROUP

Construction

EAST CONCESSION, TOILET ROOM, TICKETS, STORAGE

WEST TICKET BOOTH AND CHEER STORE

Cost

ESTIMATED CONSTRUCTION COSTS

1375 SF @ \$350/sf = \$481,250

ESTIMATED CONSTRUCTION COSTS

330 SF @ \$200/sf = \$66,000

ESTIMATED SOFT COSTS

x 22% \$105,875

ESTIMATED SOFT COSTS

x 22% \$14,520

TOTAL PROJECT COSTS

\$587,125

TOTAL PROJECT COSTS

\$80,520

COMBINED CONSTRUCTION COSTS \$547,250

COMBINED TOTAL PROJECT COSTS \$667,645

SCHRADERGROUP

SCHRADERGROUP



Center for Community Resources

Connecting People to Services

844-360-4372
www.ccrinfo.org

October 15, 2024

South Williamsport School District
515 W. Central Ave
South Williamsport, PA 17702

Dear Sir or Madam,

Center for Community Resources is required to periodically update its files with service linkage agreements that describe the services it offers and allow for collaboration with other agencies. When Center for Community Resources meets with individuals, it provides information to help create an awareness of local community supports and services that are available.

The enclosed linkage agreement outlines this collaborative effort between agencies. Please review and sign the letter if you are in agreement. Retain a copy for your records and scan and email a copy back to us at CCRLinkageLetters@ccrinfo.org. If you have any questions, please feel free to call us at 724-256-3284.

Thank you for your time and acknowledgement.

Sincerely,

A handwritten signature in blue ink that reads "Beth Gillan". The signature is fluid and cursive.

Beth Gillan, MA
Executive Director

Connecting People to Services

LETTER OF AGREEMENT

Center for Community Resources, Inc. And South Williamsport School District

LINKAGE AGREEMENT

Center for Community Resources, Inc. would like to establish our commitment to work collaboratively with South Williamsport School District in coordinating services for the benefit of the individuals and families who are, or may, receive services from both agencies.

This agreement shall be in effect from the date of the signature of both parties and will be reviewed in three years. The following provisions of this agreement are acknowledged and understood by both parties:

- Both parties, consistent with their own internal policies and procedures, agree to review referrals made by and to each other for appropriateness and possible acceptance.
- Both parties will be invited, whenever appropriate, to any follow-up, discharge and/or transitional service planning meetings for individuals or families both agencies serve.
- Both parties agree to work collaboratively with treatment planning, be available for case conferences, and share information provided that the individual gives written consent.
- The parties acknowledge and agree that they will maintain the confidentiality of educational records as required by the Family Educational Rights and Privacy Act (FERPA), as amended.

Listed below are services that we currently provide at Center for Community Resources, Inc.:

Intervention Services

- ID Supports Coordination
- Interim Housing

Emergency Care

- Crisis Mobile Services
 - Crisis Walk-In Services
 - Crisis Telephone Services
 - Mental Health Delegate Services
-

Any questions on these services please contact us at 724-256-3284.

Please sign this copy of the agreement and return a scanned copy to my email with the subject line of "Linkage Letter Return" to CCRLinkageLetters@ccrinfo.org if you are in agreement with continuing the relationship between our agencies.

Thank you for your time. We look forward to working with you.

Respectfully,



Beth Gillan, MA
Executive Director

Director, or designee,
Linking Entity

(Date)

AGREEMENT FOR REGRADING OF PROPERTY

THIS Agreement is made this ____ day of _____, 2024 by and between the South Williamsport Area School District (“District”), J.C. Orr & Son, Inc. (“Orr”)

AND

Steven M. Styers and Susan M. Styers (“Styers”)

INTENDING to be legally bound the parties hereby agree as follows:

