## Bullying, Harassment, or Intimidation Report Form

## **Directions:**

Bullying, harassment, and intimidation are serious and will not be tolerated. It is the policy of the District and our commitment to provide a safe, positive learning environment that is free of bullying, harassment, and other discrimination and retaliation. If you have experienced, or if you have knowledge of any such actions, we request that parents or students complete this form and submit to a building principal or any school counselor as soon as possible. You will receive a follow-up within two days regarding the submitted form and additional follow-ups as necessary.

This form is to report alleged bullying, harassment, or intimidation that occurred on school property, at a school-sponsored activity, or event off school property, on a school bus, on the way to and/or from school, or on the internet sent on or off school property; or that substantially disrupted the orderly operation of the school.

Bullying, harassment and intimidation includes any intentional conduct, including verbal, physical or written conduct, or an intentional electronic communication, that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, performance, or with a student's physical or psychological well-being.

**Bullying** – The US Department of Health defines bullying as unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. (stopbullying.gov)

**Cyberbullying** – The use of electronic communication to harm or harass others in a deliberate, repeated, and hostile manner.

**Harassment** – Includes actual or perceived negative actions that offend, ridicule, or demean another individual with regard to race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, familial status, physical or mental ability, or disability.

**Sexual Harassment** - Conduct that is of a sexual nature is generally thought to mean actions, language or visual materials which specifically refer to, portray or involve sexual activity or language. Conduct of a sexual nature may include overt sexual solicitations, inappropriate touching, sexual jokes, and inquiries about a person's sex life. Sexual harassment is the broader term that encompasses conduct of a sexual nature such as unwelcomed sexual advances, requests for sexual favors, and other verbal or physical contact of a sexual nature. Sexual harassment also includes acts that are not overtly sexual but rather are directed at individuals based on their gender such as profanity or rude behavior that is gender-specific.

**Intimidation** – subjecting an individual to intentional action that seriously threatens and induces a sense of fear and/or inferiority.

ADMIN	REFERENCE # 20	_	
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## **Bullying / Harassment Incident Report Form**

Name of the student(s) bullied / hard	assed:	
Incident Date:		
School (Circle): Central Elementary	Rommelt Elementary	JR/SR High School
Grade:		
Name of accused individuals who bu	llied / harassed:	
Where did this incident happen? Che	eck all that apply:	
Classroom	Restroom	Bus
Cafeteria	Gym	To or From School
	Locker Room	School event or activity
Describe in detail exactly what happ	ened (Please use the back of tl	nis form for more writing space if
needed.)		
Describe any physical evidence that email, text messages, websites, audi		vhich may include physical marks,
Name(s) of witnesses:		
Who did you tell at school?		
I AGREE THAT ALL OF THE INFORMA KNOWLEDGE.	TION ON THIS FORM IS ACCU	RATE AND TRUE TO THE BEST OF MY
Signature of the Person Completing	this Form	Date
Relationship to the person who was	the alleged victim: Self P	arent/Guardian: Witness:
Signature of Staff Member Accepting	the Report	 Date