1. Orr is a contractor working with District for the construction project relating to the Central Elementary School.
2. Property of the Central Elementary School adjoins the property of the Styers.
3. Styers has requested and District and Orr have agreed that Orr will regrade, place topsoil upon, and reseed an area of the Styers’ property that is shown on Exhibit “A” and is highlighted in yellow.
4. Styers shall not be required to make any payment for the regrading, placement of topsoil, or reseeding.
5. The purpose for the work to be done by Orr is to create a lesser slope from the Styers’ property to the sidewalk to be newly installed adjoining the property of the Styers
6. Styers hereby release and discharge District and Orr, their employees, officers, board members, agents, successors, and assigns, from any and all claim, action, cause of action, suit, or demand, whatsoever in law or equity, which the said Styers ever had, now have, or might obtain arising out of the regrading, placing of topsoil, or the re-seeding of the property of the Styers.

7. Styers hereby give permission to Orr to enter onto their property to complete the work described above.

SOUTH WILLIAMSPORT AREA SCHOOL
DISTRICT

By: _____

Name:

Title:

J.C. ORR & SON, INC.

By: _____

Name:

Title:

Steven M. Styers

Susan M. Styers



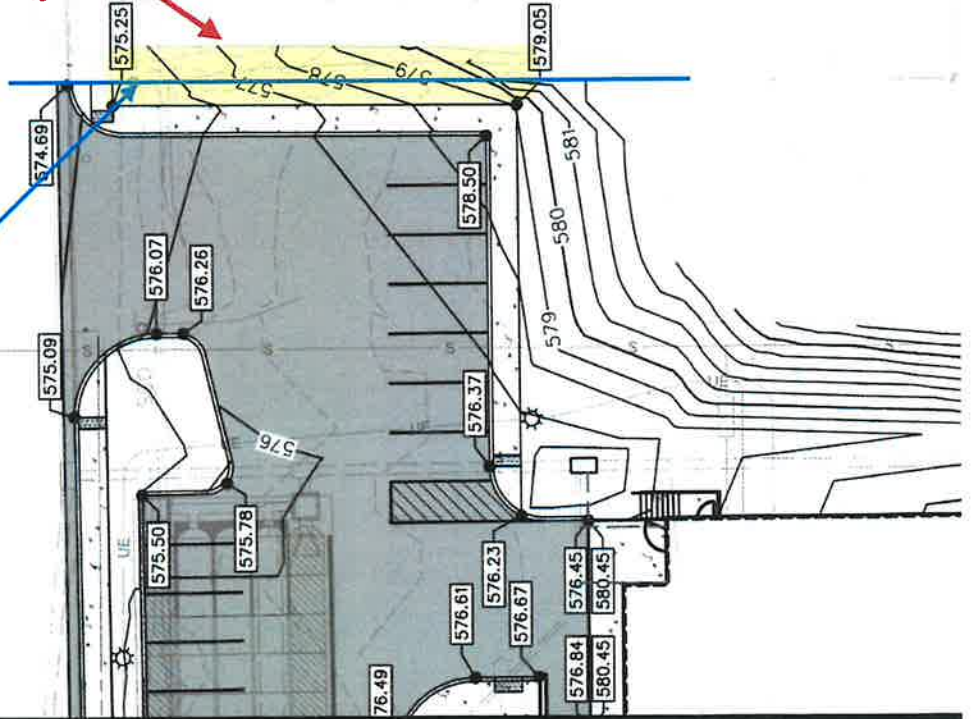




SCALE: 1"=2'

Property line

Area proposed to be re-graded into adjacent ground



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Central Elementary School	CONTRACT INFORMATION: Contract For: General Construction Date: 09/18/2023	CHANGE ORDER INFORMATION: Change Order Number: G-008 Date: 10/29/2024
OWNER: <i>(Name and address)</i> South Williamsport Area School District 515 West Central Avenue South Williamsport, PA 17702	ARCHITECT: <i>(Name and address)</i> McKissick Associates PC 317 N. Front Street Harrisburg, PA 17101	CONTRACTOR: <i>(Name and address)</i> J.C. Orr & Son, Inc. 438 Seventh Avenue Altoona, PA 16603

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

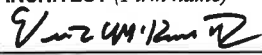
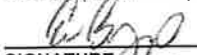
Per COR #009R (see attached), cost to change the 2A subbase and Asphalt base per RFI JCO-055 response (+\$18,360.63); per COR #011 (see attached), credit to change the paving depth as per Drawing C202.1 dated 9/5/24 (-\$2,560.00); per Unit Price #9 allowance, credit of \$2,250; and per COR #012 (see attached), credit to delete East Retaining Wall, move North Retaining Wall and add Curb per Drawings C202.1 & x-201 dated 9/5/24 (-\$2,318.40).

The original Contract Sum was	\$ 9,428,000.00
The net change by previously authorized Change Orders	\$ 774,899.29
The Contract Sum prior to this Change Order was	\$ 10,202,899.29
The Contract Sum will be increased by this Change Order in the amount of	\$ 11,232.23
The new Contract Sum including this Change Order will be	\$ 10,214,131.52

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

McKissick Associates PC ARCHITECT <i>(Firm name)</i>  SIGNATURE Vern L. McKissick III, AIA, President PRINTED NAME AND TITLE 10/29/2024 DATE	J.C. Orr & Son, Inc. CONTRACTOR <i>(Firm name)</i> SIGNATURE PRINTED NAME AND TITLE DATE	South Williamsport Area School District OWNER <i>(Firm name)</i>  SIGNATURE Superintendent Eric Briggs PRINTED NAME AND TITLE 10/30/2024 DATE
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AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Central Elementary School

CONTRACT INFORMATION:
Contract For: HVAC Construction
Date: 09/18/2023

CHANGE ORDER INFORMATION:
Change Order Number: H-010
Date: 09/19/2024

OWNER: *(Name and address)*
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702

ARCHITECT: *(Name and address)*
McKissick Associates PC
317 N. Front Street
Harrisburg, PA 17101

CONTRACTOR: *(Name and address)*
Silvertip, Inc.
7th & St. Mary Street
P.O. Box 50
Lewisburg, PA 17837

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

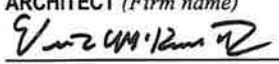
Per COR 016 (see attached), the cost to add strainers to the boilers.

The original Contract Sum was	\$ 3,676,700.00
The net change by previously authorized Change Orders	\$ -183,035.00
The Contract Sum prior to this Change Order was	\$ 3,493,665.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,621.59
The new Contract Sum including this Change Order will be	\$ 3,495,286.59

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

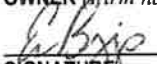
McKissick Associates PC
ARCHITECT *(Firm name)*

SIGNATURE
 Vern L. McKissick III, AIA, President
PRINTED NAME AND TITLE
 09/19/2024
DATE

Silvertip, Inc.
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

South Williamsport Area School District
OWNER *(Firm name)*

SIGNATURE
 Eric Brycis - Superintendent
PRINTED NAME AND TITLE
 10/30/2024
DATE

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Central Elementary School

CONTRACT INFORMATION:
Contract For: Electrical Construction
Date: 09/18/2023

CHANGE ORDER INFORMATION:
Change Order Number: E-007
Date: 10/29/2024

OWNER: *(Name and address)*
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702

ARCHITECT: *(Name and address)*
McKissick Associates PC
317 N. Front Street
Harrisburg, PA 17101

CONTRACTOR: *(Name and address)*
Turnkey Electrical, Inc.
2440 Lycoming Creek Road
Williamsport, PA 17701

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

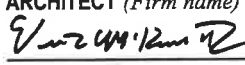
Per PCO #12 (see attached), the cost for connections for emergency stops to boilers (+\$204.43); per PCO #13 (see attached), the cost for power for window curtains per RFI 17 (+\$5,184.36); per PCO #14 (see attached), the cost for electrical connections for asketball hoops per RFI 18 (+\$2,678.77); and per PCO #15 (see attached), the cost for the IDF and Fire Alarm Panel Relocation per RFI 16 (+\$1,318.77).

The original Contract Sum was	\$ 1,264,914.00
The net change by previously authorized Change Orders	\$ 51,853.64
The Contract Sum prior to this Change Order was	\$ 1,316,767.64
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,386.33
The new Contract Sum including this Change Order will be	\$ 1,326,153.97

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

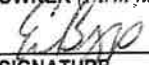

McKissick Associates PC
ARCHITECT (Firm name)

SIGNATURE
 Vern L. McKissick III, AIA, President
PRINTED NAME AND TITLE
 10/29/2024
DATE

Turnkey Electrical, Inc.
CONTRACTOR (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

South Williamsport Area School District
OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE
 10/30/2024
DATE

Dr Eric Briggs
 Superintendent Of Schools
 South Williamsport Area School District
 515 West Central Avenue
 South Williamsport, PA 17702

October 29, 2024

RE: Recommended Contract Changes

Dear Dr. Briggs;

Within the last several weeks, we have received proposals from the contractors for the cost of the following modifications. With each proposal, we provide a synopsis of its scope and our review.

General Contract

- COR 0012 – Retaining Wall -(\$2,318.40)
 - During construction it was determined that grades could be modified to allow the elimination of the east retaining wall. The engineer also decided to provide more gradual grading at the new front parking area which resulted in moving the north retaining wall adjacent to the sidewalk and adding 125' of curb. The net result is a credit to the Owner.
 - We find the credit proposal to be reasonable and recommend approval.
- COR 009R/011 – Paving \$13,550.63
 - The General Contractor requested information from the engineer about the paving profile for the area in front of the new addition. The civil engineer provided clarification to install a thicker sub base and asphalt base coarse and as described in the project unit price for heavy duty paving. The thicker paving will be provided at the bus drive aisle and loading dock, which will hold up better and longer, reducing future maintenance
 - The unit price included 50 square yards of heavy duty asphalt paving, which will be utilized for a portion of this work. The engineer reviewed the proposal and found that the remaining paving costs are in line with industry data for the difference between the regular and heavy duty paving.
 - We recommend the approval of the change order proposal for the greater life span it will achieve.

The above proposals have been prepared as change order **G-008**.

Vern L. McKissick, III, AIA, ALEP
President
 Carl J. Kanaskie, Jr., AIA
Director of Architecture
Associate Partner
 Trina L. Gribble, AIA
Director of Operations
 R. Wayne Roberts, AIA, CPTED
Senior Vice President
 Robert A. Oeffl, Jr., AIA
Associate
 Kristen P. McKissick
Associate

HVAC Contract

- COR 016 – Boiler strainers \$1,621.59
 - The contractor brought it to the engineer's attention that strainers required by the boiler manufacturer were not included in the contract and would need to be added.
 - We take no exception to the proposal and recommend approval.

The above proposal is the extent of change order **H-010**.

Electrical Contract

- COR 012 – Connections for emergency stops to boilers \$204.43
 - The Owner requested to tie the boiler emergency stops through the building control system as they old boilers were, in lieu of using a shut off button. Electrical work was needed to tie the boilers to the controls.
 - We find the cost to be acceptable and take no exception to approval.
- COR 013 – Power for window curtains as per RFI 17 \$5,184.36
 - The documents included a single electrical connection for the multi-purpose room window shades. After further coordination with the window shade manufacturer, it was determined that additional electrical connections are needed for each of the five locations.
 - We take no exception and recommend approval.
- COR 014 – Electrical connections for basketball hoops as per RFI 18 \$2,678.77
 - The documents included a single electrical connection to each basketball hoop for storing into the rafters. After further coordination with the equipment manufacturer, it was determined that an additional electrical connection is also needed for adjusting the height of the hoop itself.
 - We take no exception and recommend approval.
- COR 015 – Relocate IDF to PE Office per RFI 16 \$1,318.77
 - Owner requested that the IDF and fire alarm panel that serve the new addition be moved from the Table Storage 152 to the PE Office 151.
 - We find the cost to be acceptable and take no exception to approval.

The above proposals have been prepared as change order, **E-007**.



3

For the above listed General, HVAC and Electrical contract items, we have processed a change order for each prime contract on AIA Document G701-2017. When you are able, please sign the change orders acknowledging your acceptance, and then return to us for further processing. We will send a final copy to you when they are fully executed by the contractors.

We have also attached and updated the project change order log that shows the status of each contract to date, as well as potential future change orders that we have been made aware of. In addition, the log includes a summary page that compares the change in cost to the contingency fund established during the Act 34 Hearing. Currently, the total project cost change with the above change orders included is a net add of \$604,032.08.

Please feel free to contact me with any questions you may have.

Sincerely,



Trina L. Gribble, AIA
Director of Operations

enc. G-008
H-010
E-007
Change Order Log and Summary

copy: to file
Jamie Mowrey, SWASD
John Brezan, Site LogIQ



Field Trip Request

Print Form



Attachment 5

South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Sophie Biddle**
Grade / Club **7-12 FBLA**
Building **Jr / Sr High School**
Date of Application **9/25/2024**

General Information

Place to be Visited **Kalahari Poconos Resort**
Date of Visitation **11/3/24-11/4/24**
Number of Students **21**
Number of Faculty **2**
Additional Chaperones **John Peters**

Transportation

Transportation Needs **School Bus(s)**
Departure Time **7:45am**
Time Leaving Destination **12:00pm**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

FBLA advisors and students participate in workshops and network with other FBLA students.

Additional information if needed:

Fees

Admission Fees (\$) **3,294**
Funding Source for Admission **club funds**
Funding Source for Transportation

Substitute Coverage

Number and duration of coverage needed:

Mr. Peters and Ms. Biddle will both need subs for all day November 4th.

Is this an out of state trip? **NO**
Is this an overnight trip? **YES**

10/28/24 - Nurse going due to prescription meds - back to school mid AM on Monday - C. Schoneveld

Approval / Signature Required

Principal:

[Signature]

Superintendent:

[Signature]

School board approval is required for all overnight and/or out of state trips.

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
2025 OPEN SCHOOL BOARD MEETINGS
6:00 P.M.
HIGH SCHOOL AUDITORIUM OR LIBRARY

Monday, December 3, 2024 – Reorganization Meeting	
Work Session	Regular Meeting
Monday, January 13, 2025	Monday, January 27, 2025
	Monday, February 10, 2025
Monday, March 10, 2025	Monday, March 30, 2025
	Monday, April 13, 2025
Monday, May 5, 2025	Monday, May 19, 2025
Monday, June 2, 2025	Monday, June 23, 2025
	Monday, July 14, 2025
	Monday, August 18, 2025
	Monday, September 8, 2025
Monday, October 6, 2025	Monday, October 20, 2025
Monday, November 3, 2025	Monday, November 17, 2025
Tuesday, December 2, 2025 – Reorganization & Regular Meeting	

Note: If another Board meeting is required within a certain month, a special meeting date will be set.

Board approval:

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
2025 OPEN SCHOOL BOARD MEETINGS
6:00 P.M.
HIGH SCHOOL AUDITORIUM OR LIBRARY**

REGULAR MEETING-6PM

January 13
January 27
February 10
March 10
April 13
May 5
May 19
June 2
June 23
July 14
August 18
September 8
October 6
November 3
November 17
December 2 (Reorganization & Regular)

Note: If another Board meeting is required within a certain month, a special meeting date will be set.

Board approval: